



AUDLEM PARISH COUNCIL

Clerk: Owen Hembry
88 Mckelvey Way
Audlem, Crewe CW3 0FJ
e-mail: audlempc@gmail.com

To Members of the Council

You are hereby summoned to attend the meeting of Audlem Parish Council to be held on **Monday 11th Oct 2021 at 7.00pm**. The meeting will be at the Youth Club Room of the Annexe at Audlem Public Hall.

AGENDA

- 121/21 Apologies** (1 minute)
To receive apologies for absences.
- 122/21 Councillor vacancies and co-option of new Members** (5 minutes)
- Councillors A Bicknell, J Sansom and C Gresty have resigned from the Council.
 - There are currently four vacancies on the Parish Council which have been or are currently being advertised as casual vacancies in accordance with current governance guidelines.
- 123/21 Public speaking open forum and public participation** (10 minutes)
The Parish Council will consider any requests from members of the public to address the meeting. However, any requests to discuss items of business on the agenda and/or relevant Parish matters will be at the Chair's discretion whether these requests will be granted, and if invited to speak, individual members of the public will be allowed to speak for up to a maximum of three minutes. NB: no decision can be made on these matters but they may be placed on a future agenda of the Council.
- 124/21 Request for dispensation** (1 minute)
To receive requests for dispensations to speak and/or vote on any matter where a Member has a disclosable pecuniary interest.
- 125/21 Declarations of Interest** (1 minute)
To receive declarations by elected and co-opted members of interests in respect of items on this agenda. Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.
- 126/21 Minutes** (1 minute)
To authorise the Chair to sign the minutes of the last meeting held 13 September 2021 as a true record.
- 127/21 Matters arising** (1 minutes)
To consider any matters arising from the minutes of the last meeting held 13 September 2021.
- 128/21 Subcommittees** (15 minutes)
Finance
- Report from Finance Subcommittee meeting held on 6 October 2021.

Turnpike Field Working Group

- Report from Turnpike Field Working Group meeting held on 22 September 2021.
- Update on progress of investigating the building of a car park.
- Update on plan for maintenance work. At the Council meeting of 13 September it was noted that maintenance work was required including to fencing, streams and general land work. Some fencing work was considered a potential safety issue.

Asset Management

- Update on the ongoing review of assets.
- Update on development of an annual plan for village maintenance.
- Update on the cleaning and maintenance of the monument/lamp in the square.
- Update on plans for the location of a new noticeboard.
- Update on new location for the Council's bins currently kept at the Fire Station. At the Council meeting of 13 September Cllr R Warburton offered to investigate storage at the cemetery.
- Update on any work in the Churchfields Conservation area.
- Toilet block. The Council at the meeting of 13 September approved engaging a plumber to undertake work on the cistern to ensure water flushes into the gents urinal toilet. The Council approved work to be undertaken by Steve Potter property Maintenance to replace worn and faulty front door locks to the ladies and gents toilets at a quoted cost of £200.

Tourism & Business

- The proposed Village Meeting has been postponed until next year in the Spring.

Management & Communications

- Update on the review of paperwork and storage.
- Update on retrieval of the legal documents from solicitors.
- Update on plans to trial a monthly village surgery to be attended by the Clerk and initially either Cllr M Duys or P Salt. The start date is to be confirmed.
- Update on an information leaflet to be drawn up to provide information about the Council, its functions and responsibilities.

Safety

Planning

To report on any planning applications.

129/21 Planning Reports

(5 minutes)

Applications:

21/4692T Works to tree - Fell Sycamore T1. The Hollies, 30, CHESHIRE STREET, AUDLEM, CW3 0AL. Last date for comments unavailable.

21/4709N Single storey side extension and two storey rear extension. Rose Cottage, GREEN LANE, AUDLEM, CW3 0ET. Last date for comments 20 October.

21/4912T Remove Willow Tree. THE WILLOWS, SCHOOL LANE, AUDLEM, CW3 0BA. Last date for comments unavailable.

For information only. Applications with Ward of Audlem but in other parishes.

21/4884N (Hankelow PC) Alterations and extensions to form new kitchen, toilets and cellar, change of use at first floor to form 3 No new letting bedrooms and new licensed area The White Lion, AUDLEM ROAD, HANKELow, CW3 0JA. Last date for comments 24 October.

21/3230N (Newhall PC) Change of Use from Agricultural Barn to Two Holiday Cottages to Let Cherry Tree Barn, COOLE LANE, AUDLEM, CW3 0ER. Last date for comments 27 October.

