



**Minutes of the Parish Council Meeting
held at the Methodist Church, Shropshire St, Audlem
Thursday 11th December 2025 at 7.00pm**

Present:

Councillors:

Phillip Baker
Tim Brooksbank
Charles Cavill
Simon Cornwall
Carl Dovey
David Jones
Ryan Jones
David Lambourne

Apologies:

Paul Smart

In Attendance:

Sarah Windridge (Clerk)
0 members of the public

25/133 Apologies for absence

Apologies were received from Cllr Smart

25/134 Declarations of Interest

None were declared

25/135 Requests for Dispensation

None received.

25/136 Public Session This item was deferred to later on in the meeting

a) **Public Session**

No public session

b) **Cheshire East Ward Councillor**

To receive any updates from Cheshire East Councillor, Councillor Rachel Bailey.

No report received.

25/137 Confirmation of Previous Minutes

It was **RESOLVED** to approve the Minutes of the Full Parish Council meeting held on Monday 10th November 2025 as a true record of the meeting. The minutes were signed accordingly by the Chairman.

25/138 Planning Applications

a) To consider responding to planning applications:

25/4231/FUL Full Planning

Site address: Bath Farm Bath Lane, Audlem, Crewe, Cheshire East, CW3 0BN

Development Proposal: Erection of agricultural building.

This application is invalid and cannot be commented on.

RE: 25/4531/VOC Variation of Condition

Site address: The Cottage Hardys Lane, Cox Bank, Nantwich, Cheshire East, CW3 0EU

Development Proposal: Variation of Condition 2 (approved plans) on approval 25/1079/HOUS for demolition of existing front porch, proposed pitched dormers to replace catslide dormers, erection of single storey rear extension and associated works.

This is a variation of the condition placed on an original application (25/1079/HOUS) which was issued back in May 2025. The PC supported it at this time.

It was **RESOLVED** to **SUPPORT** the Variation of Condition.

RE: 25/4562/HOUS Householder

Site address: Hillside Green Lane, Audlem, Crewe, Cheshire East, CW3 0ES

Development Proposal: Single storey rear and side extension

It was **RESOLVED** to **SUPPORT** the application.

RE: 25/4617/LBC Listed Building Consent

Site address: Holmes Farm Bath Lane, Audlem, Crewe, Cheshire East, CW3 0BN

Development Proposal: Listed Building Consent for a rear Two-Storey Extension

It was **RESOLVED** to **SUPPORT** the application subject to confirmation that there is sufficient step in the roof to differentiate the new building from the old building.

RE: 25/4616/HOUS Householder

Site address: Holmes Farm Bath Lane, Audlem, Crewe, Cheshire East, CW3 0BN

Development Proposal: Rear Two-Storey Extension

It was **RESOLVED** to **SUPPORT** the application subject to confirmation that there is sufficient step in the roof to differentiate the new building from the old building.

b) To review the status of planning applications

No updates have been received.

(Cllr Rachel Bailey, Cheshire East Ward Councillor, arrived at 19:06 pm so item 25/136 was moved to this part of the Agenda)

25/136 To receive any updates from Cheshire East Councillor, Councillor Rachel Bailey.

Cllr Cornwall responded to the Cheshire East Active Travel Consultation even though it didn't consider rural areas. The outcome of this was a meeting on 4th December. This was a very positive meeting and Cllr Cornwall will report further.

Regarding the review of PCSOs, Audlem may lose its PCSO. Parish Councils will need to write a letter to argue against a remote service. The crime statistics will need to be reviewed. Cllr Dovey raised the issue of speeding through the village and asked whether this was county wide, and whether speed watch data could be sent to the police which might prompt them to conduct a speed survey.

Cllr Bailey stated that all public services are becoming more remote and Councils are making more savings through artificial intelligence. More reporting will take place through AI. Councils will have to gather information and ask for more services. Cllr Bailey did When community policing first rolled out, there was a suggestion that Councils could appoint their own PCSOs. The police cluster meeting will also no longer happen in the future.

Action: Clerk to write to Police Constabulary (copied into to PCC, Cllr R Bailey and Cllr Brandreth) to raise this issue, as well as sending the Speed Watch information.

Cllr Rachel Bailey was due to attend a meeting regarding Baddington Bridge today but this was postponed for a second time. Ringway Jacobs have been commissioned to create a proposal regarding what alterations can occur. This will come not come out until the new year but the likelihood of funding for any of the recommendations is very remote.

