

AUDLEM PARISH COUNCIL

MINUTES OF MEETING

MONDAY 3RD APRIL 2017 AT 7.30PM

METHODIST MEETING ROOMS, SHROPSHIRE STREET, AUDLEM

PRESENT:

Cllr Siddorns

Cllr Christie

Cllr Thompson

Cllr Latham

Cllr Seddon (Chair)

Cllr Down

Cllr Johnson

Cllr Higham

Cllr Parsons

Attending: Alvar Jones (AOL), K Dixon (Clerk).

PUBLIC FORUM

No questions were raised.

16.155 APOLOGIES Cllr Jones and Cllr Consterdine had sent their apologies for absence due to family commitments, these were accepted. Cllr Seddon accordingly took the Chair for the meeting.

16.156 NEW COUNCILLOR Cllr Seddon welcomed John Latham of School Lane as the newly co-opted councillor.

16.157 DECLARATION OF INTERESTS -Cllrs Seddon & Parsons declared an interest in planning application 17/0774N.

16.158 CONFIRMATION OF MINUTES

The minutes of the meeting held on 6th March 2017 were approved and signed as a correct record with 3 spelling amendments.

16.159 MATTERS ARISING

Pollution Survey - The first month's results showed that the levels measured in Audlem were within the target level. The Clerk was asked to enquire about installation heights and how this might impact detection levels of diesel particulates.

Mobile Phone Mast – Information has been submitted to the mobile network operators.

Emberton Place – No progress has been made, the Clerk will follow this up again.

Bagley Lane – Cllr Seddon reported that Craig Wilshaw of the Enforcement team had spoken with the landowner. The landowner's planning agent will be written to regarding the discharge of conditions that are outstanding.

Conservation Area – No response from the enforcement team has been received.

Agricultural Buildings etc Sandy Lane – Cllr Seddon reported that the enforcement officer has advised the landowner that a planning application needs to be made for the driveway and alternative entrance on Paddock Lane, but an application has not yet been submitted.

Trees by Canal Bridge, Shropshire Street - Cllr Johnson reported that the damaged trees have destroyed the fence between a resident's garden and the canalside. Cllr Higham is attending the CRT forum and will advise them of the issue.

PCC – no response on the query about PCSO policy changes had been received. This will be chased up.



16.160 PLANNING & DEVELOPMENT**160.1 Local Plan & ANP**

Site allocations: Cllrs Jones, Seddon and Siddorns attended a meeting with CEC regarding Site Allocations on 8th March, notes of which were circulated to councillors. CEC have made the call for sites, as is done periodically for the SHLAA, and will notify APC of any made within the parish. It is hoped that the information can be used to fulfil the site allocation requirements now needed for the ANP. The Planning Working Group has compiled a response to the Site Allocations Consultation and Councillors were asked to forward their responses to the Clerk so that any amendments can be made prior to the deadline of April 10th.

160.2 Community Infrastructure Levy

The Finance Working Group had met to consider the CIL draft policy consultation and Cllr Seddon read out the draft policy and the proposed response. It was agreed that the draft policy's proposed charging schedule worked against southern areas and some LSCs including Audlem. The suggestion that a more equitable solution such as that adopted by Cheshire West & Chester Council was desirable was agreed upon.

160.3 Planning Applications

(i) 17/1151N & 17/1152N Beech House, Woore Road – the 2 applications were considered and it was unanimously agreed to raise no objection.

(ii) 17/1643N Reserved Matters, 22 Heathfield Road – The newly received application from Markden Homes was briefly discussed and it was agreed that the Planning Working Group should address any non-compliance in a response on behalf of the Parish Council.

22 Heathfield Road, Audlem, Cheshire CW3 0HH	Reserved Matters following outline approval	To object to any non-compliance with ANP etc	Deadline 3/5/2017
Beech Tree House, Woore Road, Audlem, Crewe, Cheshire, CW3 0BP	Listed building consent for single storey rear extension to kitchen	No objection	Deadline 5/4/2017
Beech Tree House, Woore Road, Audlem, Crewe, Cheshire, CW3 0BP	single storey rear extension to kitchen	No objection	Deadline 5/4/2017
Land off Moorsfield Avenue, Audlem	Outline Planning Permission for 34 dwellings	Objection, document to be submitted	Committee Date 26/4/2017
1 Crown Mews, Cheshire Street, Audlem	To change the existing wooden window frames in the flat to UPVC window frames.	No objection	Decision Date 18/4/2017
28, Stafford Street, Audlem, Cheshire, CW3 0AP	Listed building consent for proposed internal alterations to form dressing room and en-suite to first floor.	No objection	Decision Date 29/3/2017
8 Telford Close, Audlem.	Replacement of uPVC window with uPVC bow window to front elevation	No objection	Approved with Conditions 13/3/2017
Laurel Bank, Woore Road, Audlem.	Telecommunications upgrade and associated works	No objection	Approved with Conditions 22/3/2017
Land north of Little Heath Barns, Audlem Road, Audlem.	Erection of retirement living housing (category II type accommodation), communal facilities, landscaping and car parking	Objection, document to be submitted	Committee Date 26/4/17
Mild Mays, School Lane, Audlem	Single storey extension to rear of dwelling resubmission of application number 16/2443N	No objection	Approved with Conditions 3/3/2017

