

AUDLEM PARISH COUNCIL
MINUTES OF MEETING
MONDAY 5TH FEBRUARY 2018 AT 7.30PM
METHODIST MEETING ROOMS, SHROPSHIRE STREET, AUDLEM

PRESENT:

Cllr Jones, (Chairman) Cllr Seddon (Vice Chair), Cllr Siddorns, Cllr Higham, Cllr Christie, Cllr Down, Cllr Warren, Cllr Lawton

In attendance: Sandie McBennett (Clerk)

PUBLIC FORUM

No members of the public were present.

17.118 APOLOGIES

Resolved: That apologies received from Cllr Carlin, Cllr Consterdine and Cllr Bailey be accepted.

17.119 DECLARATION OF INTERESTS

Resolved: that declarations of interest in item 17.123.7a) Grant Applications be noted from Cllr Christie and Cllr Higham.

17.120 CONFIRMATION OF MINUTES

Cllr Siddorns wished to note the omission of the comments from Cllr Higham at the last meeting regarding Whitchurch Road having not been gritted (A525) near to the Weaver Bridge where there have been a number of accidents.

Action – Highways Group/Clerk to bring to the attention of CE.

Cllr Seddon noted item number 110; should read 17 not 18.

Councillor Warren proposed the minutes and Councillor Christie seconded.

Resolved: That subject to the above amendments the minutes of the meeting held on 8th January 2018 be confirmed as a true and correct record and signed by the Chairman.

17.121 MATTERS ARISING

- a) Cllr Higham reported he had attended the LCAS Risk Management Seminar on 1st February.
- b) Cllr Seddon reported the Highways Group had met the previous week and discussed the CE gritting policy; a letter had been drafted to CE about the designated gritting route, regularity of gritting, the policy and procedure and also why the car park in Cheshire Street had not been gritted recently.
- c) Cllr Seddon noted some areas of the village had not received the Parish Magazine.

Action: Cllr Seddon to make enquiries.

17.122 HOUSING (Planning/Heritage & Conservation)

122.1 PLANNING APPLICATIONS

The following planning applications were considered: -

18/0265D	22 Heathfield Road, Audlem, CW3 0HH	Condition 2 external facing materials and roofing. Condition 6 Drainage inc invert, cover and floor levels. Condition 7 Removal of hard standing Conditions 8 revised planting plan.	Enhanced planting. Revised plan. Looks the same plan. Ask CE to chase and verify changes. Object.
18/0254N	Audlem Medical Practice, 16 Cheshire Street, Audlem, CW3 0AH	Proposed single storey rear and side extension to provide staff and ancillary accommodation.	No objection. Proposed by Cllr Seddon and seconded by Cllr Christie. Agreed.
18/0178N	Land ad to 10 Salford, Audlem CW3 0AZ	Outline planning permission for erection of 2 dwellings. All matters reserved except access.	Draft ltr from planning group received. Recommendation was to object. Proposed by Cllr Downs, seconded by Cllr Christie. All Cllrs in agreement.
18/0134N	79 Whitchurch Road, Audlem, CW3 0EE	Two storey rear extension and single storey link to existing two storey outbuilding to be rebuilt.	No objection. Proposed by Cllr Higham, seconded by Cllr Lawton. Carried unanimously
18/0106N	11 Daisy Bank Crescent, Audlem, CW3 0HD	Non material amendment to application 16/0903N	Approved with conditions.

17/6275	The Coach House, 75a Cheshire Street, Audlem, CW3 0HE	Single storey extension to side of barn to create boiler house, cloakroom, utility and study.	CLRs agreed to support the concerns raised by a neighbour that a higher fence would be required and the space for access should be large enough for maintenance. Cllr Seddon proposed and Cllr Christie seconded. Cllr Siddorn abstained.
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Resolved: That the above comments on planning applications be agreed.

Hatherton Parish Council had brought to the attention of APC; planning application 18/0069N for consideration.

Cllr Seddon proposed to make individual comments only. Cllr Downs seconded. All Councillors in agreement.

Resolved: that Councillors should make individual representations should they wish to comment.

17.123 FINANCIAL MATTERS

123.1 Finance Report – report received by Councillors.

123.2 Unreported Expenditure and Income – deferred until the APC meeting in March.

123.3 Closure of Co-Operative Bank Account

Councillors discussed the amalgamation of the PC funds held with Santander Bank and the Co-operative Bank. It was agreed to move the funds held with the Co-operative Bank to the Santander Account. Cllrs Jones proposed and Cllr Higham seconded.