Cllr Dovey asked whether the road through Audlem could be de-primed and Cllr Bailey confirmed that this had already happened but lorries are clearly travelling through the village.

Cllr Dovey asked about the Whitchurch Road which needs urgent clearing as this becomes a safety issue. Cllr Cornwall will report this on the TrACE app on Cheshire East.

Cllr Bailey reported that an independent disciplinary committee was formed last week to deal with an issue raised through whistleblowing regarding three statutory officers. Cllr Dovey asked about whether Cheshire East could be put in Special Measures, and Cllr Bailey confirmed that it already is.

Cllr Bailey voted on a vote of motion against a new town for Adlington Estates. There was a lot of opposition. If this motion is overturned, there may be proposals for other areas.

Cllr Bailey also reported that if the Parish Council wants a Neighbourhood Plan with any weight, site allocations will have to be included within this.

25/139 Clerk Report

The Clerk read out the report which is attached to the minutes as Appendix A

Cllr Baker confirmed that the Salvation Army clothes bank needs to be moved again.

Action: Clerk to contact Cheshire East again regarding the Salvation Army clothes bank.

Action: Clerk to contact Cllr Baker regarding the Ranger Service.

25/140 Police Report

The Clerk read out the report which is attached to the minutes as Appendix B

25/141 Bank Reconciliation

Members received a Bank reconciliation as of 30th November 2025.

Copies of the corresponding bank statement were circulated to members separately from the agenda, and hard copies of invoices/receipts were available for inspection at the meeting by members.

Members noted that as of the 30th November 2025 the bank account balance stood at **£95,938.63**.

It was **RESOLVED** that the bank reconciliations for November 2025 be confirmed and these were signed by the Chair.

The bank reconciliation is attached to the minutes as appendix C

25/142 Accounts update and recommendations from Finance Committee

Cllr Brooksbank reported the following:

2025-26:

There is no future income for 2025-26, any costs will be met with funds from the reserves. Regarding the public toilets, there is a minimal budget remaining for maintenance costs. Anything extra required will need to be accounted for. There is £5000 remaining for Turnpike Field maintenance. £5,000-£6,000 has been allocated for benches with £3,200 anticipated from donations.

2026-27:

When setting the budget, the Finance Committee allocated £1,000 to cover the cost of printing newsletters. Insurance costs have risen to allow for improvement works in Turnpike Field. Audit fees will rise due to extra work on the accounts, but there will be no locum fees.

A 2.92% increase in the precept is proposed by the Finance Committee, which is an additional £2,623.95 for the year. This is a real term increase of £1.23 for a band D property.

25/143 Budget and Precept request

Members reviewed the monthly budget of the Parish Council and confirmed the amount of precept to be requested is £92,501.95. This represents a rise of 2.92%.

The monthly budget forecast report is attached as appendix D

The 2026-27 budget is attached as appendix E.

The precept calculation is attached as appendix F.

25/144 Payments for Approval

a) It was **RESOLVED** to approve payments for invoices at a total of £9,978.77

The list of payments is attached to the minutes as appendix G.

- b) It was **RESOLVED** to approve payment for purchase of new laptop for Parish Clerk
- c) It was **RESOLVED** to approve payment of £42 for the purchase of two USBs for Parish Clerk
- e) It was **RESOLVED** to approve £5800 for the purchase of 8 x benches for Turnpike Field
- f) It was **RESOLVED** to approve payments for further goods or services required by the Parish Council:

£200 for a new flag to go on the church.

£23.99 per month standing order for the website / emails.

£172 reimbursement to ChALC for a previous payment made to Techmedia for IT services which were added to the PC support account.

The Clerk shared reports from a Meeting with Kerry Cutting, Director of Engagement Lead at PKF Littlejohn, 4th December 2025.

External auditors PKF Littlejohn are seeking specific legal advice from the National Audit Office on the position of the Parish Council. It was confirmed that PKF is not able to certify closure of intervening years due to the open police investigation.

PKF can provide the following:

- An interim report which covers in year transactions
- A statement which places heavy qualification on the opening, and therefore closing, position. This would still be an interim report as the accounts cannot be closed down completely.

It was confirmed that the Parish Council could start the following process:

- Go through accounts from last certified accounting year
- Confirm transactions for each year and restate the opening and closing balance.
- Confirm transactions which took place through ChALC
- Submit restated figures to PKF Littlejohn and receive an interim report
- Complete a full report, outlining the history of the investigation
- Complete a report detailing how the Parish Council is currently meeting the Annual Governance requirements regarding current financial processes.

