



## AUDLEM PARISH COUNCIL

Interim Clerk: Paul A I Barton  
9 Stock Lane, Shavington,  
Cheshire CW2 5ED  
Telephone: 07977059087  
e-mail: audlempc@gmail.com

### Draft MINUTES OF MEETING OF AUDLEM PARISH COUNCIL (APC)

held Monday 9<sup>th</sup> November 2020 at 7.00pm virtual online meeting

**PRESENT** - Cllr Boyes (Chairman), Cllrs Warburton, McLaren-Brown, Salt, Bicknell

**In attendance:** Interim Parish Clerk – Mr Paul Barton. CEC Cllr Bailey, Jackie Weaver (Chief Officer (ChALC) Mrs Margaret Duy and Mrs Catherine Gresty

#### **Public speaking open forum and Public participation**

No members of the public were present on line. Members to note a small change to the item numbering sequence to the Agenda for November 2020

#### **95/20 Apologies:**

Apologies were received from Cllr Sansom and Cllr Bower, due to IT problems.

**Recognition obituary:** The meeting commenced with two minutes silence to mark the passing of Mr Rodney Cottrell as a valued member of the local community with Cllr Warburton providing an obituary.

#### **96/20 Request for dispensation**

None.

#### **97/20 Declarations of Interest**

Cllr Warburton declared a non-pecuniary interest in both grant requests in item 104/20. Cllr Bailey declared an interest in item 101/20 relating to the Alwyn development.

#### **98/20 Councillor vacancies and Co-option**

The Parish Council currently has five Councillor vacancies. Members considered two applications previously advertised and circulated to Members. It was **resolved** unanimously to formally co-op Mrs Margaret Duy and Mrs Catherine Gresty who were welcomed by the Chair onto the Council. There being no further applications, there now remain three casual vacancies which will be re advertised. It should be noted that in the event that more than three applications are received, there will be a call for a by election to be held at the earliest permissible date advised by, and subject to CEC Governance directives. Vacancies will be advertised for by-election request (see above) before moving to inviting co-options (pending the outcome of the by-election request period). It was **resolved** that the Interim Clerk arrange an advertisement. Clerk and Chair to arrange an update for the AOL website.

#### **99/20 Minutes**

It was **resolved** to approve the minutes of the last meeting held 5 October 2020 which were notionally signed by the Chair as a true record.

#### **100/20 Matters arising**

There were no matters arising from the Minutes of the last meeting held 5 October 2020

**I 16/20 Confidential Matters.** This item was taken out of sequence to enable Jackie Weaver of ChALC to speak and be released from the meeting to enable her to fulfil another appointment. See Part 2 of the meeting.

### **I 01/20 Planning Reports**

#### **Planning Decisions:**

**20/3580N** CORBROOK GRANGE, AUDLEM ROAD, AUDLEM, CW3 0HF Change of Use of the buildings comprising Corbrook Grange and associated buildings and garage from C3 (Dwellinghouse), to C2 (Residential Institution -Training Centre). The existing building will be reconfigured to suit the new use, with minor adjustments and alterations, including addition of a new exit door at the rear of the building at ground floor level and conversion of the existing double garage to form a single bedroom staff accommodation associated with the Health Retreat. There are no changes proposed to the existing access driveway and electrically operated gates, leading to the main road. Refused 9/10/20

#### **Planning Withdrawals:**

There were no planning withdrawals

#### **Planning Applications:**

**20/4476N** THE PARKES, MONKS LANE, AUDLEM, CHESHIRE, CW3 0HP Prior notification of agricultural building for the storage of cattle feed. N.B. - To be determined under delegated authority

**20/4811N** 15-17, STAFFORD STREET, AUDLEM, CW3 0AW Conversion of existing building in Churchfields into a holiday let. Members had no objections to this application.

#### **Cheshire East Local Plan**

In her position as Ward Councillor, Cllr Bailey provided an update to her previous reports advising that the SADPD which was to be published for consultation was not going to be adopted till 2022. Cllr Bailey also advised that Audlem is no longer identified as a Service Centre. Cllr Bailey reported that there were material differences in the CEC land supply figures being reported which if proved inaccurate would lead to a shortfall. The third version of the plan 2 results in no developments of windfall sites. Cllr Bailey stressed the need for Audlem PC to review and respond to the consultation. Members expressed their ongoing concern that the PC would not want to return to any 'unplanned' developments in the future. It was agreed that the PC would consider supporting the plan providing it took cognisance of the Audlem Neighbourhood Plan.

### **I 02/20 Group reports**

There were no group reports.

### **I 03/20 Report from Ward Councillor**

Cllr Bailey provided a brief resume of her previous comments on the Cheshire East Council's Local Plan stating that she intended to raise the concerns of the Stage 2 conflict whilst noting the lack of full consultation due to Covid 19 but again stressing the need for Audlem PC to respond to the consultation.

