



AUDLEM PARISH COUNCIL

Interim Clerk: **Paul A I Barton**

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To Members of the Council

You are hereby summoned to attend the meeting of Audlem Parish Council to be held on **Monday 8th February 2021 at 7.00pm. Because of the current Government restrictions this will be a 'virtual' meeting. (see details below noting that Members of the Public may not be able to be present for items held in confidence)**

N.B. Audlem Parish Council remains quorate providing at least one third of all Members are present with not less than 3 Members present. (See STO item 3:u)

Please note that as per the Standing Orders policy contributions or speeches by a Councillor shall relate only to the motion under discussion and shall not exceed 3 minutes without the consent of the Chairman of the meeting.

To members of the public

Please note that as per the Standing Orders policy the period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the Chairman of the meeting. Subject to this a member of the public shall not speak for more than 3 minutes.

Yours sincerely

Paul A I Barton

Interim Clerk to the Parish Council

Paul BARTON is inviting you to a scheduled Zoom meeting.

Topic: APC monthly meeting

Time: Feb 8, 2021 07:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/84867084866?pwd=c1ZYVlIXOVh4Uzh1MWdGQU1VRVRNQT09>

Meeting ID: 848 6708 4866

Passcode: 119271

AGENDA

Public speaking open forum and Public participation

The Parish Council will consider any requests from members of the public to address the meeting. However any requests to discuss items of business on the agenda and/or relevant Parish matters will be at the Chair's discretion whether these requests will be granted, and if invited to speak, individual members of the public will be allowed to speak for up to a maximum of three minutes. NB: no decision can be made on these matters but they may be placed on a future agenda of the Council.

161/20 Apologies:

To receive apologies for absence

162/20 Request for dispensation

To receive requests for dispensations to speak and/or vote on any matter where a Member has a disclosable pecuniary interest .

163/20 Declarations of Interest

To receive declarations by elected and co-opted members of interests in respect of items on this agenda. Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

164/20 Councillor vacancies and Co-option of new Members

There remain 3 vacancies on the Parish Council which will be advertised as Casual vacancies noting that local Council elections are not due to take place till May 2023. If MORE than 3 people apply for the Casual vacancies then a local election will need to be held which cannot be before May 2021 under the current Covid conditions. There are no new applications received.

165/20 Minutes

To authorise the chairman to sign the minutes of the last meeting held 4 January 2021 as a true record.

166/20 Matters arising

To consider any matters arising from the Minutes of the last meeting held 4 January 2021

167/20 Planning Reports

Planning Decisions:

There are no planning decisions reported

Planning Withdrawals:

There are no planning withdrawals reported

Planning Applications:

21/0302N Proposed single storey extension to replace existing conservatory. THE APIARY, MONKS LANE, AUDLEM, CW3 0HP

21/0105D Discharge of Conditions 3,4,5,7 & 8 on approval 20/0810N. GREY HOUSE, AUDLEM ROAD, HANKELOW, CW3 0JE

See also item 177/20

168/20 Group reports

- TFWG report (see item 173/20)
- Consideration of current sub committees (see 171/20 below)

169/20 Report from Ward Councillor

To receive report from CEC Cllr Rachel Bailey

170/20 Financial matters

- Members to receive a report from Cllr McLaren-Brown of the Finance sub committee meeting held 4 February 2021.
- Members to consider and approve the Bank reconciliation to 6 January 2021 (considered by the FSC), noting that Members approved the last bank statement dated 6 December at the Parish Council meeting held 14 December.
- Members to have the opportunity to raise any questions or queries on the Parish accounts.

- Authorisation of payments – Members to approve the schedule of payments as prepared by the Clerk (see separate document)

171/20 Members to consider the next stage of the process to appoint a new Clerk

172/20 Clerks report

- Clerk to report on any matters not included elsewhere.
- Clerk reports that he has received notification confirming Full Access Delegate to the NEST account. Payments for the Clerks own pension scheme are being deducted but have not yet been paid to the pension account.
- Public conveniences update.

173/20 Turnpike field

To consider any further action pending the next TFWG meeting to be held on 10 February 2021 and discuss any issues arising from storm damage suffered in January which has been notified to Parish Insurers pending further assessment.

There will be draft notes from that meeting circulated if possible after this meeting takes place.

174/20 Buttermarket

To receive an update following the approval by the Heritage/Conservation officer to proceed

175/20 Longhill Moss

To receive an update from Cllr McLaren Brown.

176/20 Parish Council Matters & Policies

To receive a report from Cllr Duys following her attendance at the LCAS (Local Council Award Scheme) presentation and to consider the adoption of a new Safeguarding Policy as part of the strategy of updating all policies and procedures as necessary.

To consider what action to take concerning the Parish AGM and APM which are due in May.

Councillors may raise any other matters noting that no decisions can be taken without prior notice.

177/20 Correspondence

The Interim Clerk to report any new correspondence that has not been previously circulated to, or by Members.

- To consider an item of correspondence from Andy Hannah of the ADAPT Transport Group
- HS2 consultation
- Query raised by a resident concerning Planning Ref 14/0428N
- Correspondence received regarding recent flooding issues.

178/20 Areas of responsibility

Ongoing consideration to be given to membership of all committees, working groups and representatives to outside bodies confirming where either delegated or allocated authority is given in accordance with Standing Orders.

179/20 ITEMS FOR FUTURE AGENDA

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate nor decision making.

180/20 If necessary to resolve to exclude the public from Part 2 of the meeting on the grounds of confidentiality.

PART 2 – CONFIDENTIAL

181/20 This item may be taken immediately after item 166/20 or as deemed necessary by the Chair.
Members to consider any Councillor applications and if approved, to resolve, to co-opt new Members.

Please note that this part of the meeting is NOT open to the public who will be asked to leave the virtual meeting.

182/20 DATE OF NEXT MEETING

Until further notice the Parish Council monthly meetings will be held on the second Monday of each month. Members to consider the date of the next meeting of the Parish Council currently set as being held at **7.00pm** on **MONDAY 8th March 2021** at Audlem Public Hall or via an online meeting facility (to be decided nearer the time).

Future planned dates 12 April 2021, 10 May 2021 noting that this is scheduled to be the AGM, 14 June 2021, 12 July 2021. NO meeting in August 2021, 13 September 2021, 11 October 2021, 8 November 2021, 13 December 2021.

It should be noted that meeting dates are subject to change and in view of the ongoing Covid situation will continue to be 'virtual' meetings until guidelines permit otherwise.