Implications:

- Hours required by Councillors / Clerk to go through accounts
- Extra costs required by PKF Littlejohn to complete interim report

25/145 Training

No training will be completed this month.

25/146 Correspondence

1. The Clerk has written a letter of appreciation to Richard Ankers at Cheshire East for his swift response regarding the footpath on Turnpike Field and has received a very grateful reply.
2. The Clerk has contacted Cheshire East about the overgrown hawthorn hedge in Cheshire Street and is awaiting a reply.
3. The Clerk has written to the Medical Centre to express disappointment that they chose not to be involved in the joint purchase of the CCTV.
4. The Clerk has written to Cheshire East regarding the missing bin at the junction of Heathfield and Hillary Drive. It has been confirmed that the bin is part of the Anwyl estate. The Clerk has written to the Anwyl estate to report the missing bin.
5. The Clerk has received an email from the office of the Police and Crime Commissioner to confirm that the Government intends to remove the current Police and Crime Commissioner model when existing terms end in May 2028.

25/147 Parish Matters

a) Public Toilets

Cllr Baker reported that contractors have visited the toilets to provide quotes. Most of the jobs will cost less than £500 and an update will be shared at a later next meeting. Cllr Brooksbank confirmed that, as per Financial Regulations, the Parish Council does not have to seek 3 quotes for any goods or services valued at less than £500. The Clerk also confirmed that the Parish Council can create a list of suppliers which can be reviewed annually, as per the Procurement Policy.

b) CCTV

Cllr Baker reported that the system is in place and is working well. Only the police are permitted to access the footage. The CCTV policy will be updated to confirm procedures in place regarding the key to the cabinet and the use of the app which is used to operate the CCTV.

Action: Clerk to publish a news article on the new CCTV system.

Action: Signage to be put in place. Clerk to get a quote for new signs.

c) Monument repairs

Cllr Smart is absent this evening but has sorted out the contractors and is getting the repairs arranged. Once Cheshire East confirms that the repairs can take place without listed building consent the Clerk will issue a purchase order. The Clerk has submitted a formal complaint to Cheshire East regarding the lack of contact from Cheshire East. A Stage 1 complaint has been passed to the Heritage team leader to investigate and respond to and the investigation should be completed by 14 January 2026.

25/148 Highways Matters

Cllr Simon Cornwall reported he is still updating the TRACE system with issues in Audlem.

Active Travel Fund: Cllr Cornwall reported that a Teams meeting took place on the 4th December attended by Cllr Rachel Bailey and CCE. The outline for the meeting was established, this being that Audlem and rural areas are regularly overlooked for funding.

The Active Travel Fund consults with the Development Management Department regarding Section 278 and 106 agreements. A Local Ambitions for Audlem list needs to be obtained from the Parish Council from us so that when the consultancy occurs, any S278 and S106 criteria can be worded to try and keep improvements local. The Parish Council needs to create a report based possibly on what was submitted regarding previous planning objections.

Previous development in Audlem was also discussed at the meeting, along with the current financial issues facing the Parish Council, and the determination of the newly formed Parish Council to manage finances transparently.

Cheshire East will be performing a deep dive into Section 106 monies to see what has been received and what has been missed. Cllr Baker confirmed that he has requested information regarding S106 monies from the Anwyl estate.

Cllr R Jones asked about funding for bikeability. Cllr Cornwall confirmed that there is funding for this, as well as through the Road Safety Partnership.

Cllr Cornwall and Cllr R Jones will liaise together regarding Section 106 options, and possible funding for Turnpike Field. Cllr Cornwall is going to explore possible levels of funding for any traffic improvements in the area.

Cllr Brooksbank asked about the repairs to A525 Whitchurch Road Bridge, which currently has traffic lights in place. Cllr Cornwall confirmed that the stone has been ordered but due to the nature of the material will not be repaired during winter months.

Cllr Dovey asked about the state of the gulleys on Woore Road which are filled with leaves. Cllr Cornwall liaise with Highways to ensure that this is cleared as it creates safety issues on the road.

Cllr Dovey also stated that there are three gulleys on Green Lane, where the road narrows, which need to be inspected. The flooded road on Cox Bank also needs investigation.

Action: Clerk to liaise with Cllr Cornwall and Highways.

