



AUDLEM PARISH COUNCIL

Clerk: Owen Hembry
88 Mckelvey Way
Audlem, Crewe CW3 0FJ
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To Members of the Council

You are hereby summoned to attend the meeting of Audlem Parish Council to be held on **Monday 14th June 2021 at 7.00pm**. The meeting will be at Audlem Public Hall or via an online meeting facility (subject to prevailing Covid distancing rules and may need to be decided nearer the time). As a consequence places are very limited and any member of the public must confirm their intention to attend the meeting in advance to the Clerk.

AGENDA

- 44/21 Apologies (1 minute)**
To receive apologies for absence
- 45/21 Councillor vacancies and co-option of new Members (2 minute)**
There are currently two vacancies on the Parish Council which have, or are currently being advertised as casual vacancies in accordance with current governance guidelines.
- 46/21 Public speaking open forum and public participation (5 minutes)**
The Parish Council will consider any requests from members of the public to address the meeting. However, any requests to discuss items of business on the agenda and/or relevant Parish matters will be at the Chair's discretion whether these requests will be granted, and if invited to speak, individual members of the public will be allowed to speak for up to a maximum of three minutes. NB: no decision can be made on these matters but they may be placed on a future agenda of the Council.
- 47/21 Request for dispensation (1 minute)**
To receive requests for dispensations to speak and/or vote on any matter where a Member has a disclosable pecuniary interest.
- 48/21 Declarations of Interest (1 minute)**
To receive declarations by elected and co-opted members of interests in respect of items on this agenda. Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.
- 49/21 Minutes (1 minute)**
To authorise the chairman to sign the minutes of the last meeting held 10th May 2021 as a true record.
- 50/21 Matters arising (2 minutes)**
To consider any matters arising from the minutes of the last meeting held 10th May 2021.

- 51/21 Financial matters (10 minutes)**
- To approve bank reconciliation for the period ending 7th May, including retrospectively confirming the schedule of payments for May.
 - To approve the bank reconciliation for the period ending 6th June.
 - To retrospectively confirm the schedule of payments for June.
 - To approve the annual audit return and sign off the AGAR forms following confirmation from the Internal Auditor.
 - To provide any updates available on the Council's banking arrangements.

- 52/21 Turnpike Field Working Group (15 minutes)**
To consider the notes from the last meeting of the TFWG and discuss next steps after reviewing recommendations from the Group.

- 53/21 Longhill Moss (10 minutes)**
To discuss next steps after reviewing examination and recommendations of Cllrs J McGregor and P Cawood.

- 54/21 Monument/lamp in square (10 minutes)**
To discuss next steps in regards reported needs for maintenance.

- 55/21 Sub-committees (10 minutes)**
Other updates from subgroups

- 56/21 Planning Reports (10 minutes)**

Planning Decisions:

21/2464N Agricultural determination building for Alpaca's KINSEY HEATH FARM, BAGLEY LANE, AUDLEM, CREWE, CHESHIRE, CW3 0DR. DETERMINATION - REFUSAL (STAGE 2)

21/1978N Prior approval of a single storey rear extension extending 3.9475 metres beyond the rear wall, maximum height of 3.30 metres and eaves height of 2.40 metres. 14, CHURCH VIEW, AUDLEM, CHESHIRE, CW3 0HN. DETERMINATION - APPVL NOT REQD (STAGE 1)

Planning Withdrawals:

There are no planning withdrawals reported.

Planning Applications:

Reference Number

21/2868N Demolition of existing sun room, provision of replacement sun room with porch, extension of the dining room and bedroom above Mill Cottage, MILL LANE, AUDLEM, CW3 0AY. Last date for submitting comments 17th June.

21/2812N 2 storey rear and single side extension. Ashleigh, PADDOCK LANE, AUDLEM, CW3 0DP. Last date for submitting comments 23rd June.

21/2644N Replace existing garage and store with new swimming pool KINSEY HEATH FARM, BAGLEY LANE, AUDLEM, CREWE, CHESHIRE, CW3 0DR. Last date for submitting comments 16th June.

21/2735N Certificate of lawful proposed development of single storey rear extension. 4, HEYWOODS RIDGE, AUDLEM, CW3 0EF. Last date for submitting comments 15th June.

