



AUDLEM PARISH COUNCIL

Interim Clerk: **Paul A I Barton**

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To Members of the Council

You are hereby summoned to attend the online meeting of Audlem Parish Council to be held on **Monday 7th September 2020 at 7.00pm at Audlem Public Hall and NOT at the usual venue of the Methodist Church.** Current Covid 19 Social distancing guidelines rules will apply i.e. seating to be 2 mts apart, masks to be worn when entering AND leaving the building and/or when using the public facilities.

N.B. Audlem Parish Council remains quorate providing at least one third of all Members are present with not less than 3 Members present. (See STO item 3:u)

The agenda is shown below.

Please note that as per the Standing Orders policy contributions or speeches by a Councillor shall relate only to the motion under discussion and shall not exceed 3 minutes without the consent of the Chairman of the meeting.

To members of the public

Please note that as per the Standing Orders policy the period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the Chairman of the meeting. Subject to this a member of the public shall not speak for more than 3 minutes.

Yours sincerely

Paul A I Barton

Interim Clerk to the Parish Council

AGENDA

Public speaking open forum and Public participation

The Parish Council will consider any requests from members of the public to address the meeting. However any requests to discuss items of business on the agenda and/or relevant Parish matters will be at the Chair's discretion whether these requests will be granted, and if invited to speak, individual members of the public will be allowed to speak for up to a maximum of three minutes. NB: no decision can be made on these matters but they may be placed on a future agenda of the Council.

20.55 Apologies:

To receive apologies for absence

20.56 Request for dispensation

To receive requests for dispensations to speak and/or vote on any matter where a Member has a disclosable pecuniary interest .

20.57 Declarations of Interest

To receive declarations by elected and co-opted members of interests in respect of items on this agenda. Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

20.58 Councillor vacancies and Co-option of new Members

Chair to report on Member resignations and the number of unfulfilled vacancies. Consideration to be given to application(s) received to co-opt new Members.

N.B. Please note that this item may be considered in greater detail as a Confidential matter under Part 2 of the Agenda

20.59 Minutes

To authorise the chairman to sign the minutes of the last meeting held 13 July 2020 as a true record.

20.60 Matters arising

To consider any matters arising from the Minutes of the last meeting held 13 July 2020

20.61 Planning Reports

Planning Decisions:

20/3077N VILLAGE VIEW CLOSE, AUDLEM Non Material Amendment to application 17/1643N - Application for approval of reserved matters on approval 14/3976N Approved 20/08/20

Planning Withdrawals:

There are no planning withdrawals

Planning Applications:

20/3032N 18, STAFFORD STREET, AUDLEM, CW3 0AP Non-material amendment to approved application 18/3994N - Conversion of ex old post office and two residential units into 3 residential units.

20/3021D 16, STAFFORD STREET, AUDLEM, CW3 0AP Discharge of conditions 3, 4, 5, 6, 7 & 8 on application 18/3994N - Conversion of ex old post office and two residential units into 3 residential units

20/3181D AUDLEM WHITEHOUSE, WHITCHURCH ROAD, LIGHTWOOD GREEN, AUDLEM, CW3 0EL Discharge of Condition 2 on 20/1252N - Change of Use of land for driveway extension and proposed garage building

20/1060T Land At, SHROPSHIRE STREET, AUDLEM Works to tree - Crown reduction of Copper Beech (T27)

20/3375N THE LYMES, WOORE ROAD, AUDLEM, CHESHIRE, CW3 0BP Listed building consent for proposed single storey courtyard extension, renovations & internal alterations

20/3374N THE LYMES, WOORE ROAD, AUDLEM, CHESHIRE, CW3 0BP Proposed single storey courtyard extension, renovations & internal alterations

20/3337T AUDLEM METHODIST CHURCH, SHROPSHIRE STREET, AUDLEM, CREWE, CHESHIRE, CW3 0AE Blue Atlas Cedar T1: To fell and replant with a suitable replacement. This tree shows signs of Needle Blight (*Sirococcus tsugae*), which defoliates trees, including Atlas Cedar. Also, there is a consent to fell the deodar Cedar adjacent, which is causing members of the church concern that the weakened tree may suffer limb failure with the Atlas Cedar becoming more exposed to winds following the removal of the deodar Cedar.