Cllr Lambourne asked about the progress of the street lamp survey and Cllr Cornwall confirmed that this has been started.

25/149 Turnpike Field

a) To review the management plan

Cllr R Jones reported information regarding the FP26 footpath. Cllr R Jones met Richard Ankers to confirm the new siting of the footpath as the current path goes through an inaccessible area. Cheshire East has suggested a new legal siting for the footpath and the Parish Council will support Cheshire East to mark out the footpath and inform residents regarding this.

Cllr Brooksbank asked whether the bike track was a confirmed proposal and suggested that from a finance point of view the cost of the acquisition and maintenance of the bike track has not been approved.

Cllr R Jones stated that the actions of the Parish Council and himself over the last few months have all been based on a proposal of the bike track and is now unsure why he has been working on proposals and funding if the project goes ahead.

Cllr Baker stated that he thought the Parish Council agreed a bike track in principle. The Parish Council hasn't agreed on the initial costs and the ongoing costs of the bike track. Cllr Baker also stated that he fully supports the idea of the bike track.

Cllr R Jones stated that it seems that there is some confusion regarding whether the bike track in general has been approved or is it the finance that needs to be approved.

At 9:00 pm it was **RESOLVED** to extend the meeting time to allow further agenda items to be discussed.

b) To confirm formation and membership of Turnpike Field Volunteer Group

This item was deferred to a later meeting.

25/150 Policies

It was **RESOLVED** to adopt the following policies:

- Balsam management policy
- Common Ragwort Policy
- Gifts and Hospitality Policy
- Subject Access Request policy
- Subject Access Request Log policy
- Social Media Policy
- Press and Media relations policy
- Complaints Procedure
- Complaints form

Action: Clerk to place on the new website.

25/151 Reports from Parish Councillors

Cllr C Cavit attended the ADAPT Annual Meeting. There are several groups with ADAS and plans for next year include the purchase of a new gazebo for selling produce. The information from the meeting will be circulated to Councillors.

Cllr D Lambourne reported that any work on the conservation area has stalled due to the presence of bats. Cllr Lambourne is awaiting Tony Seabridge to confirm costs, and any further updates will be reported at a later meeting.

25/152 Date of next meetings

The next meeting will be held on Thursday 15th January at 7pm.

The meeting was completed at 9:09 pm.

Appendix A

Clerk report December 2025

1. The Clerk has been liaising with Cllr R Jones regarding the overhanging branch near Lock 11 on Turnpike Field and a meeting will be arranged with the tree surgeon.
2. The Salvation Army clothes bank has been relocated to ensure that the CCTV cameras have a full line of sight.
3. Cllr Baker asked whether the Parish Council could ask Cheshire East to provide some free of charge parking for residents using the doctor's surgery and the Public Hall. Cheshire East confirmed that blue badge holders can park for free on any council operated car park, in any space (not just the designated ones) and for as long as they wish to. In addition, blue badge holders can park on certain parking restrictions for up to 3 hours providing their badge and clock are displayed.
4. The Clerk has contacted PC Nicholas Jarvis regarding a Data Protection Impact Assessment on the CCTV and will arrange a meeting with him regarding what the cameras can view and whether it is proportionate.
5. The Clerk has been working with Cllr Ryan Jones regarding the creation of a Volunteer group for Turnpike Field. Terms of reference have been sent to Councillors for approval at this meeting.
6. The Clerk has sent a job application pack to ChALC for the Lengthsman job and has also contacted Cheshire East. CE can provide cover for the Lengthsman role for two fixed days a week. They would be equipped with a van and all the necessary tools required and the Clerk would have their team leader as a direct contact. The service would be £505 per week.
7. As per the Co-option policy, the Clerk has written to Cheshire East with notice of the casual vacancy. The vacancy has been advertised, and notice has been received from the Elections Officer that an election has not been called, so the Parish Council can co-opt a new Councillor. The Clerk has posted an advert on the website, and one will be placed on the village noticeboard.
8. The Clerk has been contacted by George McLaren – Brown of the community speed watch. During November 2025, the Speed watch team recorded 41 vehicles exceeding the speed limit while entering and leaving Audlem. The team has recently welcomed 3 new volunteers to the team, and hope that, weather permitting, they will be able to monitor more traffic in and out of Audlem. The Speed watch team are still seeking additional volunteers, so if anyone in Audlem can spare an hour a week, please contact George. The Clerk will put the contact details on the website.
9. A member of the public has reported to the Clerk that there are two benches in the village in an urgent state of disrepair. These benches are owned by Cheshire East, and the Clerk has raised an urgent repair request with the Grounds Maintenance team. The Clerk has also contacted a local engineer who will have a look at the benches on behalf of the Parish Council.

