



AUDLEM PARISH COUNCIL

Clerk: Belen Lopez Bloor
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To Members of the Council

You are hereby summoned to attend the online meeting of Audlem Parish Council to be held on **Monday 4th May 2020** at **7.30pm**. The agenda is shown below.

Please note that as per the Standing Orders policy contributions or speeches by a Councillor shall relate only to the motion under discussion and shall not exceed 3 minutes without the consent of the Chairman of the meeting.

To members of the public

Please note that as per the Standing Orders policy the period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the Chairman of the meeting. Subject to this a member of the public shall not speak for more than 3 minutes.

Yours sincerely

Belen (Bee) Lopez Bloor
Clerk to the Parish Council

AGENDA

PUBLIC FORUM

Members of the public will be invited to comment on any of the items on the agenda or draw attention to matters of concern before ordinary business commences.

20.1 APOLOGIES FOR ABSENCE

20.2 DECLARATION OF INTERESTS

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

20.3 CHANGE TO STANDING ORDERS

Changing the Standing Orders to accommodate video conference meetings.

20.4 CONFIRMATION OF MINUTES

To confirm the Minutes of the meeting held 2nd March 2020.

20.5 COUNCIL APPROVAL OF MATTERS AGREED UNDER EMERGENCY MEASURES

- 20.5.1 Closure of the public toilets.
- 20.5.2 Delay of recruitment of assistant clerk.
- 20.5.3 Delay of opening the public hall office base.
- 20.5.4 Purchase of fridge to help the village during the COVID-19 pandemic.
- 20.5.5 Clerk providing administrative support to ADCA during the COVID-19 pandemic.
- 20.5.6 Temporary suspension of the Community Speed Watch Scheme.
- 20.5.7 Turnpike Field temporary fencing.
- 20.5.8 Electric work to install a time delay switch to the water heater in the public toilets.

20.6 UPDATES SINCE THE LAST MEETING

- 20.6.1 Update from the HPE working group.
 - 20.6.1.i Update - flooding at Cox Bank & Salford.
 - 20.6.1.ii Update – Drainage ditch at Heathfields development.
- 20.6.2 Update from the Internal working group.
- 20.6.3 Update from the Community working group.

20.7 REPORT FROM WARD COUNCILLOR RACHEL BAILEY

20.8 HOUSING (Planning/Heritage & Conservation)

20.8.1 PLANNING APPLICATIONS

Planning reference	Main location	Development description	Action	Decision by APC	Decision by CEC
19/5774N	Land adjacent to, 10, SALFORD, AUDLEM, CW3 0AZ	Application for approval of reserved matters following approval of application 18/0178N; Outline planning permission for erection of 2 no. dwellings.	Registered.	Councillors were concerned these two new houses will exacerbate flooding problems in the Salford area. The application should also be objected to on the grounds of scale, massing and design. Cllr Boyes proposed writing a letter of objection to CEC, Cllr Higham seconded. All Councillors in favour. Action/s: Cllr Boyes to draft letter for the Clerk to send.	Date Registered 17/12/2019 Last Date For Comments 29/01/2020 Decision Target Date 11/02/2020
20/0667T	BEECH HOUSE, SCHOOL LANE, AUDLEM, CHESHIRE, CW3 0BA	WORKS TO TREES IN CONSERVATION AREA Beech (T1): To crown reduce by up to 3m in height, and reduce lateral growth by up to 2m of branch length, leaving the tree with a balanced shape. To maintain the tree at a suitable size for the location, and to reduce encroachment on the property	Registered		Registered 17/02/2020 Decision Date 28/03/2020 Not decided / Not available
20/0143T	THE WILLOWS, SCHOOL LANE, AUDLEM, CREWE, CHESHIRE, CW3 0BA	WORKS TO TPO TREES Sycamore. Number 1. Remove the tree. Tree is threatening the wall of the brook and is too congested with the other trees nearby. No suitable place nearby to replant	Registered		Date Registered 14/01/2020 Last Date Comments 4/02/2020 Decision date 09/03/2020
19/5436N	19, WHITCHURCH ROAD, AUDLEM, CW3 0EE	Proposed notification of agricultural building for storage of garden equipment and storage of livestock food and bedding	Decided.	Clarification requested on proposed use. If used as residential the Parish Council objects to this. Conditions should be placed upon approval to safeguard against residential use if for other uses. Previous planning application 19/1986N. Parish Council has been reconsulted on new plans. To be considered by HPEA group on 26/02/2020	Approved with conditions / 02/04/2020
20/0584N	KINSAL VILLA, PADDOCK LANE, AUDLEM, CW3 0DP	Proposed detached garage.	Decided	To be considered by HPEA group on 26/02/2020	Approved with conditions / 27/03/2020

