



AUDLEM PARISH COUNCIL

Interim Clerk: **Paul A I Barton**

9 Stock Lane

Shavington, Cheshire CW2 5ED

Telephone: 07977059087

e-mail: audlemcpc@gmail.com

To Members of the Council

You are hereby summoned to attend the meeting of Audlem Parish Council to be held on **Monday 9th November 2020 at 7.00pm. Unless otherwise because of the current Government restrictions this will have to be a 'virtual' meeting.** If the situation changes then it will be held at Audlem Public Hall under Covid 19 Social distancing guidelines rules will apply i.e. seating to be 2 mts apart, masks to be worn when entering AND leaving the building and/or when using the public facilities.

N.B. Audlem Parish Council remains quorate providing at least one third of all Members are present with not less than 3 Members present. (See STO item 3:u)

The agenda is shown below.

Please note that as per the Standing Orders policy contributions or speeches by a Councillor shall relate only to the motion under discussion and shall not exceed 3 minutes without the consent of the Chairman of the meeting.

To members of the public

Please note that as per the Standing Orders policy the period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the Chairman of the meeting. Subject to this a member of the public shall not speak for more than 3 minutes.

Yours sincerely

Paul A I Barton

Interim Clerk to the Parish Council

AGENDA

Public speaking open forum and Public participation

The Parish Council will consider any requests from members of the public to address the meeting. However any requests to discuss items of business on the agenda and/or relevant Parish matters will be at the Chair's discretion whether these requests will be granted, and if invited to speak, individual members of the public will be allowed to speak for up to a maximum of three minutes. NB: no decision can be made on these matters but they may be placed on a future agenda of the Council.

98/20 Apologies:

To receive apologies for absence

99/20 Request for dispensation

To receive requests for dispensations to speak and/or vote on any matter where a Member has a disclosable pecuniary interest .

100/20 Declarations of Interest

To receive declarations by elected and co-opted members of interests in respect of items on this agenda. Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other

registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

101/20 Councillor vacancies and Co-option of new Members

Chair to report on Member resignations and the number of unfulfilled vacancies. Consideration to be given to application(s) received to co-opt new Members.

N.B. Please note that this item may need to be considered in greater detail as a Confidential matter under Part 2 of the Agenda (118/20)

102/20 Minutes

To authorise the chairman to sign the minutes of the last meeting held 5 October 2020 as a true record.

103/20 Matters arising

To consider any matters arising from the Minutes of the last meeting held 5 October 2020

104/20 Planning Reports

Planning Decisions:

20/3580N CORBROOK GRANGE, AUDLEM ROAD, AUDLEM, CW3 0HF Change of Use of the buildings comprising Corbrook Grange and associated buildings and garage from C3 (Dwellinghouse), to C2 (Residential Institution -Training Centre). The existing building will be reconfigured to suit the new use, with minor adjustments and alterations, including addition of a new exit door at the rear of the building at ground floor level and conversion of the existing double garage to form a single bedroom staff accommodation associated with the Health Retreat. There are no changes proposed to the existing access driveway and electrically operated gates, leading to the main road. Refused 9/10/20

Planning Withdrawals:

There are no planning withdrawals

Planning Applications:

20/4476N THE PARKES, MONKS LANE, AUDLEM, CHESHIRE, CW3 0HP Prior notification of agricultural building for the storage of cattle feed. N.B. - To be determined under delegated authority

20/4811N 15-17, STAFFORD STREET, AUDLEM, CW3 0AW Conversion of existing building in Churchfields into a holiday let

Cheshire East Local Plan

Members to consider Cheshire East Council's Local Plan, the Site Allocations and Development Policies Document (SADPD) revised plan published for consideration by the Council's Strategic Planning Board (SPB) on 26 October, with a response date set for 6 December 2020.

105/20 Group reports

- Community Working Group to report on a carried forward Item 20.41.2 from the July meeting.
- To receive an update from the HPE working group.
- To receive an update from the Internal working group.

106/20 Report from Ward Councillor

To receive report from CEC Cllr Rachel Bailey including a report on the recent Nantwich Area Highways Group (AHG) meeting. (see item 112/20)

107/20 Grant Applications

- Members to consider a grant application from ACER
- Members to consider a grant application from St James Church (Bell appeal)

108/20 Financial matters

- The Interim Clerk to report on the current situation on handover of financial data covering, payments, receipts and outstanding and the current bank mandate changes situation. Members to formally ratify the appointment of The Interim Clerk as a signatory to the account and holder of a debit card to the account
- To approve the Bank reconciliation to 31 October 2020. The Interim Clerk has spent a considerable amount of time restructuring the accounts. Information will start to be produced in revised formats over the coming year with the express intention of making the financial information more transparent not only to Members but also the general public if they wish to inspect the Parish Accounts.
- The Clerk has now received a sign off to the AGAR return from PKF Littlejohn and the external auditors invoice which is included in the authorisation of payments schedule previously circulated.
- Members to ratify the inclusion of the Interim Clerk as a signatory to the Parish Bank accounts and to have access to a debit card with a maximum spending limit of £500 to enable purchase of sundry items as necessary. Members to resolve further revised/additional Authorised Signatories as a result of recent changes of Parish Members.
- Authorisation of payments – Members to approve the schedule of payments as prepared by the Clerk (see separate document)
- Members to consider and review of the 2020-21 budget ytd and outline of the 2021-22 budget and precept.

109/20 Clerks report

Clerk to report on any matters not included elsewhere.

110/20 Turnpike field

To receive the minutes of the TFWG held on 28 October 2020 and discuss any issues arising

111/20 Longhill Moss

To receive an update from Cllr McLaren Brown.

112/20 Parish Council Matters

To receive updates as necessary on the following:

- The public conveniences to include discussion on current Covid 19 and any H & S guidance issues. Clerk has agreed a reduction in cleaning schedule to one clean per day.
- Winter gritting consideration of Nantwich and Rural Area Highways Group Meeting on 19 October. (see item 106/20)
- Butter Market repairs and replacements.
- Councillors may raise any other matters noting that no decisions can be taken without prior notice.

113/20 Correspondence

The Interim Clerk to report any new correspondence that has not been previously circulated to, or by Members.

- Notification to Water Plus that toilet Block has re opened
- Notification sent to NEST re log in for pension scheme
- Further request from residents of Kingbur Place re parking and yellow line

114/20 Areas of responsibility

- This matter was deferred from the last meeting in view of ongoing changes. Consideration to be given to membership of all committees, working groups and representatives to outside bodies confirming where either delegated or allocated authority is given in accordance with Standing Orders.

115/20 ITEMS FOR FUTURE AGENDA

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate nor decision making.

116/20 If necessary to resolve to exclude the public from Part 2 of the meeting on the grounds of confidentiality.

PART 2 – CONFIDENTIAL

117/20 This item to be taken immediately after item 101/20 or as deemed necessary by the Chair.
Members to consider applications and if approved, to resolve, to co-opt new Members.

118/20 The Chair to provide a report on the current staffing situation.

Please note that this part of the meeting is NOT open to the public who will be asked to leave the virtual meeting.

119/20 DATE OF NEXT MEETING

Members to consider the date of the next meeting of the Parish Council currently set as being held at **7.00pm on MONDAY 7th December 2020** at Audlem Public Hall or via an online meeting facility (to be decided nearer the time).