Appendix B

Police Report December 2025

A quick update of incidents of note from around the Parish from PC Nick Jarvis:

Having checked back over the past 40 days I am pleased to report that not many incidents that would affect the wider public have been reported.

The incidents with youths causing problems are still ongoing. I am sure that the kicking of doors around the village will stop, this is due to one of them being identified on a ring door bell, although he didn't kick the door (because he noticed the camera) he has been spoken to with his friends with very strong words of advice.

The damage to the toilet block has been looked at. CCTV has been checked but unfortunately due to maintenance the camera facing the toilets was not working at the time. Youths have been spoken to and advised.

Incidents are still being reported around surrounding areas of shed and outbuilding breaks, we ask residents to be vigilant and report any suspicious activity. A Land Rover Discovery was stolen from the drive of a property on Longhill Lane Hankelow on Dec 2nd and the investigation is ongoing.

During the busy Christmas period we have had reports from the Hough area about a white van and its occupants' stealing deliveries that have been left on doorsteps. We are concerned about the increase in this type of crime, so once again we ask residents to be aware.

The Christmas and New Year drink driving campaign will be taking place over the coming weeks, we always say don't take a chance, book a taxi or have a designated driver.

Three new volunteers have been trained for the Audlem Community Speed-Watch scheme, they have been active over the past month on Cheshire Street, Whitchurch Road and Stafford St/Woore Road. Since the end of October 48 vehicles have been found well over the 30mph limit at the locations mentioned. We thank the volunteers for their efforts.

Police surgeries continue at Audlem Annexe. The last of the year will take place on Saturday December 27th between 10am and 11am.

Cheshire Constabulary is reducing the number of PCSOs from 87 to 27. The remaining 27 posts have to be re-applied for and will be used where the demand is. In short Audlem will not have a designated PCSO. Whatever happens the changes will not take place until March 31st, 2026. It is quite likely that PC Nick Jarvis will be leaving the force, but he will keep the Parish Council updated.

Appendix C

Bank Reconciliation

Audlem Parish Council

2 December 2025 (2025-2026)

Prepared by: _____ Date: _____
 Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
 Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 30/11/2025			
	Cash in Hand 01/04/2025		48,489.36
	ADD Receipts 01/04/2025 - 30/11/2025		96,163.01
			144,652.37
	SUBTRACT Payments 01/04/2025 - 30/11/2025		48,713.74
A	Cash in Hand 30/11/2025 (per Cash Book)		95,938.63
	Cash in hand per Bank Statements		
	Petty Cash 30/11/2025	0.00	
	Lloyds Bank 30/11/2025	58,888.43	
	Hinckley and Rugby Building Socie 30/11/2025	37,050.20	
			95,938.63
	Less unpresented payments		
			95,938.63
	Plus unpresented receipts		
B	Adjusted Bank Balance		95,938.63
	A = B Checks out OK		

BUSINESS ACCOUNT

01 November 2025 to 30 November 2025

Money In	£0.00	Balance on 01 November 2025	£103,110.39
Money Out	£44,221.96	Balance on 30 November 2025	£58,888.43

Message from Hinckley & Rugby Building Society

Georgina Adams <g.adams@hrbs.co.uk>

Thursday, December 11, 2025 4:35 PM

To: parishcouncil@audlempc.co.uk

Good afternoon,

Further to our telephone conversation, I can confirm the balance on the account, as of today's date, is £37,050.20.