16.161 FINANCIAL MATTERS**161.1 Finance Report**

The Clerk reported that the year end had just passed and the accounts would be prepared for the May meeting. Kevin Mellor has agreed to be the internal auditor for this year.



Although there has been an underspend the majority of this is due to the Playing Field takeover being pushed back into the next financial year, most other cost centres were near to budget.

161.2 Authorisation of cheques

Resolved: the following accounts were approved for payment

1639	K Dixon	Salaries	£ 568.80
1640	G Davies	Street Cleaning	£ 304.36
1641	K Dixon	Office Expenses	£ 53.29
1642	Audlem Methodist Church	Room Hire	£ 45.00
1643	3 Counties Cleaning	Public Conveniences	£ 175.00
1644	HMRC	Salaries	£ 34.40
1645	Audlem Carnival	GRANT	£ 500.00
1646	Audlem Music & Arts Festival	GRANT	£ 1,250.00
1647	ChALC	Subscription	£ 577.85
DD	Nest	Pensions	£ 40.22
1648	D Siddorns	Councillor Expenses	£ 32.60
1649	phs	Public Conveniences	£ 141.34

161.3 Previously Authorised Payments Made

The payment of the following previously approved items was noted

20.3.17	1633	ADAS	GRANT	£ 500.00
20.3.17	1634	Audlem Bowls Club	GRANT	£ 1,500.00
20.3.17	1635	ASET	GRANT	£ 1,000.00
20.3.17	1636	APHax	GRANT	£ 10,000.00
24.6.17	1637	Audlem Scouts	Newsletters	£ 200.00
24.3.17	1638	K Dixon	Office Equipment	£ 109.16

161.4 Scheduled payments

The payment of the following items was noted:

DD	ICO	data registration	£ 35.00
DD	extra energy	Public Conveniences	£ 40.79
SO	Then Media	Web services	£ 24.10

161.5 Receipts

The receipt of the following was noted:

1.3.17	SAN BANK	INTEREST	10.85
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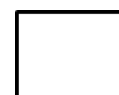
16.162 PLAYING FIELD COMPLEX

It is anticipated that the Portfolio Holder will approve the proposed devolution by mid-month and the process will progress to CEC's legal team for finalisation.

16.163 POST OFFICE

Cllrs Seddon and Christie met with Michael Hogg from Royal Mail concerning the changes. He explained that it was not possible for Nantwich to be a collection point for Audlem post but he will look into the use of Woore again as a nearer alternative than Crewe and provide forms for residents to use to register for a neighbour to receive parcels in their absence. It was suggested that Wybunbury might also be a good alternative, and this suggestion will be passed to Mr Hogg.

Cllr Seddon reported that Ms Nutbrown of Post Office Ltd had given him an update that the potential outreach post office is now at an advanced stage and she hopes to have positive



news soon.

16.164 DEFIBRILLATORS

Cllr Jones had asked whether the Parish Council would consider a request from the PPG to fund a defibrillator with 24hr access in the car park and possibly also one on the canal side. The Councillors discussed this and it was agreed that the Clerk would collate information on defibrillators, their costs, location considerations, vandalism and usage levels so that a decision can be made at the next meeting.

16.165 PARISH COUNCIL MATTERS

165.1 Training Cllr Latham attended induction training earlier in the day and councillors were asked to consider what other training they would wish to attend this year, it is hoped that ChALC will be providing a training session on Planning in the near future.

165.2 Roles & Responsibilities Councillors discussed the proposal that had been previously circulated. The idea of working groups based on the key policies of the NP was discussed and it was agreed by a majority to adopt this and put it into action at the Annual Parish Meeting (May meeting).

165.3 Village Meeting The Clerk reported that unfortunately the Shropshire Wildlife Trust is not able to attend the meeting. The meeting date has been confirmed as Wednesday 26th April. AWEG as well as ADAPT and the Paths Group will be attending and it was suggested that the First Responders and the Fire Service be invited. Confirmation from the Police and the Dog Wardens will also be sought. Councillors confirmed that they were happy for the Clerk to follow previous years regarding refreshments.

