



AUDLEM PARISH COUNCIL

Clerk: Belen Lopez Bloor
1 St Chads Way, Norton in Hales
Market Drayton, Shropshire TF9 4AW
Telephone: 07432 332857
e-mail: audlempc@gmail.com

MEETING OF AUDLEM PARISH COUNCIL MINUTES OF MEETING

Monday 3rd December 2018 at 7.30pm
Methodist Meeting Rooms, Shropshire Street

PRESENT

Cllr Geoff Seddon (Chairman), Cllr David Higham, Cllr David Siddorns, Cllr Lorna Matthews, Cllr Kate Down, Cllr Frances Mary Christie, Cllr Steve Boyes and Cllr Nigel Mottershead.

In attendance: Clerk - Mrs Belen (Bee) Lopez Bloor.

18.105 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Lynette Hopkins, Cllr Tim Lawton and Ward Councillor Rachel Bailey.

18.106 DECLARATION OF INTERESTS

None received.

18.107 CONFIRMATION OF MINUTES

Cllr Mottershead proposed to confirm the minutes of 5th November 2018, Cllr Higham seconded. All Councillors were in favour.

Resolved: that the minutes be confirmed as a true and correct record.

18.108 MATTERS ARISING

18.108.1 Adopt the updated Finance Sub Committee Terms of Reference with amended membership of five Councillors and three Councillors to make the meetings quorate.

Resolved: These were adopted. Clerk to update the Policies folder and upload the amended document to Audlem Online.

18.108.2 Gritting during snow/icy weather.

The gritting of the car park and path to the doctor's surgery was raised as a serious concern at a recent PPG meeting. The Clerk confirmed she had been liaising with Cheshire East Council's (CEC) manager of Winter Services who gave assurance that all of Audlem's grit bins would be on his list and topped up with grit/salt. The manager at ANSA also confirmed that they have been commissioned by Cheshire East Car Parks service to provide winter maintenance on a number of its car parks and this year Cheshire Street is definitely included. They are unable to grit the path from the car park to the doctor's surgery. They confirmed that in order to install a new grit bin they would charge approximately £200 for installation and £100-£120 per time to top it up depending on the price of salt. Councillors discussed the options and think another grit bin is required near the ramp entrance to the Audlem Public Hall Annexe and the disabled parking area but think this should be provided free of charge by CEC.

Action: Clerk to contact the Winter Services manager at CEC and request the second grit bin. Cllr Christie to ask the ADCA secretary for a letter supporting this initiative. Clerk to also report the damage to the grit bin on Bagley Lane with a view to getting this repaired or a new one installed and to also request extra salt/grit for the lengthsman to use in the retail/shopping area in the centre of the village.

18.108.3 Update - Crane at The Wharf.

Cllr Higham confirmed the crane will be dismantled and volunteers will repair the metalwork. There has been a delay but this repair is now in hand.

Action: Cllr Higham to update the Parish Council at the February meeting.

18.108.4 The Councillors discussed the issue which arose at November's meeting of the Annexe being used for hospital-organised sessions. The management of the Public Hall Annexe wished to have their comments noted that they had since spoken to the doctor's surgery and offered them the rooms free of charge but these were declined as the session leaders require access to the NHS computer system.

Action: Clerk to write to the Public Hall Annexe management thanking them for clarifying the position.