20.9 FINANCIAL MATTERS

20.9.1 To receive the monthly financial information.

20.9.2 End of year bank reconciliation.

20.9.3 To receive the end of year finance report.

20.9.4 Payment of salaries via bank transfer.

20.9.5 AGAR 2019/2020 return.

20.9.6 Santander change of mandate to allow the RFO to make online payments.

20.9.7 Grant requests

20.9.7.i Audlem Indoor Bowling Group Grant Application for £1,500.

20.9.7.ii Wheelyboat Grant Application for £1,500.

20.9.8 Authorisation of cheques – to agree the accounts for payment.

2186	CPRE	Subscription		36.00
2189	Belen Lopez Bloor	Office Expenses	Mobile phone top up, mileage, anti virus internet security	47.13
2190	HM Revenue & Customs	Salaries	Extra tax due to Clerk's overtime	10.60
2187	Gavin Davies	Salaries - Street Cleaning		442.56
2188	Belen Lopez Bloor	Salaries	Included payment of overtime in February	724.73
2190	HM Revenue & Customs	Salaries	Extra tax due to Clerk's overtime	10.60
2191	Audlem Printers	Community Expenditure	COVID-19 flyers & posters for lengthsman	47.00
2193	Audlem Festival Committee	Grants	Flags for VE day	200.00
2194	Society of Local Council Clerks	Training	Training course towards Clerk's CPD on agendas & minutes	84.00
2195	Audlem Printers	Community Expenditure	VE day banner	60.00
2197	3 Counties Cleaning	Public Conveniences		150.00
2198	Mr S M Potter	Repairs & Renewals	Repairs to the toilets	79.00
2199	East Midlands Solutions	Turnpike Field Running Costs	Turnpike Field temporary fencing	477.48
2200	J Harrison Tech Media	Professional Services	IT health check for laptop	55.00
2201	Audlem Printers	Printing	Thank you banner	65.00
2202	Belen Lopez Bloor	Expenses	New mobile phone, stationery, stamps, mobile phone data	96.66

20.9.9 Scheduled payments – to approve the scheduled payments.

19/03/2020	DD	ICO	Data Protection Fee to the the Information Commissioner's Office	35.00
25/03/2020	DD	Water Plus	Water supply	81.76
25/03/2020	SO	Then Media	Website	55.30
01/04/2020	DD	EDF Energy	Electricity supply	£60.00
01/04/2020	Transfer	Shires Payroll Services	Extra annual payment for pension services	£20.00
06/04/2020	DD	NEST Pension Contributions	Belen Lopez Bloor	£53.22
06/04/2020	DD	NEST Pension Contributions	Gavin Davies	£32.27
06/04/2020	SO	Shires Payroll Services		£24.50
TBC	SO	Then Media	Website	£55.30

20.9.10 Receipts – to minute the receipts.

Santander	Bank Interest	£60.04
Honesty Box	Toilet income	TBC
Precept	Cheshire East Council	£26,076
Grant return	Audlem Music Festival	£1,500
Cheshire Wildlife Trust	Grant for installation of two ponds at Turnpike Field	£1,400

20.10 TURNPIKE FIELD

20.10.1 General update.

20.10.2 Update – maintenance programme tender.

20.10.3 Antisocial behavior.

20.11 PLAYING FIELD COMPLEX – UPDATE

20.11.1 Update from the working group.

20.12 PARISH COUNCIL MATTERS

20.12.1 Update – switching to new email addresses.

20.12.2 Around Audlem Newsletter.

20.12.3 Grant Policy and application form.

20.12.4 Update - Purchasing additional CCTV to cover the playing area.

20.12.5 VE Day.

20.13 CORRESPONDENCE

20.13.1 Letter from Royal Mail.

20.13.2 Letter from Police & Crime Commissioner & Chief Constable.

20.13.3 COVID-19 contact tracing.

20.13.4 Correspondence regarding Little Heath.

20.14 AREAS OF RESPONSIBILITY

20.15 ITEMS FOR FUTURE AGENDA

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate nor decision making.

20.16 DATE OF NEXT MEETING

The next meeting of the Parish Council will be held at **7.30pm** on **MONDAY 15th JUNE 2020** in the Methodist Rooms.