



**7<sup>th</sup> February 2025**

**To All Members of the Audlem Parish Council:**

You are hereby summoned to attend a Meeting of Audlem Parish Council to be held on **Thursday 13<sup>th</sup> February 2025 at 7.00pm** in the **Methodist Church, Shropshire St, Audlem, Crewe CW3 0AE** for the purpose of transacting the business below.

*S J Lakerman*

Locum Parish Clerk

**Distribution:** Councillors, Phillip Baker, Tim Brooksbank, Charles Cavill, Carl Dovey, David Jones, Ryan Jones, David Lambourne, Will Pearson and Paul Smart

## AGENDA

### 24/129 **Apologies for absence**

To note any apologies of absence.

- Cllrs Brooksbank and Pearson.

(Clerk's note; For apologies to be noted in the minutes they should be sent to the Clerk; email or hard copy is required.)

### 24/130 **Declarations of Interest**

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

(Clerk's note: Members attention is drawn to the Parish Council Code of Conduct)

### 24/131 **Requests for Dispensation**

To receive requests for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

(Clerk's Note: Members attention is drawn to Standing Order 13, in particular the requirement that requests for dispensation should be submitted to the Clerk to consider)

## 24/132 Public Session.

Members will be asked to **RESOLVE that Standing Orders of the Council be suspended, to allow public participation in accordance with Standing Orders 3e-j.**

(Standing Order 3:

**e.** Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. Members of the public are encouraged to submit their query in writing to the Clerk at least three days before the meeting so their query can be circulated to all councillors ahead of the meeting. Members of the public can still, however, attend and speak on the evening without submitting their query first if they so wish.

**f.** The period of time designated for public participation at a meeting in accordance with standing order 3(e) above shall not exceed 15 minutes unless directed by the Chairman of the meeting.

**g.** Subject to standing order 3(f) above, a member of the public shall not speak for more than 3-5 minutes. In accordance with standing order 3(e) above, a question shall not require a response at the meeting. Councillors can ask questions for clarity but there will no full debate of the issue at the meeting. The Chairman of the meeting may direct that a written or oral response is given. Members of the public will receive correspondence within 5 working days of the meeting on which Council group has been allocated to deal with the issue or how the issue has been resolved.

**h.** A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The Chairman of the meeting may at any time permit a person to be seated when speaking.

**i.** A person who speaks at a meeting shall direct his comments to the Chairman of the meeting.

**j.** Only one person is permitted to speak at a time. If more than one person wants to speak, the Chairman of the meeting shall direct the order of the speaking.)

Should there: be no public questions, or should the public questions be responded to within the 15 minutes allocated, or the 15 minutes allocated expires, members will be asked to **RESOLVE that Standing Orders are reinstated and the meeting continues with remaining items on the agenda.**

## 24/133 Confirmation of Previous Minutes

Members will be requested to **RESOLVE to approve the Minutes of the meeting held on Thursday 9<sup>th</sup> January 2025** (copy attached)

(Clerk's Note: Should the minutes be approved; the Chair of the meeting will be required to sign/ initial and date each page of the minutes)

## 24/134 Planning Applications

### To consider responding to the following planning application(s):

(APPEAL) [Cheshire East | pa.cheshireeast.gov.uk](http://pa.cheshireeast.gov.uk) | Application | 151837 - Bradwood Bagley Lane, Audlem, Crewe, Cheshire East, CW3 0DR - New detached house and garage.

[Cheshire East | pa.cheshireeast.gov.uk](http://pa.cheshireeast.gov.uk) | Application | 398650 - Orchard Cottage Wood Orchard Lane, Audlem, Crewe, Cheshire East, CW3 0DU - Conversion of an outbuilding to a residential annex.

## 24/135 Bank Reconciliation

Members will be asked to receive a Bank reconciliation as of 31<sup>st</sup> January 2025 (*copy attached*). Copies of the corresponding bank statement will be circulated to members separately from the agenda, and hard copies of invoices/receipts will be available for inspection at the meeting by members.

Members will be asked to note that as of the 31<sup>st</sup> January 2025 that the bank account balance stood at £68,803.12.

Members will be asked to **RESOLVE that the bank reconciliations for January 2025 be confirmed and that the Chair be instructed to sign.**

## 24/136 Payments for Approval

Members will be asked to **RESOLVE to approve a list of payments totaling £14,133.59** (*copy attached*).

(Clerk's note: supporting invoices will be available at the meeting for inspection).

## 24/137 Monument in the Square

To receive any updates.

## 24/138 Turnpike Field

To consider any applications for the use of Turnpike Field.

## 24/139 Co-Option

To receive a draft co-option policy (to follow) and consider a recommendation that it be adopted. Should the policy be approved (with or without amendment) the Clerk will arrange for the current casual vacancy to be advertised in line with the policy.

## 24/140 Exclusion of the Press and Public

It is considered in terms of Schedule 12A, Local Government Act 1972, that the following item(s) will be likely to disclose exempt information relating to the contractual and legal matters and it is therefore **RECOMMENDED** that the Council **RESOLVES that : pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded.**

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#### 24/141 **Clerk Recruitment**

To receive a report from the Locum Clerk regarding the appointment of a deputy clerk to the Council and consider recruitment for a permanent Clerk.

To consider a recommendation that the newly appointed deputy clerk be added to the bank mandate for the Council's bank account as a full signatory.

#### 24/142 **Turnpike Field**

To receive a report and consider any recommendations relating to the ownership of Turnpike Field.