



AUDLEM PARISH COUNCIL

Interim Clerk: **Paul A I Barton**

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To Members of the Council

You are hereby summoned to attend the meeting of Audlem Parish Council to be held on **Monday 14th December 2020 at 7.00pm. Unless otherwise because of the current Government restrictions this will be a 'virtual' meeting.** If the situation changes then it will be held at Audlem Public Hall under Covid 19 Social distancing guidelines rules will apply i.e. seating to be 2 mts apart, masks to be worn when entering AND leaving the building and/or when using the public facilities.

N.B. Audlem Parish Council remains quorate providing at least one third of all Members are present with not less than 3 Members present. (See STO item 3:u)

The agenda is shown below.

Please note that as per the Standing Orders policy contributions or speeches by a Councillor shall relate only to the motion under discussion and shall not exceed 3 minutes without the consent of the Chairman of the meeting.

To members of the public

Please note that as per the Standing Orders policy the period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the Chairman of the meeting. Subject to this a member of the public shall not speak for more than 3 minutes.

Yours sincerely

Paul A I Barton

Interim Clerk to the Parish Council

AGENDA

Public speaking open forum and Public participation

The Parish Council will consider any requests from members of the public to address the meeting. However any requests to discuss items of business on the agenda and/or relevant Parish matters will be at the Chair's discretion whether these requests will be granted, and if invited to speak, individual members of the public will be allowed to speak for up to a maximum of three minutes. NB: no decision can be made on these matters but they may be placed on a future agenda of the Council.

117/20 Apologies:

To receive apologies for absence

118/20 Request for dispensation

To receive requests for dispensations to speak and/or vote on any matter where a Member has a disclosable pecuniary interest .

119/20 Declarations of Interest

To receive declarations by elected and co-opted members of interests in respect of items on this agenda. Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such

disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

120/20 Councillor vacancies and Co-option of new Members

Chair to report on Member resignations and the number of unfulfilled vacancies. Consideration to be given to application(s) received to co-opt new Members.

N.B. Please note that this item may need to be considered in greater detail as a Confidential matter under Part 2 of the Agenda (136/20 & 137/20)

121/20 Minutes

To authorise the chairman to sign the minutes of the last meeting held 5 October 2020 as a true record.

122/20 Matters arising

To consider any matters arising from the Minutes of the last meeting held 5 October 2020

123/20 Planning Reports

Planning Decisions:

None reported

Planning Withdrawals:

There are no planning withdrawals

Planning Applications:

20/4339D Discharge of conditions 3, 6, 8a, 8b, 9, 11 and 12 on approval 20/0938N. The Belfry, OLD VICARAGE GARDEN, AUDLEM, CW3 0AS

20/5070N Variation of condition 2 on application 18/5481N - Demolition of single storey attached stores and construction of youth activities room and associated store room. AUDLEM METHODIST CHURCH, SHROPSHIRE STREET, AUDLEM, CREWE, CW3 0AE To be determined under delegated authority.

20/5367T To remove a small Silver Birch of poor form due to close proximity of house. To remove a medium Ash(B) with basal decay to reduce the effects of shading and light loss in garden. To crown and reduce a medium Ash(A) by approximately 25% to bring it back to approximately 8x3M to reduce the affects of shading and light loss in the garden 30, SALFORD, AUDLEM, CW3 0AZ. To be determined under delegated authority.

Cheshire East Local Plan

Members to consider any further updates to Cheshire East Council's Local Plan

124/20 Group reports

- There have been no groups to report

125/20 Report from Ward Councillor

To receive report from CEC Cllr Rachel Bailey

126/20 Grant Applications

- Members to consider the grant budget as discussed at the informal budget meeting held 7 December 2020
- Members to consider the grant application from ACER

- Members to consider a grant application from St James Church (Bell appeal)
- Members to re visit grant application from ADCA from November

127/20 Financial matters

- Members to consider and approve the Bank reconciliation to 6 December 2020. (to be circulated after Bank statement received) The Interim Clerk is able to report that the reorganizing and restructuring of the accounts is fundamentally completed with only minor amendments expected as cost centres develop and become more detailed.
- Authorisation of payments – Members to approve the schedule of payments as prepared by the Clerk (see separate document)
- The Interim Clerk is able to confirm that he is now an appointed signatory to the Parish Council Bank Accounts with Santander with full internet access. A debit card to the account is still awaited to enable the Interim Clerk to make small purchases which will be reported to the Full Council as and when used.
- As agreed at the November meeting, Members to resolve to appoint additional Authorised Signatories.
- The Clerk presented a series of papers to Members at an informal budget meeting held 7 December in support of a more detailed income and expenditure budget analysis to enable Members to set a budget and Precept for the 2021-22 fiscal year. It was agreed to circulate notes from the meeting to all Members. It was further agreed that Members will continue to receive financial updates and reports from the Interim Clerk and that a final draft of the proposed budget and 2021-22 Precept would be presented to the January meeting of the Council for final approval.
Members to have the opportunity to raise any questions resulting from the informal meeting in relation to the draft budget and precept.

128/20 Clerks report

Clerk to report on any matters not included elsewhere.

Clerk reports that he is still awaiting information from NEST concerning the pension login details to manage the employer pension scheme for Gavin Davies and the former Clerk, and that he is in the process of setting up the payments for his own pension scheme.

129/20 Turnpike field

To receive an update of the TFWG meeting held on 9 December 2020 and discuss any issues arising

130/20 Longhill Moss

To receive an update from Cllr McLaren Brown.

131/20 Parish Council Matters

To receive updates as necessary on the following:

- Clerk agreed to a charge of £25 to unblock the drains at the Public Conveniences and continues to monitor the cleaning schedule.
- Highways
- Butter Market repairs and replacements.

Councillors may raise any other matters noting that no decisions can be taken without prior notice.

132/20 Correspondence

The Interim Clerk to report any new correspondence that has not been previously circulated to, or by Members.

- WI report
- Cyber Insurance
- CEC Consultations on transport and parking

Comment from Parishioner re Planning Application 19/3450N Land adjacent Ingleside Paddock Lane Audlem which is to be determined under delegated authority.

133/20 Areas of responsibility

- This matter was deferred from the last meeting in view of ongoing changes. Consideration to be given to membership of all committees, working groups and representatives to outside bodies confirming where either delegated or allocated authority is given in accordance with Standing Orders.

134/20 ITEMS FOR FUTURE AGENDA

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate nor decision making.

135/20 If necessary to resolve to exclude the public from Part 2 of the meeting on the grounds of confidentiality.

PART 2 – CONFIDENTIAL

136/20 This item and item 137/20 to be taken immediately after item 120/20 or as deemed necessary by the Chair.

Members to consider applications and if approved, to resolve, to co-opt new Members.

137/20 Members to receive a report from Mr P Cooper on the current staffing situation.

Please note that this part of the meeting is NOT open to the public who will be asked to leave the virtual meeting.

138/20 DATE OF NEXT MEETING

Members to consider the date of the next meeting of the Parish Council currently set as being held at **7.00pm** on **MONDAY 11th December 2020** at Audlem Public Hall or via an online meeting facility (to be decided nearer the time).