Action: The Clerk and Chairman to instruct the Co-operative Bank to transfer the funds to the Santander Account and close the Co-op account.

Resolved: That the Councillors agreed to the amalgamation of the funds and the closure of Co-operative Bank account.

123.4 Authorisation of cheques

Cllr Down proposed and Cllr Lawton seconded.

Resolved: That the following payments be agreed: -

1745	Audlem Scouts	Newsletter Delivery	200.00
1754	ASET – void	Flag purchase	150.00
1747	Shires Pay Services		86.00
1748	ChALC	Training (004065)	100.00
		Training (004034)	75.00
		Total	175.00
1749	S McBennett	Clerk Salary	462.13
1750	G Davies	Lengthsman Salary	390.40
1751	Cllr H Jones	Expenses (Chairman's Fund)	50.00
1752	Direct 365	Baby Change Unit	108.30
1753	Audlem Methodist Church	Room Hire	45.00

123.5 Scheduled payments

Action: That a standing order be set up to pay Shires Pay Services for the Payroll Administration account.

123.6 Receipts – to be confirmed and minuted at the March meeting of the Parish Council.

123.7 Grant Funding Applications

The following Grant Applications were considered at the Finance Sub Committee Meeting of 4th February 2018; after review, the applications were considered by the Parish Council.

a) ADCA – application for £1500 to fund Carers' breaks. The Councillors agreed the application. Cllr Seddon proposed and Cllr Jones seconded. Cllr Christie and Cllr Higham abstained.

Resolved: that the ADCA grant application for £1500 be agreed and paid from the 2017/18 budget.

b) Wheelyboat Services – application for £1500 to contribute towards the purchase of a minibus designed for wheelchair users. The Councillors declined the application as there was not sufficient perceived benefit to Audlem residents at this time.

Cllr Seddon proposed and Cllr Downs seconded.

Resolved: that the Councillors agreed: the Wheelyboat Services grant application be declined.

c) Audlem Music and Arts Festival – application for £1250 to contribute to the Music and Arts Festival. The Councillors agreed the application. Cllr Higham proposed and Cllr Warren seconded.

Resolved: that the Audlem Music and Arts Festival grant application for £1250 be agreed and paid from the 2018/19 budget (April).

d) Guide and Scout Hall – application for £1250 towards the cost of renovation of toilets. The Councillors agreed the application. Cllr Downs proposed and Cllr Christie seconded. Cllr Siddorn objected to the award. Cllr Higham abstained.

Resolved: that the Guide and Scout Hall grant application for £1250 be agreed and paid from the 2018/19 budget (April).

e) ADAS – application for £500 donation towards The Big Switch On and Christmas trees and lights for the village **would be reviewed by the FSC and discussed at the March meeting**

f) ABC Audlem Bowling Club – the grant application criteria would be forwarded to the Treasurer of ABC. The Councillors agreed ABC could apply again for the same project in the year 2018/19. Cllr Downs proposed and Cllr Higham seconded. Cllr Siddorn abstained.

Resolved: that Audlem Bows Club grant application be considered again should they submit another application in future.

17.124 PLAYING FIELD COMPLEX

Cllr Jones reported the Plans of the area of the Playing Field complex had been agreed and forwarded to CE Legal Department. Mr Measures would progress the lease with Fields in Trust and CE.

Action: The Asset group to arrange meeting to review the details and forward to Charlie Griffies of CE.

17.125 PARISH COUNCIL MATTERS

125.1 Churchfields Conservation Area

Due to the change of Clerk it would be necessary to change the address of the Churchfields Conservations Area with the Land Registry. Cllr Jones proposed and Cllr Lawton second.

Resolved: that the address for the Churchfields Conservations Area be changed to the new Clerk with the Land Registry.

17.126 CORRESPONDENCE

An information leaflet had been received from Canals and Rivers Trust.

Santander Bank had written to acknowledge receipt of letters from the Clerk.

17.127 AREAS OF RESPONSIBILITY - To receive reports from working groups.

Cllr Lawton agreed to join the Finance Sub Committee.

17.128 DATE OF NEXT MEETING

The next meeting of the Parish Council will be held at 7.30pm on **MONDAY 5TH MARCH 2018** in the Methodist Rooms.