



AUDLEM PARISH COUNCIL

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2nd May 2011

To members of the Council

You are hereby summonsed to attend the Annual Meeting of Audlem Parish Council to be held on Monday 9th May 2011 at 7.30 pm at St James's School, Heathfield Road. The agenda is shown below.

Yours sincerely

Jean White

Clerk to the Council

AGENDA

- 11.01 DECLARATION OF ACCEPTANCE OF OFFICE AND CODE OF CONDUCT – Following the elections, all Parish Councillors must complete a new form before joining the Council. Members are also required to complete a new Registration of Interests form.
- 11.02 APOLOGIES
- 11.03 ELECTION OF CHAIRMAN
- 11.04 ELECTION OF VICE CHAIRMAN
- 11.05 APPOINTMENTS (See attached paper for 2010/11 arrangements.)

PUBLIC FORUM

Members of the public will be invited to comment on any of the items on the agenda before ordinary business commences.

- 11.06 DECLARATION OF INTERESTS – To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting that has not been disclosed under this item, the member must immediately disclose it. Members may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial. A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice the member's judgement of the public interest.
- 11.07 CONFIRMATION OF MINUTES
To approve and sign as correct records the minutes of the Parish Council meeting held on 4th April and notes of the Annual Village Meeting held on 23rd March (circulated).
- 11.08 VACANCIES – To consider co-option.
- 11.09 FUTURE MANAGEMENT OF PARISH COUNCIL BUSINESS – To consider proposals for an extraordinary meeting.
- 11.10 PARISH AFFAIRS
 - 10.1 Village policing – To receive reports.
 - 10.2 Car park CCTV – To receive reports.
 - 10.3 Allotments – To receive reports.
 - 10.4 Village Newsletter – To consider future arrangements.
 - 10.5 Proposals for village youth hut – To receive reports.
 - 10.6 Red telephone box at Coxbank – To note that the kiosk is now owned by Mr & Mrs Tillin and will be used to display notices etc in the near future. Also to note that Mr D Jones has kindly removed the Parish Council's redundant notice board free of charge.

11.11 FINANCIAL MATTERS

11.1 Accounts 2010/11 – To approve accounts (attached).

11.2 Asset Register/Risk Register - To approve the updated registers (to be tabled).

11.3 External Audit Report 2010/11 – To approve signature of the Statement of Accounts and Annual Governance Statement by the Chairman, Clerk and RFO (to be tabled).

11.4 Authorisation of payments

G Davies – street cleaning Feb/March	£100.00
Allianz Cornhill – annual insurance premium	£1512.33
Society of Local Council Clerks – annual membership fee	£95.00
Mrs J White – monthly salary	£433.42
Mr J Kemble – monthly salary	£40.63
Mr J Kemble – extra hours and office expenditure	£83.59
Local Colour Framing – certificates etc (paid, but not previously minuted)	£100.50
Cheshire Community Action – annual membership	£50.00
Cheshire Association of Local Councils – annual affiliation fee	£486.90
ChALC – Clerk’s attendance at audit session 30.3.11	£5.00
R Furber – Petrol – conference at Congleton 27.1.11	£32.50

Recommendation: that the above accounts be approved for payment.

11.5 Authorisation of annual donations (in accordance with Resolution 9.121.2)

St James’s School	£400.00
Citizens Advice Bureau – Rural Service	£500.00
Audlem Carnival	£500.00
Audlem Music & Arts Festival	£1250.00

Recommendation: that the above payments be approved.

11.6 “Holiday at Home” – To consider the Methodist Church’s request for a contribution towards costs of the initiative.

11.12 PLANNING AND DEVELOPMENT

12.1 CEC Planning Application

11/1049N Proposed conversion of outbuilding to form 1 dwelling @ Laurel Grove, Woore Road

12.2 Coxbank Conservation Area – To consider the Parish Council’s attitude stance on the topic.

11.13 HIGHWAYS

13.1 A525 – Cllr Hill to report.

13.2 Nantwich LAP Highways subgroup – Cllr Hill to report.

13.3 Redundant signage – To note that maps are being circulated for annotation.

13.4 Temporary road closure/diversion – To consider request under the Road Traffic Regulation Act for closure of A530 Whitchurch Road, Newhall, on Sunday 5th June, and diversion via A529/A525 (Nantwich/Audlem/Burleydam).

11.14 PUBLIC CONVENIENCES/LEGAL ADVICE – Cllr Hill to report.

11.15 AUDLEM BURIAL COMMITTEE - Cllr Mrs Stockton to report.

11.16 AUDLEM PUBLIC HALL – Cllr Stretch and Cllr Furber to report.

11.17 COMMONS & GREENS COMMITTEE

11.18 CONSULTATION ON MOVING INLAND WATERWAYS INTO A NEW CHARITY

To consider how the Parish Council might manage its response to the consultation which closes on 30th June. Documents have been circulated to Councillors by e mail and are also available on www.defra.gov.uk

11.19 COUNCILLORS' REPORTS ON MEETINGS ATTENDED

11.20 ITEMS FOR CONSIDERATION AT THE NEXT MEETING

11.21 DATE OF NEXT MEETING – MONDAY 7TH JUNE 2011