18.109 HOUSING (Planning/Heritage & Conservation)

18.109.1 PLANNING APPLICATIONS

To consider the following: -

Planning reference	Main location	Development description	Action	Decision
18/5696N	Land West Of, AUDLEM ROAD, AUDLEM	Plot substitution of 12 approved plots replacing them with 13 smaller plots.	To discuss & resolve	Last Date For Submitting Comments 19/12/2018 decision date 14/02/2019
18/4830N	THE OLD BAKEHOUSE, VICARAGE LANE, AUDLEM, CW3 0AB	Two bedroom cottage dormer style dwelling	None	Objection submitted 20/11/2018 Decision Target Date 12/12/2018
18/5019N	BANK HOUSE, BUNSLEY BANK, AUDLEM, CW3 0HS	Two storey rear and side extension and front porch	None	Comments submitted by Councillor Geoff Seddon Decision Target Date 03/12/2018
18/5254N	OVER THE WATER, DAISY BANK CRESCENT, AUDLEM, CREWE, CHESHIRE, CW3 0HD	Car Port	None	Comments submitted by Clerk on 12/11/2018 Decision Target Date 13/12/2018
18/4803D	Land off Audlem Road, Audlem for Retirem	Discharge of conditions 5, 7 & 8 of existing permission 17/0339N; Erection of retirement living housing (category II type accommodation), communal facilities, landscaping and car parking.	Decided	Part approved/part refused / 20-Nov-2018
18/3564	Sandy Lane Farm, Sandy Lane, Audlem CW£ 0BF	Formation of New Agricultural/Agricultural Contractor's access route from existing yeard to Paddock Lane	None	Objection submitted 13/08/2018 Decision Target Date 20/12/2018
18/3994	18 Stafford Street Audlem CW3 0AP	Conversion of ex old post office and two residential units into 3 residential units	Objection raised	Objection submitted 10/09/2018 Decision Target Date 14/12/2018

18/5696N Land West Of Audlem Road, Audlem

The Parish Council had no objections. Cllr Seddon proposed the Parish Council inform CEC of 'No objection' to the application, Cllr Down seconded. All Councillors were in favour.

Resolved: Clerk to inform CEC of the Parish Council's comment.

18/4830N The Old Bakehouse

The tree officer has requested a full tree survey of the site. As yet, there are no comments from the conservation officer.

Action: Clerk to write to the planning officer to say it has been noted that the conservation officer has not made any comments as of yet and ask when these might be available.

18/4803D Discharge of Conditions at McCarthy Stone Site

Councillors were extremely concerned that even though the Parish Council response to the Consultation dated 29 October 2018 outlined many factual errors and inaccuracies in the Travel Plan submitted by the applicants the condition was still discharged. The officer's report stated that the Council's Environmental Protection Team were happy with the Travel Plan despite the comments from the Parish Council which appear to have been completely disregarded.

Action: Clerk to liaise with Cllr Boyes to send letters to Ward Cllr Rachel Bailey, Head of Planning at CEC and the planning officer.

18/5019N BANK HOUSE, BUNSLEY BANK, AUDLEM, CW3 0HS

The Parish Council had no objections.

Resolved: Clerk to inform CEC of the Parish Council's comment.

18.109.2 Update - Government consultation on shale gas exploration (fracking).

Further to initial correspondence, Kit Malthouse MP has now sent the Parish Council a letter regarding the compulsory community pre-application consultation for shale gas development. This consultation seeks views on whether applicants should be required to conduct pre-application consultation with the local community prior to submitting a planning application for shale gas development.

Action: Clerk to send to all Councillors the link to the new consultation so their comments can be submitted by 7th January.

18.109.3 Update - Cheshire East £2m New Homes Bonus Community Fund.

18.109.3.i Canal & Rivers Trust grant bid to upgrade towpath from lock 15 to Coole Pilate bridge excluding those sections that are already done.

Action: Cllr Higham to draft and send a letter of support and report back to the Parish Council with further news.

18.109.3.ii Turnpike Field grant bid.

Another meeting to finalise the New Homes Community Fund bid has been arranged for 12th December and the working group will then circulate this to the Parish Council.

Cllr Higham requested that the Clerk write to surrounding parishes asking them for letters of support for our bid.

Action: Clerk to draft a letter and circulate it to the working group for approval before being sent to all neighbouring parishes.

Cllr Christie also updated the Parish Council that ADCA had suspended their legal complaint against CEC following the withdrawal of their funding and were now bidding for funding from the New Homes Bonus Community Fund. She asked that the Clerk write a letter of support for them. All Councillors were in favour.

Action: Clerk to write to a letter of support for ADCA.

18.109.4 Bradwood, Bagley Lane

Planning enforcement has visited the site and the owner has stated that all but one of the buildings have been substantially complete for more than 4 years. This means that the buildings which have been complete for more than 4 years are immune from enforcement action as they are lawful under the Planning Act. The officer has requested a retrospective application of the one building which is the most westerly of the group. The building in question is very modest in scale and is clearly used in connection with agricultural activities taking place on the unit. Given that it has been in position for 2 years without causing any harm, no formal enforcement action would be proportionate to the breach of planning control.

