



AUDLEM PARISH COUNCIL

Clerk: Sandie McBennett
 Greenfields, New Hall Lane,
 Bronington SY13 3HE
 Telephone: 07432 332857
 e-mail: audlempc@gmail.com

To members of the Council

You are hereby summonsed to attend a meeting of Audlem Parish Council to be held on Monday 8th January 2018 at 7.30pm at the Methodist Meeting Rooms, Shropshire Street. The agenda is shown below.

Yours sincerely

Sandie McBennett

Clerk to the Parish Council

PUBLIC FORUM

Members of the public will be invited to comment on any of the items on the agenda or draw attention to matters of concern before ordinary business commences.

18.105 APOLOGIES

18.106 DECLARATION OF INTERESTS

18.107 CONFIRMATION OF MINUTES

18.108 MATTERS ARISING

- a) Defibrillators
- b) Noticeboards - update
- c) Royal Mail – response.

18.109 HOUSING (Planning/Heritage & Conservation)

109.1 Local Plan & ANP – Site Allocations

Update.

109.2 Responses to correspondence: -

- a) Richard Taylor 17/0339N and S106
- b) Sean Hannaby re 17/0339N
- c) Cllr R Bailey re 17/0339N

109.3 McCarthy & Stone Appeal 17/0339N & Southern Planning Committee agenda item 10 Jan.

109.4 Statement to Southern Planning Committee 10 Jan 2018 re 17/0339N

109.5 Heathfield Road Issues/height of new dwellings complaint/road cleansing and parking complaints by residents.

109.6 Complaint regarding lost Hedgerow 17/5381D & issue of not providing the ghost lane until completion of the 50th dwelling.

109.7 Planning Applications

To consider the following: -

17/6337N	16 Shropshire Street, Audlem, CW3 0DX	Lean to glass roof conservatory to rear of property.	To be discussed 31.01.18	Decision target date 09.02.18
17/5945T	58 Windmill Drive, Audlem, CW3 0BE	Works to oak tree rear of no 58.	No comments.	Decision target date 15.01.18
17/5869N	34 Windmill Drive, Audlem, W3 0BE	Proposed single storey rear extension.	No objection.	No date specified.
17/5800N	Springfield, Woodhouse Lane,	Proposed private detached garage for the storage and maintenance of owner's classic car collection in environmentally controlled conditions.	Condition requested the building not be converted into a	

	Buerton, CW3 ODR		dwelling.	
17/5776N	Land to North of Little Heath Barns, Audlem	Erection of Retirement Living housing (category II type accommodation), communal facilities, landscaping and car parking (re-submission following non determination of application 17/0339N)	Planning Committee to draft a letter of objection.	
17/5558N	30 Green Lane, Audlem CW3 OES	Reserved matters for approved Outline application 15/0780N relating to appearance, layout and scale of proposed building	Concerns submitted - overlooking adjacent properties and size of the remaining turning circle at the top of the drive	Approved with conditions
17/5575N	1 Hillary Drive, Audlem CW3 OHJ	Proposed single storey side and rear extension to provide additional living space	No objection	Approved with conditions
17/5308N	Over the Water, Daisy Bank Crescent, Audlem, CW3 OHD	Convert existing bungalow to two storey dwelling	Comments required by 15th November	Decision Target Date 11.01.18 – extension due to Bat report.
17/5194T	1, Matthews Way, Audlem, CW3 OLT	Works to TPO trees	Comments required by unknown date	Decision Target Date 06/12/2017 – update requested.
17/5029T	The Lymes, Woore Road, Audlem, CW3 OBP	Works to TPO trees	No objection	Refused
17/5028T	The Lymes, Woore Road, Audlem, CW3 OBP	Works to trees in Conservation Area	No objection	Approved
17/4602N	4, Crown Mews, CHESHIRE STREET, AUDLEM, CW3 OND	Release from legal obligation allowing for staircasing to 100%	Objection submitted	Decision Target Date 2/11/2017 – update requested.

18.110 FINANCIAL MATTERS

110.1 Finance Report

To receive and approve the Finance Sub Committee Minutes 27th November 2017.

110.2 Half Year Audit

To receive and approve the following payments and receipts have been identified as not reported following the Half Year Audit: -

Expenditure

05.07.17	Nest	Pensions	44.35
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Income

29.8.17	Toilets	Honesty Box	113.30
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1.8.17	Santander	Bank Interest	12.02
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1.9.17	Santander	Bank Interest	12.02
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1.9.17	CEC	Precept	19140.00
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2.8.17	Toilets	Honesty Box	38.33
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110.3 Year 2018/2019 Budget

To receive and ratify the 2018/19 Budget.

110.4 2018/2019 Precept

To receive and ratify the recommendations from the Finance Committee to request the 2018/19 Precept.

