

# AUDLEM PARISH COUNCIL

## NOTICE OF ANNUAL MEETING TO BE HELD ON MONDAY 14TH MAY 2012 AT 7.30 PM AT AUDLEM PUBLIC HALL

### A G E N D A

- 12.01 APOLOGIES
- 12.02 ELECTION OF CHAIRMAN
- 12.03 ELECTION OF VICE CHAIRMAN
- 12.04 DECLARATION OF INTERESTS – To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting that has not been disclosed under this item, the member must immediately disclose it. Members may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial. A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice the member's judgement of the public interest.
- 12.05 APPOINTMENTS – To consider appointments to Parish Council committees and outside organisations (details of current arrangements attached).

### PUBLIC FORUM

Members of the public will be invited to comment on any of the items on the agenda or draw attention to matters of concern before ordinary business commences.

- 12.06 CONFIRMATION OF MINUTES  
To approve and sign as a correct record the minutes of the meeting held on 2nd April.
- 12.07 REPORTS OF WORKING GROUPS & COMMITTEES
- 07.1 Law & Order (Cllr Furber)** – To receive reports.
- 07.2 Community (Cllr Consterdine)** – To receive reports; also -
- (i) "Loo of the Year" competition* - Cllr Hill to report.
- (i) Tree at Emberton Place/49 Cheshire Street* –To note response from Wulvern Housing (e mail 30th April).
- 07.3 Local Tourism & Business (Cllr Langston)** – To receive reports; also –
- (i) Audlem Festival 2012* – To note that the Festival Committee has identified a shortfall of £300 in their funding for this year's Jubilee Festival and to consider a request for a corresponding increase in the Parish Council's grant.
- (ii) Litter at Bagley Lane* – Clerk to report.
- (iii) Leader, Cheshire East Council* -To note appointment of a new Leader of the Council and to consider Cllr Hill's suggestion that an invitation be issued to the next Parish Council meeting on 14th June.
- (iv) New Year firework display* –To note that costs have increased substantially in recent years and the supplier is no longer able to provide a service for £800.00. This year's event will cost £1150. ADAS foresees difficulty in meeting its usual one third share and requests that the Parish Council consider paying £450, leaving ADAS and ASET to contribute £350 each.
- 07.4 Highways & Transportation (Cllr Hill)** – To receive reports and consider matters including:
- (i) Nantwich LAP Highways subgroup*
- (ii) Dial-A-Ride Service*
- (iii) Cheshire Street pavement*
- (iv) CEC Consultation: The Future of Public Transport* - To consider formulation of the Parish Council's response (information attached).

- 07.5 Planning (Cllr Johnson)** – To receive reports; also:  
*(i) Village Design Statement* - To review progress
- 07.6 Wildlife & Ecology (Chairman)** – To receive reports.
- 07.7 Health (Cllr Mrs Jones)** – To receive reports on matters including:  
*(i) Proposal to ban dogs from playing field*
- 07.8 Youth & Education (Cllr Mrs Sanders)** – To receive reports; also -  
*(i) Mangement of playing field, children's playground and tennis courts* – Cllr Hill to report.  
*(ii) St James' School*
- 07.9 Communications (Cllr Mrs Seddon)** – To receive reports on matters including:  
*(i) Annual Village Meeting* – Cllr Johnson and Cllr Mrs Jones to report.
- 07.10 Access & Inclusion (Cllr Mrs Christie)** – To receive reports.
- 07.11 Devolved Services (Cllr Siddorns)** – To receive reports.
- 07.12 Allotments Committee (Cllr Johnson)** – To receive reports.
- 07.13 Commons & Greens Committee (Cllr Furber)** – To receive reports.
- 07.14 Street Lighting (Cllr Consterdine)** – To receive reports.
- 07.15 Tree Warden's report** – To note proposals to mark the Jubilee by planting trees in selected locations.

