

# AUDLEM PARISH COUNCIL

NOTICE OF THE MEETING  
TO BE HELD ON MONDAY 2<sup>ND</sup> DECEMBER 2013  
AT THE METHODIST MEETING ROOMS, SHROPSHIRE STREET, AUDLEM  
AT 7.30PM

## PUBLIC FORUM

Members of the public will be invited to comment on any of the items on the agenda or draw attention to matters of concern before business commences.

## AGENDA

### 13.116 APOLOGIES

13.117 **DECLARATION OF INTERESTS** - To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting.

### 13.118 CONFIRMATION OF MINUTES

13.118.1 To approve and sign as a correct record the minutes of the meeting held on 4<sup>th</sup> November 2013

13.118.2 To approve and sign as a correct record the minutes of the finance meeting held on 25<sup>th</sup> November 2013

### 13.119 MATTERS ARISING

67.13 Sparrowy Spout - repairs to brick wall

*Recommendation to proceed with works.*

103.1 CEC response to request for line remarking etc

### 13.120 USE OF THE BUTTERMARKE

To discuss the use of the Buttermarket by local groups for the sale of merchandise.

### 13.121 COMMUNITY TRANSPORT (Cllr Christie)

### 13.122 PLAYING FIELD PROJECT (Cllr Siddorns)

### 13.123 REPORTS OF WORKING GROUPS & COMMITTEES

123.1 Highways & Transportation (Cllr Hill) – To receive reports

(i) Parking in the village centre (Clerk)

123.2 Community (Cllr G Seddon) – To receive reports, and also:

(i) Community Projects Committee – Cllr Hill

123.3 Youth & Education (Cllr Loweth) – To receive reports

123.4 Law & Order (Cllr Furber) – To receive reports

123.5 Local Tourism & Business (Cllr Langston) – To receive reports

123.6 Planning (Cllr Johnson) – To receive reports.

123.7 Wildlife & Ecology (Cllr Down) – To receive reports.

123.8 Health (Cllr Jones) – To receive reports.

123.9 Communications (Cllr P Seddon) – To receive reports

- 123.10 Access & Inclusion (Cllr Christie)** – To receive reports.  
**123.11 Devolved Services (Cllr Siddorns)** – To receive reports.  
**123.12 Allotments Committee (Cllr Johnson)** – To receive reports.  
**123.13 Commons & Greens Committee (Cllr Furber)** – To receive reports.  
**123.14 Street Lighting (Cllr Langston)** – To receive reports.

**13.124 PARISH COUNCIL BUSINESS**

**124.1 Small Grants Policy (clerk)**

***Recommendation: to adopt the new small grants policy***

**124.2 Purchase of Laptop for RFO**

***Recommendation: to approve purchase of dedicated IT hardware for PC finance work***

**13.125 FINANCIAL MATTERS**

**125.1 To receive RFO's report** including:

(i) Revised Draft Budget

**125.2 APHEX – request for support**

**125.3 ASET – request for release of funds**

**125.4 Requests from Community Projects Committee**

(i) Crime Prevention Fund

(ii) Public Information Displays

**125.5 Authorisation of cheques**

K Dixon - monthly salary	£303.26
G Davies – monthly salary	£321.60
J Kemble – monthly salary	£50.60
K Dixon - Office Expenses	£61.45
Audlem Angels – Public Conveniences (November)	£144.00
Audlem Printers – Invoice 132 (questionnaires)	£48.00
Audlem Methodist Church (Room Hire- November Meetings & December Meeting)	£92.00
Delmar Press – Autumn Newsletter	£294.00
ChALC – Training session	£30.00
M Hill – Public Toilet supplies reimbursement	£36.24
Blitz Fireworks – New Year's Eve Display	£1,380.00

***Recommendation: that the above accounts be approved for payment.***

**125.6 Authorisation of cheques issued prior to 26<sup>th</sup> November 2013**

Audlem Printers – timesheets	£48.00
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***Recommendation: that the above accounts be approved for payment retrospectively.***

**125.7 To note the issuing of cheques for previously approved items**

ADCA (2013/14 Budgeted contribution)	£1,000.00
Audlem Football Club (106.4)	£370.25

**13.126 HERITAGE FUND**

**13.127 LOCALISM ACT** – to discuss the development of a list of 'community right to bid' assets

**13.128 PUBLIC CONVENIENCES**

**13.129 SUPERFAST BROADBAND**

**13.130 PUBLIC HALL**

**13.131 AUDLEM BURIAL COMMITTEE**

**13.132 COUNCILLORS' REPORTS ON ADDITIONAL MEETINGS ATTENDED**

**13.133 CORRESPONDENCE RECEIVED**

**13.134 ITEMS FOR CONSIDERATION AT THE NEXT MEETING**

**13.135 DATE OF NEXT MEETING – MONDAY 6<sup>th</sup> JANUARY 2014**

Issued by:

Kirstin Dixon

Audlem Parish Clerk