110.5 Bank Signatories

a) to agree the new signatories to be assigned to the Co-operative Bank Account.

b) to agree the new signatories to be assigned to the Santander Bank Account

110.6 Authorisation of cheques

Recommendation: that the following accounts be approved for payment: -

1735	Defib Shop	Defibrillator	1434.00
1736	Galaxy Computers	Software Update	447.54
1737	3 Counties Cleaning	Public Toilets November	188.50
		Public Toilets December	179.00
1738	SPS	Payroll Admin	21.50

1739	Defib Shop	Defibrillator Cabinet	478.80
1740	G Davies	Lengthsman Salary	390.40
1741	S McBennett	Clerk Salary	447.54
1742	PHS	Sanitary Services	175.75
1743	Audlem Public Hall	Meeting Room Fee	40.00
1744	Audlem Methodist Church	Meeting Room Fee	45.00

110.7 Scheduled payments

To note the payment of the following: - deferred.

110.8 Receipts

To note the receipt of the following: -

02.10.17	Santander	Bank Interest	11.64
01.11.17	Santander	Bank Interest	12.03

110.9 Grant Funding Applications

- a) ADCA
- b) Wheelyboat Services
- c) Audlem Music and Arts Festival

18.111 PLAYING FIELD COMPLEX

Update on progress

18.112 PARISH COUNCIL MATTERS

112.1 Councillor Vacancy

18.113 CORRESPONDENCE

113.1 Buerton Parish Council/North West Ambulance Service

113.1 NALC Briefing on the GDPR

113.2 War Memorials Event – 7 February 2018

113.3 PHS Group – Price increase

18.114 AREAS OF RESPONSIBILITY - To receive reports on actions required.

114.1	ASSETS <i>Playing Field Complex</i> <i>Public Conveniences</i> <i>Fixed Asset Register</i>	<ul style="list-style-type: none"> (i) Playing Field Complex update and actions required. (ii) Public Conveniences update – quote received for drain work, 1 more quote required. Delegation of Inspections and collections – rota required. (iii) Phone Line – Clerk responded to CEC. (iv) Baby Change Table – on order. (v) CCTV sign – in hand; handyman required to affix. (vi) Longhill Moss – signed lease awaited. (vii) Bench refurbishment at Buttermarket (viii) CCTV – 2 Councillors and the Clerk to attend training. (ix) Bollards between the car park and playing field broken. Clerk (x) Car damage to the turf. Clerk
114.2	HIGHWAYS <i>Traffic & Parking</i> <i>Highways & Transportation</i> <i>Street Lighting</i>	<ul style="list-style-type: none"> (i) Pavements and Woore Road safety. (ii) ADAPT 20mph proposal – update (GS) (iii) Street lighting update (BC) (iv) SIDS (DS) (v) Pothole A525 just to the west of the Bellyse Monument and to east of Windmill Drive. (vi) Sunken carriageway at Cheshire Street - repair completed,

		<p>failed and reported again.</p> <p>(vii) Request for gritting of the car park, residential roads and paths. Clerk.</p> <p>(viii) Hilary Drive – complaint regarding road cleansing and parking issues.</p>
114.3	<p><u>COMMUNITY</u> <i>Health</i> <i>Law & Order</i> <i>Youth & Education</i> <i>Access & Inclusion</i> <i>Public Hall</i> <i>Burial Board</i></p>	<p>(i) Police and Crime Commissioner - response to correspondence</p> <p>(ii) Cluster Meeting – report on actions required.</p> <p>(ii) Education Travel Policy consultation response – complete.</p> <p>(iii) CEC Housing Strategy Consultation http://www.cheshireeast.gov.uk/housing/strategic_housing/housing-strategy-2018-2023-consultation.aspx</p> <p>(iv) Buerton Parish Council – request for joint responder training/complaint to NW Ambulance Service.</p>
114.4	<p><u>BUSINESS, TOURISM & EMPLOYMENT</u> <i>Business & Tourism/CRT</i> <i>Use of Buttermarket</i></p>	<p>(i)</p>
114.5	<p><u>COMMUNICATIONS</u></p>	
114.6	<p><u>ENVIRONMENT</u> <i>Wildlife & Ecology</i> <i>Commons & Greens</i> <i>Open Spaces</i> <i>Parish Paths</i> <i>ADAPT</i></p>	<p>(i) ADAPT Cycleway along Canal (DH)</p> <p>(ii) The Permissive Path from Green Lane to Canal. – Ongoing A letter has been sent to ascertain who owns the path and the designation of the path.</p> <p>(iii) Biodiversity Report – Synopsis to be received from the Environment Group.</p>
114.7	<p><u>ChALC</u></p>	<p>(i) NALC Briefing on the GDPR – response required re funding and responsibility.</p> <p>(ii) Training Dates for 2018 published – book with Clerk if interested. Cllrs Warren and Lawton will attend the Planning Training. The Clerk will attend the Audit Training.</p>

18.115 COUNCILLORS' REPORTS ON ADDITIONAL MEETINGS ATTENDED

18.116 ITEMS FOR CONSIDERATION AT THE NEXT MEETING

Policy reviews – Standing Orders, Finance Policy, Grants Policy, Communications Policy & Strategy review, Community Engagement strategy and Compliance committee. Planned for adoption by May AGM latest.

18.117 DATE OF NEXT MEETING

PARISH COUNCIL MEETING: 7.30 pm MONDAY 5TH FEBRUARY 2018 in the Methodist Rooms.