CEC Cllr Bailey provided a verbal update on local matters including

- Confirmation from the Fire Service that hydrant colour was not mandatory. (re Anwyl Estate)
- An expression of thanks to the Clerk for sitting in on the Area Highways Group meeting on 19 October supporting the Council's concern over winter salting of Coole Lane.

- Conveying her privilege to support Audlem Parish Council and Cllr Boyes in paying respect on Remembrance Sunday.

#### **104/20 Grant applications**

Members were to consider two grant application from ACER and a grant application from St James Church in respect of the Bell maintenance appeal. Members agreed to defer making any further grant request decisions at least until after the planned budget meeting in December noting that the grants approved year to date were already in excess of the amounts set aside in the budget for the fiscal year.

#### **105/20 Financial Matters**

- Members noted that the Clerk was now providing information from the new Scribe accounts software package and continued to provide updates on the information being provided as the restructuring continued.
- Members noted that the Clerk remained in communication with Santander to resolve the outstanding Mandate changes to remove previous signatories and to add the Clerk as both a signatory and be authorised to have internet access to the accounts and to provide further updates at the next meeting whilst also having access to a debit card to pay for sundry items (limited to £500)
- Members considered and **resolved** to approve the Bank reconciliation to 6 November 2020 (bank statements are produced on 6<sup>th</sup> of each month) and **resolved** to approve the schedule of payments as circulated.
- Members considered a skeleton outline of the proposed budget that the Clerk had circulated immediately prior to the meeting. It was agreed that further detail was needed and that an informal budget meeting be held on 7 December to consider in more detail a proposed budget and precept for the 2021/22 fiscal year. This would then be presented to the December meeting of the full Council which would now be held on Monday 14 December.

#### **106/20 Clerks report**

The Clerk had no additional items to report.

#### **107/20 Turnpike Field**

The Chair advised Members that the TFWG group had held a meeting on 28 October at which it had been agreed to post an update onto the Audlem on Line website. The Clerk has been asked to research the Parish Insurance cover for volunteers carrying out work on the Field. The Clerk was requested to circulate the meeting notes of the TFWG meeting to all Members.

#### **108/20 Longhill Moss**

Cllr McLaren Brown gave a outline of the background to the Longhill Moss site advising that it had been industrial waste land. Parishioners have the right to roam on this site. The Parish had a tenancy agreement with the Bonell family with a rental for the field and separately for the track going through the site. The current rental agreement is out of date and is being updated by Rostons on behalf of the Council as reported previously. The Clerk will raise an invoice for the period ending 31 December 2020. It will also be necessary to carry out a site survey to try to ascertain the cause of flooding that has been reported.

#### **109/20 Parish Council Matters**

- The Parish Council needs to review its representation on the Turnpike Field Working Group as the membership ratio is not as stipulated following Councillor resignations.
- Members considered current Covid 19 and any H & S guidance issues for the Public Toilets noting that the Clerk has agreed a reduction in cleaning schedule to one clean per day.

- The Clerk is awaiting a response from the Conservation officer at CEC concerning the Butter Market repairs and replacements.

N.B. Councillors may raise any other matters noting that no decisions can be taken without prior notice.

**110/20 Correspondence**

In addition to correspondence previously circulated the Clerk advised Members of the following:

- Notification to Water Plus that toilet Block has reopened
- Notification sent to NEST re log in for pension scheme
- Further request from residents of Kingbur Place re parking and yellow line

**111/20 Areas of responsibility**

This matter was again deferred in view of ongoing changes. Consideration to be given to membership of all committees, working groups and representatives to outside bodies confirming where either delegated or allocated authority is given in accordance with Standing Orders once the budget and Parish Council meetings in December are completed.

**112/20 ITEMS FOR FUTURE AGENDA**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate nor decision making. No other items were raised.

**113/20** As there were no members of the public present there was no need to resolve to exclude the public.

**114/20 DATE OF NEXT MEETING**

In order to facilitate a special budget meeting on 7<sup>th</sup> December, Members agreed to defer the next full meeting of the Parish Council to 7.00pm on Monday 14<sup>th</sup> December 2020 via an online meeting facility.

**PART 2 – CONFIDENTIAL**

**115/20 See item 98/20.**

**116/20** New Members were introduced to Jackie Weaver the Chief Officer of ChALC (the Trade Association who advise and represent Local Councils) The Chair provided an update on the current staffing situation. Members resolved to approve an increased budget to enable additional work to be carried out on the outstanding staffing matters.

The meeting closed at approximately 9.18pm

Approved virtually at the meeting held 4 December 2020

.....