18.110 FINANCIAL MATTERS

18.110.1 Update - 2nd Quarter Bank Reconciliation.

Ongoing issue and Cllr Higham is investigating.

Action: Cllr Higham to report back to the Parish Council in January.

18.110.2 Finance Report – to receive the Finance Report.

The report was received.

18.110.3 Authorisation of cheques – to agree the accounts for payment.

22004	Cllr Nigel Mottershead	Councillor Expenses	Mileage to Best Kept Village awards in Fordsham	25.74
22005	Cleaning Supplies 2 U	Public conveniences	Toilet paper	69.00
22006	D. Hardern Esq	Running costs	Fitting pedestrian gate at Turnpike Field	230.00
22008	Geoff Seddon	Newsletter	Voucher for Jennifer Cope as a thank you for producing the newsletter	50.00
22009	Belen Lopez Bloor	Office Expenses	Mileage, postage, stationery, printer toner	91.27
22010	3 Counties Cleaning	Public Conveniences		TBC
2011	The Flower Divas	Community Expenditure	Hanging baskets for ADAS	80.00
2012	Tony Seabridge	Grass Cutting		60.00
2013	Belen Lopez Bloor	Salaries		595.39
2014	Gavin Davies	Salaries - Street Cleaning		408.94
2015	Belen Lopez Bloor	Office Expenses	Microsoft office renewal, mileage	64.76
2016	Audlem Scouts	Newsletter	Newsletter delivery	300.00
2017	Audlem Public Hall	Room bookings		60.00
2018	Audlem Methodist Church	Room hire		45.00

Councillors queried the invoice for the hanging baskets.

Action: Cllr Higham to speak to ADAS regarding this invoice before payment is made.

18.110.4 Scheduled payments – to approve the scheduled payments.

SO	ThenMedia Ltd	Public Info Display Screens	£24.10
SO	Shires Pay Services Limited	Payroll Services	£20.00
DD	NEST	Pension Contributions	£55.66
DD	NPower	Electricity	£74.00
DD	WaterPlus		£72.36

18.110.5 Receipts – to minute the receipts.

02/10/2018	Honesty Box		£74 banked in October
02/10/2018	Bank interest		£43.72

Cllr Seddon confirmed that the toilet money banked in November was £35.

Cllr Higham proposed to authorise the payments and receipts listed minus the ADAS hanging basket invoice which needs to be clarified. Cllr Matthews seconded. All Councillors were in favour.

Resolved: that the payments are made.

The Clerk mentioned two grant requests received after the agenda had been issued from ADAS. One for £500 towards the cost of the small Christmas trees which cost £1,400 and another for £1,000 towards the cost of the summer planting which was over £3,000.

Action: Finance Sub Committee to schedule a meeting and review these grant requests.

18.111 TURNPIKE FIELD (PREVIOUSLY KNOWN AS LAND AT GREEN LANE)

18.111.1 General update on the field.

The working group met on the 8th November and an article will soon be posted on Audlem Online asking residents for their views on future use of the field. The next working group meeting will be in January with a view to holding a public meeting with the village in February.

The field has been flailed although the far side of the field remained untouched as some pedestrians unfortunately ignored requests not to use the field footpath and therefore the farmer was unable to flail it.

Councillors discussed the dog fouling issue. Cllr Siddorns says Audlem Parish Council need to erect a sign requesting that owners pick up dog fouling and keep their dogs under control.

Action: Clerk to request dog foul bin near the pedestrian gate on Shropshire Street and arrange for an appropriate sign to be erected.

Cllr Seddon mentioned that a resident had raised concerns about the pedestrian gate and children rushing out on to Shropshire Street. The resident suggested having a second gate or a barrier.

Action: Working Group to consider this suggestion.

18.111.1.a Review of booking form.

Action: Cllr Seddon to send the Clerk amendments to the draft form and then this will be circulated to the working group.

18.111.1.b Audlem Ramblers picnic.

Cllr Seddon stated that a resident had already suggested a village picnic in early Spring. There was no objection to Audlem Ramblers holding a picnic.

Action: Clerk to send a form to Audlem Ramblers once it is finalised.

18.112 PLAYING FIELD COMPLEX – UPDATE

No update.

Action: Cllr Seddon to report back to the Parish Council in January.

