



**AUDLEM**  
PARISH COUNCIL

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c/o Cheshire Association of Local Councils  
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**To Members of the Public:** You are invited to attend a Meeting of Audlem Parish Council to be held on **Wednesday 6<sup>th</sup> September 2023 at 7.00pm** in the **Methodist Church, Shropshire St, Audlem, Crewe CW3 0AE.**

*Geoff Seddon*

Chair

## AGENDA

**23/69 Apologies for absence**

**23/70 Public participation**

The Parish Council will consider requests from members of the public to address the meeting. However, it is at the Chair's discretion whether requests will be granted to discuss items of business on the agenda and/or relevant Parish matters. If invited to speak, individual members of the public will be allowed a maximum of three minutes. No decision can be made on these matters, but they may be placed on a future agenda.

**23/71 Declarations of Interest**

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

**23/72 Requests for Dispensation**

To receive requests for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

**23/73 Confirmation of Minutes**

Councillors are requested to **RESOLVE** to approve the Minutes of the:

23/73 i Full Council Meeting held on **10<sup>th</sup> July 2023**

23/73 ii Emergency Meeting held on **31<sup>st</sup> July 2023**

23/73 iii Emergency Meeting held on **23<sup>rd</sup> August 2023**

**23/74 Election of Vice Chair**

Following the resignation of the previous Vice Chair, Councillors need to **ELECT** a replacement.

## 23/75 Planning Matters

23/75 i To **CONSIDER** and **RESOLVE** Planning Applications received:

23/75 ii To **DISCUSS** and **COMMENT** on the proposed Change of Use application for the existing flat by the Audlem Public Hall Management Committee

23/75 iii Update on Cheshire East Planning Decisions

- 23/2223N: 8 Cophorne Drive - side extension over existing garage - approved- APC had no objection
- 23/2064N: Bunsley Bank Farm - change if use of barn to provide 5 bedroom dwelling- refused- APC had no objection
- 23/2477W: Land off Rose Cottage, Green Lane - Prior Approval: Excavation/Deposit waste for agriculture – Refused APC not consulted

23/75 iv Update on Retrospective Planning Application, Turnpike Field

23/75 v To **APPROVE** the submission of a planning application to remove several trees and the trimming of others in the Parish Council's Conservation Area, Churchfields and to **APPROVE** the subsequent appointment of a tree surgeon. (Note: the cost of the tree surgeon will be covered by a donation.)

## 23/76 Financial Matters

23/76 i Members to **APPROVE** prior Clerk's additional hours and expenses incurred during the handover period:

Expenses – **£103.65** , Additional hours – **£137.86**

23/76 ii Members to **APPROVE** payment schedule

Date	Supplier	Goods/Service	Amount (£)
31.08.23	Katrina Chalk	Salary and expenses	241.51
31.08.23	Michael Dolan	Lengthsman's duties	520.00
03.08.23	3 Counties Cleaning	Toilet cleaning - July	420.00
31.07.23	Audlem Methodist Church	Hire of Hall -31.07.23	40.00
01.08.23	ThenMedia	Website	54.00
30.05.23	SLCC	Locum Clerk – April 2023	229.81
28.08.23	Audlem Methodist Church	Hire of Hall – 23.08.23	40.00
26.06.23	Audlem Printers	Signs for Turnpike Field	209.00
30.03.23	3 Counties Cleaning	Toilet cleaning - August	420.00
24.07.23	EDF Energy (Direct Debit)	Electricity - Toilets	30.30
28.07.23	The Planning Studio	Planning Services - Turnpike	1295.00
03.08.23	EDF Energy (Direct Debit)	Electricity - Toilets	8.26

23/76 ii To **APPROVE** the following payments which have been made as a matter of urgency

Date	Supplier	Goods/Service	Amount (£)
05.07.23	PWLB	Loan Repayment	5,231.83
18.07.23	BHIB	Insurance	4,127.28

23/76 iii To **NOTE** the expenditure and income statement as at 31<sup>st</sup> August

**23/77 Communication Group**

To receive an update

**23/78 Turnpike Field**

23/78 i To **APPROVE** quote to undertake a tree condition and risk assessment at Turnpike Field

- A – cost of the assessment – to include a written report - £600.
- B – cost of the assessment – to include report and images of defects and identification tags and pins - £800.
- C - cost of the assessment - to include a written report - £595

23/78 ii To **APPROVE** for quotations to be obtained for any recommended work following the tree inspections. (This issue needs to be expedited as there has been some delay in progressing the tree inspections such that they are overdue).

23/78 iii To **APPROVE** the early removal of a tree near the brook adjacent to the roadworks on Green Lane. It is in a dangerous condition and needs urgent attention.

**23/79 Staffing Committee**

Update on Clerk Vacancy

**23/80 Village Management (VMG)**

23/80 i To receive an update (minutes circulated)

23/80 ii To **NOTE** that the response to Cheshire East's pre-consultation on car parking was sent within the required time.

23/80 iii To **DISCUSS** and **AGREE** a date for the 2024 Annual Village Meeting

**23/81 Office Matters**

23/81 i To **NOTE** that all Full Council meetings will be recorded.

23/81 ii To notify Cheshire East Council of a new vacancy

**23/82 Report by Ward Councillor**

**23/83 Date of Next Meeting and Items for Future Agenda**

The next meeting will be held on **Monday 9<sup>th</sup> October 2023** in the **Methodist Church, Shropshire St, Audlem, Crewe CW3 0AE.**

**Exclusion of Public**

At this point the Council will ask that the press and public be excluded from the meeting during consideration of an item pursuant to Section 100 (A) 4 of the Local Government Act 1972 on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1 and 2 of Part 1 of Schedule 12A to the Local Government Act 1972 and public interest would not be served in publishing the information.

**PART B**

**23/84 Co-option of Councillors**

To **CONSIDER** the two applications received and **CO-OPT** as agreed.

**23/85 Pro bono assistance with the police investigation**