If you require anything further, please do not hesitate to contact us

Kind Regards

Georgina Adams

Customer Service Assistant

Hinckley & Rugby
Building Society



Voucher Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
115 03/11/2025	Lloyds Bank	Postage		postage	Sarah Windridge	-11.55		-11.55	104,098.84	30/11/2025
114 03/11/2025	Lloyds Bank	HMRC - Tax and N		Clerk Salary	HMRC	-2,205.39		-2,205.39	101,893.45	30/11/2025
116 03/11/2025	Lloyds Bank	Accounts Software		Accounting Software	Scribe	-55.00	-11.00	-66.00	101,827.45	30/11/2025
117 04/11/2025	Lloyds Bank	Remembrance Day		Remembrance wreath	Poppy Shop	-24.57	-4.92	-29.49	101,797.95	30/11/2025
118 11/11/2025	Lloyds Bank	Pension		Pension Contributions	NEST	-137.39		-137.39	101,660.57	30/11/2025
120 13/11/2025	Lloyds Bank	Room Hire		Room hire	Audlem Methodist Chu	-65.00		-65.00	101,595.57	30/11/2025
126 13/11/2025	Lloyds Bank	Printing		Printer Cartridges	Sarah Windridge	-36.52		-36.52	101,559.05	30/11/2025
119 13/11/2025	Lloyds Bank	Cleaning Contract		Toilet Block Cleaning	3 Counties Cleaning	-430.00		-430.00	101,129.05	30/11/2025
121 13/11/2025	Lloyds Bank	Training		Training	ChALC	-50.00		-50.00	101,079.05	30/11/2025
122 13/11/2025	Lloyds Bank	Training		Training	ChALC	-50.00		-50.00	101,029.05	30/11/2025
CLOSING BALANCE										
						48,397.36	-948.09	47,449.27		95,938.63

Appendix D

Monthly Budget Report

Receipts & Payments, as at 30.11.25					
Receipts	2025-26 Budget	Received	To be received	Difference	
Precept	£89,878.00	£89,878.00	£0.00		£0.00
CIL	£0.00	£256.45	£0.00		£256.45
CHALC	£0.00	£0.00	£0.00		£0.00
Parish Compact	£0.00	£1,150.00	£0.00		£1,150.00
VAT recovery	£1,700.00	£3,978.36	£0.00		£2,278.36
Long Hill Moss	£630.00	£850.00	£0.00		£220.00
Interest	£0.00	£50.20	£50.20		£50.20
	£92,208.00	£96,163.01	£50.20		£3,955.01
Payments	Budget 2025-26	Spent so far	Remainder	Forecast	Balance
Admin					
Room hire	£1,500.00	£500.00	£1,000.00	£600.00	£400.00
Printing	£588.00	£105.12	£482.88	£150.00	£332.88
Stationery	£150.00	£37.99	£112.01	£70.00	£42.01
Staff Training	£200.00	£0.00	£200.00	£200.00	£0.00
Postage	£150.00	£11.55	£138.45	£50.00	£88.45
Mobile phone	£240.00	£0.00	£240.00	£150.00	£90.00
Microsoft Family	£0.00	£0.00	£0.00	£55.00	-£55.00
Outsource Payroll	£340.00	£429.30	-£89.30	£146.50	-£235.80
Printer Paper	£40.00	£0.00	£40.00	£40.00	£0.00
Website hosting / domain	£900.00	£375.50	£524.50	£325.00	£199.50
Insurance	£5,000.00	£4,623.79	£376.21	£0.00	£376.21
Bank charges	£108.00	£68.00	£40.00	£40.00	£0.00
Accounts Software	£800.00	£492.50	£307.50	£307.50	£0.00
Misc.	£1,650.00	£0.00	£1,650.00	£0.00	£1,650.00
	£11,666.00	£6,643.75	£5,022.25	£2,134.00	£2,888.25
Conservation Area					
Grass cutting	£250.00	£0.00	£250.00	£250.00	£0.00
Tree Surgery	£0.00	£850.00	-£850.00	£850.00	-£850.00
	£250.00	£850.00	-£600.00	£1,100.00	-£850.00
Councillors					
Training	£400.00	£335.00	£65.00	£65.00	£0.00
Expenses	£200.00	£21.60	£178.40	£178.40	£0.00
Chair's Allowance	£150.00	£0.00	£150.00	£40.00	£110.00
	£750.00	£356.60	£393.40	£283.40	£110.00