- 130/21 Financial investigation** (5 minutes)
To receive any update on the financial investigation.
- 131/21 Longhill Moss** (10 minutes)
To discuss any updates relating to Longhill Moss.
- 132/21 Highways** (10 minutes)
CEC Ward Cllr R Bailey is organising a meeting of Parish Council representatives to discuss Cheshire East Council's proposed Top Up Highways Maintenance pilot scheme.
- 133/21 Playing field** (5 minutes)
Discussion about the possibility of the Council taking ownership of the playing field assets.
- 134/21 Audlem Carbon Emissions Reduction (ACER)** (5 minutes)
Cllr Warburton last month attended a meeting of ACER at which questions directed at the Council included the rewilding of hedgerows and verges, installation of at least one electric charging point on the carpark, how to increase the recycling of plastics, how to increase use of bus services and ensuring all footpaths are well signed and kept clear. ACER has supplied details of a poll of the public undertaken at a recent event in the village which it said showed four favoured options being electric vehicle charging points, improved walking and cycling provision, support a plastic free / recycling campaign and promotion of sustainable practices in agriculture.
- 135/21 Neighbourhood plan** (5 minutes)
Cheshire East Council is contacting groups to see whether they intend to modify their neighbourhood plans.
- 136/21 Cheshire East Council Community Governance Review Draft Recommendations**
The recommendations in the report include a proposal to reduce the number of Councillors on Audlem Parish Council from 12 to 10.
- 137/21 Buttermarket bookings, new and previously approved** (5 minutes)
- ADAS. Nov 26, 10am-9pm. The Big Switch On. Previously approved.
 - ADAS. Dec 22, 5pm-9pm. Carols in the Square. Previously approved.
 - Audlem and District Acting Positively For Transition October 9, 10am-4pm. Approved Oct 6.
 - Audlem and District Acting Positively For Transition October 16, 10am-4pm. Approved Oct 6.
 - A member of the public has contacted the Council to say it is difficult for an ordinary person to make a booking without an enormous amount of research and stress and that the Buttermarket is little used. The correspondent said there were two main difficulties - the need to have public liability insurance and the restriction of use to twice a year. They asked who checks the requirement to consult St James's church. Another concern was that there was a bus stop under the Buttermarket that people use at about 9.30am and that if stalls were set up at this time the buses could not see people waiting to use the service.
- 138/21 Community Infrastructure Levy Fund (CIL)** (5 minutes)
The Council has a Reserve amount of £29,074.50 assigned to CIL funds. Cheshire East Council has contacted the Council to say it is a regulatory requirement that an annual report is returned to it by 31 December with an update of CIL monies received, allocated for projects, and spent. A payment of £29,074.50 was sent to Audlem Parish Council on 12 November 2019 and the required report is overdue. It is important to note that any CIL monies received by the Parish Council are spent within 5 years otherwise it will be clawed back by Cheshire East Council. The funds can be spent on anything that supports the development of the area. If a project is selected but the Council is unsure as to whether it falls within the criteria Cheshire East Council can be contacted for confirmation.
- 139/21 Clerks report** (3 minutes)
- Ansa Environmental Services were due to replace a damaged post-mounted bin and a dog bin week commencing October 4.

- ADAS have asked if the Parish Council can provide a second green waste wheelie bin. Ansa Environmental Services has confirmed they cannot currently supply either a new bin or provide an additional collection service until after Christmas. The annual cost for a second green waste bin is currently quoted as £53. The Parish Council can request to join the waiting list.
- Cheshire Community Action has contacted the Council asking it to consider renewing its membership for £50.
- The Countryside Charity (CPRE) has contacted the Council asking it to consider renewing its membership for a recommended sum of £36.

I40/21 Report from Ward Councillor

(5 minutes)

To receive any updates from Cheshire East Council Cllr R Bailey.

I41/21 Parish Council Matters & Policies

(5 minutes)

- To receive reports and comments from any Cllrs who have undertaken any training modules in the last month.
- Councillors to report on any other matters not covered elsewhere on the agenda.

I42/21 Correspondence

(15 minutes)

- A village store has contacted the Council to express disappointment that the Council had purchased supplies from supermarket chains. The store has asked for the topic of supporting local independent businesses to be discussed by the Council, especially in the light of Covid and the tough time independent shops have been through during in the past 18 months. The store asked that if the Council was not prepared to support local independent businesses that the matter be debated and any reasons for this policy made public.
- A member of the public has contacted the Council to inform it a lorry had hit a street lighting column in Stafford Street causing major damage and that this could have easily been a human life. The member of the public has raised the matter with Cheshire East Council and believed it needed addressing urgently and that it raised a number of health and safety issues. The area was in darkness especially for pedestrians. Cars, vans and heavy goods vehicles mounted the pavement for passing. The speed of the traffic was unacceptable and needed better monitoring. A further column along the road was also damaged and needed rectification. The correspondent said the issues were becoming worse and presented more risks to the public. The correspondent said the Council's support in addressing some the issues would be appreciated.
- A member of the public has contacted the Council to highlight the need for road crossings in the village, including near to the Anwyl estate where there are families with children, and at the area of Daisy Bank Crescent. The member of the public has contacted Cheshire East Council and has been in contact with CEC Ward Councillor R Bailey, who has raised the question of whether the Council could make a contribution through the CIL funds.
- The Vicar of Audlem has contacted the Council about plans for Remembrance Sunday. This year the church intended to hold a shorter act of Remembrance and do so outside in the church grounds. The service would be jointly led by leaders from the Church of England, Methodist and Baptist churches in village. The Council has been asked if a representative of the Council would like to attend to lay a wreath.

I43/21 Items for future agenda

(1 minutes)

Councillors may request items for future agendas or email these to the Clerk. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

I44/21 Date of next meeting

(1 minute)

Until further notice the Parish Council monthly meetings will be held on the second Monday of each month, except for August during which there are no meetings. Members to consider the date of the next meeting of the Parish Council currently set as being held at **7.00pm on MONDAY 8 November**, which will be held at Audlem Public Hall (location to be confirmed nearer the time).

Future planned dates: 13 December 2021, 10 January 2022, 14 February 2022, 14 March 2022,

Meeting time: Meeting aims to run for no longer than two hours.

Important Meeting Notes: Audlem Parish Council remains quorate providing at least one third of all Members are present with not less than 3 Members present. (See STO item 3:u)

Please note that as per the Standing Orders policy contributions or speeches by a Councillor shall relate only to the motion under discussion and shall not exceed 3 minutes without the consent of the Chairman of the meeting.

To members of the public: Please note that as per the Standing Orders policy the period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the Chairman of the meeting. Subject to this a member of the public shall not speak for more than 3 minutes.