18.113 PARISH COUNCIL MATTERS

18.113.1 Dates for Parish Council meetings in 2019.

Action: Clerk to circulate these to the Councillors and add these to the noticeboard.

18.113.2 Speed indicator.

Cllr Siddorns has already spoken to representatives from Adderley and Hankelow who have confirmed their parishes have problems overseeing maintenance, operation and management of the speed signs. The Councillors still believe this is required in the village and pointed out money has been allocated in the budget and should be used in this financial year.

Action: Highways Group to meet to progress this and report back in January.

18.113.3 Update – drainage issues in the village.

Councillors have received numerous complaints from residents concerning blocked drains which have been causing flooding in the village. It appears most of them are heavily blocked, particularly the ones by Windmill Drive and Daisy Bank Close. The Clerk referred the matter to a senior Highways officer at CEC and a gully technician was asked to attend them urgently and add them to the additional jetting programme. The gullies on Whitchurch Road A525 Browns Bank down in the dip and Daisy Bank Close junction Cheshire Street have all been attended to. The work on the gullies on Shropshire Street from Green Lane to Windmill Drive have been suspended due to requiring additional traffic management to complete them. These will be programmed and completed in due course.

Cllr Siddorns commented that there is a drain located on a narrow lane at Damson Lane, Coxbank which has been blocked for a long time and is in danger of causing flooding to housing nearby. He stated that it will need to be dug out manually and that it is so covered and blocked that you cannot even see a drain is there. Cllr Seddon suggested the Highways group having a walkabout to check all the drains in the village.

Action: Clerk to arrange this walkabout.

18.114 CORRESPONDENCE

18.101.1 Woore Parish Council borrowing.

Woore Parish Clerk had been in touch asking how Audlem Parish Council had raised finance for Turnpike Field. Cllr Seddon has responded with comments.

The Clerk also mentioned correspondence received after the agenda was issued:

- A resident had complained about the car park floodlight annoyingly illuminating their home on Cheshire Street. This matter has been reported to CEC.
- Cheshire East Council Waste collection service reorganisation consultation.

A consultation on waste collection service reorganisation is running until January 7th 2019. This proposal is to introduce CEC's new food waste recycling service in 2019. This includes the end of the garden waste collection winter shut down period, as food and garden waste would be collected for recycling all year round in the garden waste bin. The proposal for future collection of household waste also extend the hours and days of collection which will facilitate new routes and rotas for recycling and waste kerbside collection services from Autumn 2019.

Action: Councillors to submit comments.

- Cheshire East Council Proposed changes to car parks across the borough from March 2019 consultation. The changes do not affect the car park in Audlem.
- ANSA's manager had been in touch with a complaint that their operative found the wheelie bin located by the side of toilet block was filled with black bags of waste. The Councillors were not aware of the culprit.

Action: Clerk to respond to the manager at ANSA.

- Cllr Higham had received a phone call from a resident concerned about a nearby field put forward for possible housing. They were worried planning permission had been granted. Cllr Boyes stated that it's in the draft allocation of the Local Plan 2018 - 2030 which is out to consultation.
- Cllr Seddon has received an invitation to the grand launch of the Audlem Wheely Bus on 25th January 2019 but is unable to attend so Cllr Higham will be going in his place.

Action: Cllr Seddon to RSVP.

18.115 AREAS OF RESPONSIBILITY

18.115.1 To receive reports from the Working Groups and Sub Committee.

Some reports were outstanding.

Action: Councillors to send these to the Clerk.

18.115.2 To appoint Councillors to Working Groups.

Cllr Matthews has identified the Working Groups which she wished to join. 'Leads' for each Working Group were agreed.

Action: Clerk to circulate this to the group with the meeting minutes.

18.116 ITEMS FOR FUTURE AGENDA

None received.

18.117 DATE OF NEXT MEETING

The next meeting of the Parish Council will be held at 7.30pm on **MONDAY 7th JANUARY 2019** in the Methodist Rooms.

Cllr Seddon proposed to exclude the public from Part 2 of the meeting on the grounds of staff and commercial confidentiality. Cllr Higham seconded. All Councillors in favour.

Resolved: That the public be excluded from Part 2 of the meeting. Public excluded at 9.15pm.