12.08 FINANCIAL MATTERS

08.1 To receive RFO's report.

**Recommendation: that a sum of money (to be decided) be transferred to the Parish Council's new account with the Co-operative Bank.**

08.2 Draft final accounts 20011/12 – To receive draft accounts (to be tabled).

08.3 Asset inspections 2011/12: repairs etc – Clerk to report.

08.4 Asset Register/Risk Register (attached)

**Recommended: that the updated Asset Register and Risk Register be approved.**

08.4 Audlem Tree House – To consider request for donation towards improved play facilities (information circulated).

08.5 Authorisation of cheques

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|---|---------|
| G Davies – street cleaning & back pay owing                         | £310.00 |
| Mr J Kemble – salary  | £50.80  |
| Mrs J White – salary  | £365.48 |
| Audlem Angels – cleaning of public toilets March 21st to April 20th | £150.00 |
| Mrs J White – office expenditure 1st April – 1st May                | £48.47  |
| Zurich Insurance  | £831.00 |
| Cheshire Association of Local Councils – annual subscription        | £495.30 |
| Cheshire Community Action – annual subscription                     | £50.00  |
| Cheshire County Playing Fields Association                          | £18.00  |
| J Purcell & Son – 60 Union flags for display                        | £244.80 |
| A P Smith – bunting   | £219.48 |

**Recommendation: that the above accounts be approved for payment.**

08.6 Authorisation of annual donations (Min 11.98.1)

|  |          |
|--|----------|
| Audlem First Responders                                | £500.00  |
| Audlem First Responders (uncollected donation 2011/12) | £500.00  |
| Heartstart   | £500.00  |
| Audlem Carnival  | £500.00  |
| Audlem Festival Committee                              | £1250.00 |
| Audlem Cricket Club                                    | £250.00  |
| Citizens' Advice Bureau – Rural Service                | £500.00  |

08.7 Receipts – To note:

|  |           |
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| ASET – New Year fireworks (one third share)              | £266.66   |
| Cheshire East Council – 1st instalment of parish precept | £18764.50 |
| Cheshire East Council – Parish Compact                   | £1150.00  |

12.09 PLANNING & DEVELOPMENT

09.1 Canalside Yard/Kingbur Place – To consider possible contraventions of planning approval conditions.

09.2 Planning application with response required before 14th May:

12/0597N Conservation area consent for demolition of existing bungalow and new replacement dwelling @ The Bungalow, Hardys Lane – No representations made.

09.3 Planning application for consideration

12/1430N Demolition and rebuilding of detached bungalow @ The Bungalow, Hardys Lane, Coxbank.

- 12.10 ACCOMMODATION FOR PARISH COUNCIL MEETINGS – To consider options.
- 12.11 RESIGNATION OF CLERK – To note resignation and consider recruitment of new Clerk.
- 12.12 AUDLEM BURIAL COMMITTEE - Cllr Furber to report.
- 12.13 AUDLEM PUBLIC HALL – Cllr Furber to report; also to receive notice of Management Committee's Annual General Meeting to be held at 7.30 pm on Thursday 24th May at the Public Hall.
- 12.14 COUNCILLORS' REPORTS ON ADDITIONAL MEETINGS ATTENDED
- 12.15 CORRESPONDENCE RECEIVED (\* circulated)
  - \*Audlem Saints FC grant application and Income & Expenditure Accounts for 2010 & 2011
  - \*Audlem Carnival 2012 – invitation to participate in procession on Monday June 4th
  - \*Cheshire Local Access Forum – Best Practice Recommendations
  - \*ChALC/Cheshire East Council – Bulletin: Adopting a Code of Conduct (Localism Act 2011)
  - \*Cheshire County Playing Fields Association – Annual Report 2011
  - \*Audlem St James' School – Invitation to musical event on Friday 1st June at 10.45 am
- 12.16 ITEMS FOR CONSIDERATION AT THE NEXT MEETING
- 12.17 DATE OF NEXT MEETING – MONDAY 11TH JUNE