Events					
Remembrance Service	£50.00	£24.57	£25.43	£50.00	£0.00
Annual Village Meeting	£200.00	£0.00	£200.00	£200.00	£0.00
Other Events	£200.00	£0.00	£200.00	£0.00	£0.00
	£450.00	£24.57	£425.43	£250.00	£0.00
Grants					
General grants	£2,662.98	£500.00	£2,162.98	£0.00	£2,162.98
Section 106	£0.00	£0.00	£0.00	£0.00	£0.00
Section 137	£3,337.02	£0.00	£3,337.02	£3,337.02	£3,337.02
	£6,000.00	£500.00	£5,500.00	£3,337.02	£5,500.00
Maintenance					
Repairs and Renewals	£2,500.00	£427.25	£2,072.75	£2,072.75	£0.00
Green Bin subscription	£0.00	£138.00	-£138.00	£0.00	-£138.00
	£2,500.00	£565.25	£2,072.75	£2,072.75	-£138.00
Neighbourhood Plan	£2,000.00	£0.00	£2,000.00	£0.00	£2,000.00
	£2,000.00	£0.00	£2,000.00	£0.00	£2,000.00
Professional Services					
Audit fees	£450.00	£350.00	£100.00	£0.00	£100.00
Locum Fees	£2,000.00	£2,670.05	-£670.05	£0.00	-£670.05
	£2,450.00	£3,020.05	-£670.05	£0.00	-£570.05
Public Toilets					
Electricity	£1,000.00	£451.81	£548.19	£548.19	£0.00
Clinical Waste Collection	£1,440.00	£231.91	£1,208.09	£1,208.09	£0.00
Cleaning Contract	£5,000.00	£2,980.00	£2,020.00	£2,100.00	-£80.00
Water and waste	£1,300.00	£727.35	£572.65	£572.65	£0.00
Sanitary Supplies	£216.00	£224.43	-£8.43	£0.00	-£8.43
Repairs	£1,240.00	£420.00	£820.00	£820.00	£0.00
	£10,196.00	£5,035.50	£5,160.50	£5,248.93	-£88.43
PWLB Loan	£10,465.00	£5,231.83	£5,233.17	£5,233.17	£0.00
Staff Costs					
Clerk Salary	£17,000.00	£11,108.17	£5,891.83	£5,000.00	£891.83
Lengthsman Salary	£6,500.00	£3,941.76	£2,558.24	£2,558.24	£0.00
HMRC	£6,750.00	£3,880.37	£2,869.63	£2,869.63	£0.00
Pension	£0.00	£429.02	-£429.02	£474.42	-£903.44
	£30,250.00	£19,359.32	£10,890.68	£10,902.29	-£11.61
Subscriptions					
ICO	£35.00	£0.00	£35.00	£35.00	£0.00
CHALC	£750.00	£702.78	£47.22	£750.00	£0.00
Cheshire Community Funds	£0.00	£50.00	-£50.00	£0.00	-£50.00
	£785.00	£752.78	£785.00	£785.00	-£50.00
Memorial Maintenance	£0.00	£0.00	£0.00	£14,000.00	-£14,000.00

Memorial Maintenance	£0.00	£0.00	£0.00	£14,000.00	-£14,000.00
Turnpike Field					
Field Maintenance	£8,000.00	£2,631.00	£5,369.00	£5,369.00	£0.00
Benches	£0.00	£0.00	£0.00	£5,000.00	-£5,000.00
Trees and Shrubs	£0.00	£0.00	£0.00	£0.00	£0.00
Arboricultural Consultants	£0.00	£0.00	£0.00	£0.00	£0.00
Planning Consultancy	£0.00	£0.00	£0.00	£0.00	£0.00
Tree works	£0.00	£0.00	£0.00	£0.00	£0.00
Legal Fees	£3,000.00	£750.00	£2,250.00	£0.00	£2,250.00
Grass / hedge cutting	£2,000.00	£925.00	£1,075.00	£413.00	£662.00
Planning	£0.00	£0.00	£0.00	£0.00	£0.00
Drone Photography	£0.00	£120.00	-£120.00	£0.00	-£120.00
Valuation Fees	£0.00	£0.00	£0.00	£0.00	£0.00
	£13,000.00	£4,426.00	£8,574.00	£10,782.00	-£2,208.00
VAT	£343.23	£948.09	£948.09	£343.00	£0.00
Contingency	£10,000.00	£0.00	£10,000.00	£10,000.00	
					£12,082.16
Total payments	£100,762.00	£47,713.74	£53,048.26	£56,128.56	
			£46,765.65		
Cashbook balance	£95,938.63				
Lloyds	£58,888.43				
Savings Account	£37,050.20				
	£95,938.63				

