



AUDLEM PARISH COUNCIL

Clerk: Belen Lopez Bloor

1 St Chads Way, Norton in Hales
Market Drayton, Shropshire TF9 4AW
Telephone: 07432 332857
e-mail: audlemcpc@gmail.com

To Members of the Council

You are hereby summonsed to attend the meeting of Audlem Parish Council to be held on **Monday 2nd December 2019** at **7.30pm** at the Methodist Meeting Rooms, Shropshire Street. The agenda is shown below.

Please note that as per the Standing Orders policy contributions or speeches by a Councillor shall relate only to the motion under discussion and shall not exceed 3 minutes without the consent of the Chairman of the meeting.

To members of the public

Please note that as per the Standing Orders policy the period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the Chairman of the meeting. Subject to this a member of the public shall not speak for more than 3 minutes.

Yours sincerely

Belen (Bee) Lopez Bloor

Clerk to the Parish Council

AGENDA

PUBLIC FORUM

Members of the public will be invited to comment on any of the items on the agenda or draw attention to matters of concern before ordinary business commences.

19.106 APOLOGIES FOR ABSENCE

19.107 DECLARATION OF INTERESTS

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

19.108 CONFIRMATION OF MINUTES

To confirm the Minutes of the meeting held 4th November 2019.

19.109 GRANTS

19.110 UPDATES FROM THE LAST MEETING

19.110.1 Update – Highways.

19.110.1.i Drains at Mount Pleasant.

19.110.1.ii Problems resulting from detritus from farmers harvesting.

19.110.1.iii To receive the minutes from the Highways, Planning & Environment (HPE) working group.

19.110.2 To receive the minutes from the internal working group.

19.110.3 To receive the minutes from the website working group.

19.111 REPORT FROM WARD COUNCILLOR RACHEL BAILEY

19.112 HOUSING (Planning/Heritage & Conservation)

19.112.1 PLANNING APPLICATIONS

To consider the following: -

Planning reference	Main location	Development description	Action	Decision by APC	Decision by CEC
19/5168N	2, ALDELYME COURT, AUDLEM, CW3 0AF	Proposal To build an open brick porch to front of house with roof tiles to match existing and a small (non-opening) window on one side	Registered	The HPE working group resolved they have no objections. It was noted that one member of the Parish Council it may impact on parking.	Registered 08/11/2019 Last Date For Comments 11/12/2019
19/4560N	WOOD GREEN, 29, WHITCHURCH ROAD, AUDLEM, CW3 0EE	Demolition of garage, store & conservatory. New two-storey left-hand side extension and rear single-storey garden room.	Approved with conditions on 15/11/2019	No objections in principle but Cllrs request a standard condition from environmental health requesting all building works are completed during normal working hours.	Registered 02/10/2019 Last Date For Comments 06/11/2019 Decision Target Date 27/11/2019
19/1986N	19, WHITCHURCH ROAD, AUDLEM, CW3 0EE	Proposed notification of agricultural building for storage of garden equipment and storage of livestock food and bedding	Not yet decided - INCOMPLETE APPLICATION	No objections in principle but recommend attaching a condition so any decision removing permitted development rights or specifying that it may only be used for the use applied for.	Incomplete application. Not yet decided.

19.112.2 Suggested planning application protocol.

19.113 FINANCIAL MATTERS

19.113.1 To receive the Finance Report.

19.113.2 To receive the meeting notes from the informal Finance meeting.

19.113.3 Update –Budget 2020/21.

19.113.4 Newhall Parish Council request for the dispersal of Community Clean Up funds.

19.113.5 Grant requests

19.113.5.i Audlem Football Club for £1,000.

19.113.5.ii ADAS for £1,500.

19.113.6 Authorisation of cheques – to agree the accounts for payment.

2138	HM Revenue & Customs	Salaries	Tax & NIC due	105.37
2139	SM Potter	Repairs & Renewals	Asset repairs following asset inspections	94.00
2140	MF Security	Repairs & Renewals	CCTV maintenance contract	234.00
2141	Audlem Methodist Church	Room hire		55.00
2142	Then Media	Website		96.00
2143	Belen Lopez Bloor	Salaries	Included payment of overtime from August - October	1,122.95
2144	Belen Lopez Bloor	Office Expenses	Mobile phone top up, mileage, stationery, printing	62.34
2155	Gavin Davies	Salaries - Street Cleaning		418.08
	3 Counties Cleaning	Public Conveniences		TBC

19.113.7 Scheduled payments – to approve the scheduled payments.

01/11/2019	DD	EDF Energy	Electricity supply	£32.00
05/11/2019	SO	Shires Payroll Services		£24.50
06/11/2019	DD	NEST	Employer Pension Contributions	TBC
20/11/2019	DD	Water Plus		£81.76
02/12/2019	SO	Then Media	Website	£55.30
05/12/2019	DD	NEST Pension Contributions	Belen Lopez Bloor	86.40
05/12/2019	DD	NEST Pension Contributions	Gavin Davies	30.49

19.113.8 Receipts – to minute the receipts.

Longhill Moss	Rent	£600
Santander	Bank Interest	£60.06
Honesty Box	Toilet income	TBC

19.113.9 Turnpike Field Donation update.

19.114 TURNPIKE FIELD

19.114.1 General update.

19.114.2 To receive the minutes of the meeting 7th November.

19.114.3 To commence the procurement of works for the green car park.

19.114.4 Correspondence received from resident regarding plans for future use.

19.114.5 Update on pond installation by Cheshire Wildlife Trust.

19.114.6 New booking requests.

19.114.6.i Audlem Ramblers Society Annual Picnic 27th June 2020.

19.115 PLAYING FIELD COMPLEX – UPDATE

19.115.1 Update from the working group.

Update from site visit

19.115.2 Update - Information of the cost of play area repairs.

19.115.3 Update following site visit with playground specialist.

19.116 PARISH COUNCIL MATTERS

19.116.1 Cheshire East Council Community Governance Review.

19.116.2 Email best practice.

19.116.3 Update - Purchasing additional CCTV to cover the playing area.

19.116.4 Flooding at Longhill Lane.

19.116.5 Update - New bin for ADAS.

19.116.6 Update - Power in the Buttermarket.

19.116.7 Repainting of village lampposts.

19.116.8 ADAPT cycle racks - street furniture license.

19.116.9 Update - document library.

19.117 CORRESPONDENCE

19.117.1 Correspondence received from Holmes Chapel Parish Council regarding New Homes Bonus.

19.117.2 Correspondence received regarding vandalism along the canal.

19.118 AREAS OF RESPONSIBILITY

19.119 ITEMS FOR FUTURE AGENDA

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate nor decision making.

19.120 DATE OF NEXT MEETING

The next meeting of the Parish Council will be held at **7.30pm** on **MONDAY 6th JANUARY 2020** in the Methodist Rooms.

19.121 To resolve: to exclude the public from Part 2 of the meeting on the grounds of confidentiality.