



AUDLEM
PARISH COUNCIL

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c/o Cheshire Association of Local Councils
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To Members of the FINANCE COMMITTEE:

You are hereby summoned to attend a Meeting of Audlem Parish Council FINANCE COMMITTEE to be held on **Tuesday 6th June 2023 at 7.00pm** in the **Methodist Church, Shropshire St, Audlem, Crewe CW3 0AE.**

Katrina Chalk – Clerk
(Agenda published 31st May 2023)

AGENDA

23.1 To Elect a Chair

23.2 Apologies for absence

23.3 Public participation

The Parish Council will consider requests from members of the public to address the meeting. However, it is at the Chair's discretion whether requests will be granted to discuss items of business on the agenda and/or relevant Parish matters. If invited to speak, individual members of the public will be allowed a maximum of three minutes. No decision can be made on these matters, but they may be placed on a future agenda.

23.4 Declarations of Interest

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

23.5. Requests for Dispensation

To receive requests for dispensations to speak and/or vote on any matter where a Member has a disclosable pecuniary interest.

23.6 Confirmation of Minutes

Councillors are requested to **RESOLVE** to approve the Minutes of the meeting held on **Tuesday 7th March 2023.**

23.7 Budget Matters

- i. Members to check the first quarter finances for 2023/24 against invoices and income and expenditure records. A verbal report will be submitted to Full Council on 12th June.
- ii. Members to DISCUSS possible accountancy software to use for APC finances for the next financial year. Recommendations to be submitted to Full Council at a date to be agreed.
 - Scribe
 - Excel
 - [QuickBooks Pricing | QuickBooks Prices | QuickBooks UK \(intuit.com\)](#)
- iii. Members to NOTE the VAT reclaim has been submitted - £1,921.80 against 2021/22 and £9,261.38 2022/23 – total **£11,183.18**.

9. Internal Auditor

Members to DISCUSS and APPROVE report from the Internal Auditor (the Internal Auditors Report will be discussed and approved at the Full Council meeting in June 2023).

10. Review of APC Insurance Policy

11. Items for Future Agenda

12. Date of next Finance Committee meeting - To be agreed during the meeting.