165.5 Policies & Standing Orders The Clerk reported that she has been drafting standing orders from the nationally adopted model standing orders and these will be circulated prior to the next meeting.

165.6 Office Equipment It was unanimously agreed to provide the Clerk with a phone.

165.7 Staff Pay It was agreed to follow the nationally agreed pay increases for both employees.

165.8 Cheque Signatories Since Cllr Hill's retirement, a new signatory is required, Cllr Latham volunteered and this was agreed.

16.166 CORRESPONDENCE

(i) Mayor's Charity Lunch – The Parish Councillors were notified of a charity lunch for which they could buy tickets to attend.

(ii) Audlem Traders – Hugh Pocock, as Chair of the Audlem Traders, wrote to express their concern about the large number of contractor vehicles using up spaces on the car park, which appears to be behind falls in sales from anecdotal evidence from customers. It was agreed that the Clerk would write to Roland Hall, as Chair of the APHAX Committee, about this.

(iii) Substance Misuse Service the information about the forthcoming forum was noted.

(iv) Environment Report – response from CWT regarding comments on the report raised by AWEG was received and will be circulated. It was agreed to ask CWT/the Cheshire Biodiversity Records centre for a quotation for a report on species lists.

16.167 AREAS OF RESPONSIBILITY - To receive reports on actions required.

167.1 Highways & Transportation Cllrs Consterdine & Thompson attended a meeting with Simon Wallace, Senior Road Safety Officer from CE Highways, Andy Hannah (ADAPT) and



Mike Hill (ADAS) about possible improvements to the village's roads. Mr Wallace advised that the current parking arrangements outside the Co-op on Shropshire Street were the best solution as they acted as traffic calming. Speed bumps were ruled out as a traffic calming measure but the possibility of highlighting the village centre roads with coloured road surface when the roads are resurfaced in the next financial year was a possibility. Mr Wallace also advised that though CE Highways were looking at the possibility of a mini roundabout where Tollgate Drive and Green Lane meet Whitchurch Road, it was an unlikely solution.

Cllrs Thompson and Siddorns attended a meeting with CE Highways at Crewe about the Road Safety Review of the A529 from Peter Destapleigh Way in Nantwich to the county border at Swanbach. It was explained that this included only the small stretch of A525 in the village centre which joins Cheshire Street and Green Lane. The focus of the meeting was road safety and although it was argued by Cllr Siddorns that road surface condition was an integral part of road safety, CE Highways were insistent that this was not part of the review as it is funded through maintenance budget. The Councillors were disappointed with the apparent lack of communication within CEC so that there is not even collaboration between apparently overlapping teams/budget holders. It was agreed that the Clerk would write to CEC Leader Cllr Rachel Bailey about this.

Councillors asked that the Clerk follow up the issue of the sinking manhole cover on Stafford Street by the junction with School Lane and next to the temporary traffic lights over the river bridge. There are warning signs in place so people do not drive over it but nothing further has been done and it is particularly awkward because of its proximity to the temporary lights.

Cllr Higham expressed concern about the poor quality and incorrect repairs to A529.

167.2 Community

(i) APHax – fundraising is going well and there are still fundraising plaques still available.

167.3 Youth & Education – no report

167.4 Law & Order – Cllr Siddorns reported that there have been local thefts of farm equipment.

167.5 Local Tourism & Business – no report

167.6 Heritage & Localism – no report

167.7 Wildlife & Ecology – Cllr Downs reported that Eleanor Liles of ADAS/AiB is meeting with representatives of Reaseheath College about tree management in the conservation area tomorrow at 1.15pm. Cllr Higham volunteered to attend on the Parish Council's behalf.

167.8 Health – no report

167.9 Communications – the deadline for articles for the next Newsletter is 15th April.

167.10 Access & Inclusion – Cllr Christie reported that ADCA had been pleased to accept a donation from the Charity Shop. The Lunch Club is thriving but more volunteer drivers would be useful.

167.11 Devolved Services – see above

167.12 ADAPT

(i) 20mph scheme – see 167.1

167.13 Commons & Greens – no report

167.14 Street Lighting The Clerk was asked to find out which areas of the village the roll out of the new street lighting will affect.

167.15 Parish Paths – no report



16.168 COUNCILLORS' REPORTS ON ADDITIONAL MEETINGS ATTENDED

16.169 ITEMS FOR CONSIDERATION AT THE NEXT MEETING

Grants

Defibrillators

16.170 DATE OF NEXT MEETINGS

ANNUAL VILLAGE MEETING – WEDNESDAY 26TH APRIL 2017

ANNUAL PARISH COUNCIL MEETING - MONDAY 8TH MAY 2017

CHAIRMAN _____

Date _____

CONFIRMED