21/265IT T1 species not known Fell. T2 species not known Fell. We propose to plant hedging at the rear of our parking area on the boundary with the British telecom Exchange building. Cottage, SCHOOL LANE, AUDLEM, CW3 0BA. Last date for submitting comments not available.

21/2954N DIVISION OF EX HOUSE 15, 17 STAFFORD STREET INTO 2 DWELLINGS 15-17, STAFFORD STREET, AUDLEM, CW3 0AW. Last date for submitting comments 7th July.

21/3019N One and a half storey rear extension with internal alterations and new vehicular access with existing access closed. Acre Hill Cottage, Audlem Road, Hankelow, Crewe, CW3 0JE. Last date for submitting comments 30th June.

21/2568N Variation of condition 2 on application 20/0810N - Construct new house to the rear of Grey House and refurbish the existing Grey House. GREY HOUSE, AUDLEM ROAD, HANKELow, CW3 0JE. Last date for submitting comments 30-Jun-2021.

- 57/21 Butter Market booking requests (5 minutes)**
- ADAS have requested use of the Butter Market on 26th November, 10am-9pm, for the Big Switch On. A copy of public liability insurance has been provided.
 - ADAS have requested use of the Butter Market on 22nd December, 5pm-9pm, for Carols in The Square. A copy of public liability insurance has been provided.
 - ACER (Audlem Carbon Emissions Reduction project) has requested use of the Butter Market on Saturday 18th September for a publicity event on climate change, biodiversity and carbon reduction. No copy of public liability insurance has been provided as yet.
- 58/21 ACER Steering Group (5 minutes)**
Cllr R Warburton to report on an ACER Steering Group meeting that discussed priorities for Audlem from the draft of the Practical Actions Checklist received during the development of the Cheshire East Council Climate Emergency toolkit for Town and Parish Councils.
- 59/21 Village meeting (5 minutes)**
To discuss planning for the village meeting to be held in September 2021
- 60/21 Clerks report (3 minutes)**
Clerk to report on any matters not included elsewhere.
- 61/21 Report from Ward Councillor (5 minutes)**
To receive any information updates from CEC Cllr Bailey
- 62/21 Parish Council Matters & Policies (5 minutes)**
- To receive reports and comments from any Cllrs who have undertaken any training modules in the last month.
 - Cllr R Warburton to report on money collected from honesty box in toilet block (£80.56).
 - Councillors to report on any other matter not covered elsewhere.
- 63/21 Correspondence (5 minutes)**
- The Council has received a notice asking about the impact on the community of potential changes by Royal Mail.
 - The Council has received a notice expressing concern about people making cycle tracks at the back of the playing field.
 - Clerk to report any new correspondence that has not been previously circulated to, or by members.
- 64/21 Grant applications (2 minutes)**
Cllr R Warburton pp ADAS, for the amount of £140 for the purchase of flags for display in the village.
- 65/21 Items for future agenda (3 minutes)**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate nor decision making.

66/21 Date of next meeting

(1 minute)

Until further notice the Parish Council monthly meetings will be held on the second Monday of each month. Members to consider the date of the next meeting of the Parish Council currently set as being held at **7.00pm** on **MONDAY 12th July 2021** which will be held at Audlem Public Hall or via an online meeting facility (subject to prevailing Covid distancing rules and may need to be decided nearer the time).

Future planned dates, 12 July 2021. NO meeting in August 2021, 13 September 2021, 11 October 2021, 8 November 2021, 13 December 2021, 10 January 2022, 14 February 2022, 14 March 2022, It should be noted that meeting dates are subject to change and in view of the ongoing Covid situation may either be live and or a combination of live and 'virtual' meetings until guidelines permit otherwise.

Meeting time: Meeting to take no more than 2hrs.

Important Meeting Notes:-

N.B. Audlem Parish Council remains quorate providing at least one third of all Members are present with not less than 3 Members present. (See STO item 3:u)

Please note that as per the Standing Orders policy contributions or speeches by a Councillor shall relate only to the motion under discussion and shall not exceed 3 minutes without the consent of the Chairman of the meeting.

To members of the public

Please note that as per the Standing Orders policy the period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the Chairman of the meeting. Subject to this a member of the public shall not speak for more than 3 minutes.