20/3580N CORBROOK GRANGE, AUDLEM ROAD, AUDLEM, CW3 0HF Change of Use of the buildings comprising Corbrook Grange and associated buildings and garage from C3 (Dwelling house), to C2 (Residential Institution -Training Centre). The existing building will be reconfigured to suit the new use, with minor adjustments and alterations, including addition of a new exit door at the rear of the building at ground floor level and conversion of the existing double garage to form a single bedroom staff accommodation associated with the Health Retreat. There are no changes proposed to the existing access driveway and electrically operated gates, leading to the main road.

20/3589T BARN COTTAGE, SCHOOL LANE, AUDLEM, CW3 0BA Works to tree –

Fell Maple Tree No. 1

20/3690N MANCHESTER HOUSE, 1, SHROPSHIRE STREET, AUDLEM, CREWE, CW3 0AE

Proposed rear fire escape

20.62 Group reports

- Community Working Group to report on a carried forward Item 20.41.2 from the July meeting.
- To receive an update from the HPE working group.
- To receive an update from the Internal working group.

20.63 Report from Ward Councillor

To receive report from CEC Cllr Rachel Bailey

20.64 Financial matters

- To approve the Bank reconciliation to 31 August 2020. As at 29 August 2020 the Interim Clerk has been unable to access the Parish Bank Accounts and as a result is unable to supply a Bank reconciliation. This should be remedied when relevant mandates have been amended (See Part 2 of the Agenda)
- The Interim Clerk is unable to verify receipts which should include both the refund of a VAT refund claim and the half yearly receipt of the Parish Precept. This should be remedied when relevant mandates have been amended and submitted to the Bank (See Part 2 of the Agenda)
- Members to resolve revised/additional Authorised Signatories as a result of recent changes of Membership. (See Part 2 of the Agenda)
- Authorisation of cheques – Members to ratify the signing of cheques payments as prepared by the Clerk (see separate document).
- Members to approve the scheduled payments (see separate document). Members to note that as at 29 August a schedule as the Interim Clerk has NOT been in a position to extract this information which will be produced as the earliest opportunity. (See Part 2 of the Agenda)

20.65 Turnpike field

To receive a general update and consider all matters and decide on a future plan of action to include:

- maintenance programme.
- signage.
- Any other actions required

20.66 Parish Council Matters

To receive updates as necessary on the following:

- The public conveniences.
- Consideration of the role of Clerk/Assistant Clerk will be considered under Part 2 of the Agenda
- To consider the grant application received from Audlem Public Hall
- the location for Royal Mail post box.
- Any other matters noting that no decisions can be taken without prior notice. (see Item 20.69)

20.67 Correspondence

The Interim Clerk is unable to advise on any new correspondence but believes that all correspondence received since the last meeting has been circulated to or by Members.

20.68 Areas of responsibility

- In view of a number of changes that have taken place since the last meeting, consideration to be given to membership of all committees, working groups and representatives to outside bodies confirming where either delegated or allocated authority is given in accordance with Standing Orders.
- To receive an update from the website subgroup re NALC's new website accessibility guidance.

- To receive an update/report from the working group considering internal working practices.
- To receive an update from subgroup concerning the CCTV project.

20.69 ITEMS FOR FUTURE AGENDA

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate nor decision making.

20.70 DATE OF NEXT MEETING

The next meeting of the Parish Council will be held at **7.30pm** on **MONDAY 5th October 2020** at a venue to be advised or via an online meeting facility (to be decided nearer the time).

20.71 To resolve to exclude the public from Part 2 of the meeting on the grounds of confidentiality.

PART 2 – CONFIDENTIAL

**Following the main meeting there are additional Private and Confidential matters that will be discussed
Please note that this part of the meeting covers confidential matters and as such is NOT open to the public who will be asked to leave the meeting**