Appendix E

Receipts & Payments, as at 30.11.25								
Balance b/f								
			£47,489.36					
Receipts	2024-25	2025-26 Budget	Received	To be received			2026-27 PROPOSED	2026-27 AGREED (FC)
Precept		£89,878.00	£89,878.00	£0.00			£89,878.00	£92,501.95
CIL		£0.00	£256.45	£0.00			£0.00	£0.00
CHALC		£0.00	£0.00	£0.00			£0.00	£0.00
Parish Compact		£1,150.00	£0.00				£1,150.00	£1,150.00
VAT recovery		£1,700.00	£3,978.36	£0.00			£2,000.00	£2,000.00
Long Hill Moss		£630.00	£850.00	£0.00			£850.00	£850.00
Interest			£50.20				£600.00	£600.00
Grants S106 / S128	£0.00	£0.00	£0.00	£0.00			£0.00	£0.00
		£92,208.00	£96,163.01	£0.00			£93,878.00	£97,101.95
Assets								
Benches					£5,000.00			
Memorial					£14,000.00			
					£19,000.00			
Payments	2024-25	Budget 2025-26	Spent so far	Remainder	Forecast	Balance	Anticipated Total 25-26	2026-27
Admin								
Room hire	£900.00	£1,500.00	£500.00	£1,000.00	£600.00	£400.00		£640.00
Printing newsletter	£122.18	£588.00	£0.00	£588.00	£150.00	£438.00		£1,000.00
Stationery		£150.00	£37.99	£112.01	£70.00	£42.01		£50.00
Staff Training		£200.00	£0.00	£200.00	£200.00	£0.00		£200.00
Postage		£150.00	£11.55	£138.45	£50.00	£88.45		£50.00
Mobile phone	£50.00	£240.00	£0.00	£240.00	£150.00	£90.00		£120.00
Microsoft Family	£57.00	£0.00	£0.00	£0.00	£55.00	-£55.00		£125.00
Outsource Payroll		£340.00	£429.30	-£89.30	£146.50	-£235.80		£340.00
Clerk printing ink and paper	£23.60	£40.00	£105.12	-£65.12	£40.00	-£105.12		£120.00
Website hosting / domain	£500.00	£900.00	£375.50	£524.50	£795.00	-£270.50		£900.00
Insurance	£4,466.64	£5,000.00	£4,623.79	£376.21	£0.00	£376.21		£5,500.00
Bank charges	£97.05	£108.00	£68.00	£40.00	£40.00	£0.00		£102.00
Accounts Software	£715.00	£800.00	£492.50	£307.50	£307.50	£0.00		£800.00
Misc.		£1,650.00	£0.00	£1,650.00	£0.00	£1,650.00		£1,000.00
	£6,931.47	£11,666.00	£6,643.75	£5,022.25	£2,604.00	£2,418.25	£9,247.75	£10,947.00
								£10,927.00
Conservation Area								
Grass cutting		£250.00	£0.00	£250.00	£365.00	£250.00		£250.00
Tree Surgery		£0.00	£850.00	£0.00	£0.00	-£850.00		£250.00
		£250.00	£850.00	£0.00	£250.00	£1,100.00		£500.00
								£1,500.00

Councillors								
Training		£400.00	£335.00	£65.00	£65.00	£0.00	£400.00	£400.00
Expenses	£21.60	£200.00	£21.60	£178.40	£178.40	£0.00	£50.00	£50.00
Chair's Allowance	£150.00	£150.00	£0.00	£150.00	£30.00	£150.00	£0.00	£150.00
	£171.60	£750.00	£356.60	£393.40	£273.40	£0.00	£450.00	£600.00
Events								
Remembrance Service		£50.00	£24.57	£25.43	£50.00	£0.00	£50.00	£50.00
Annual Village Meeting		£200.00	£0.00	£200.00	£200.00	£0.00	£100.00	£100.00
Other Events	£51.40	£200.00	£0.00	£200.00	£0.00	£0.00	£0.00	£0.00
		£450.00	£24.57	£425.43	£250.00	£0.00	£274.57	
		£51.40						
Grants								
General grants	£500.00	£2,662.98	£500.00	£2,162.98	£2,162.98	£0.00	£500.00	£1,000.00
Section 106	£39.20	£0.00	£0.00	£0.00	£0.00	£0.00	£500.00	£500.00
Section 137		£3,337.02	£0.00	£3,337.02	£3,337.02	£3,337.02	£500.00	£500.00
	£539.20	£6,000.00	£500.00	£5,500.00	£5,500.00	£500.00	£1,500.00	£2,000.00
Repairs and Renewals	£2,500.00	£2,500.00	£427.25	£2,072.75	£2,072.75	£0.00	£2,500.00	
Green Bin subscription	£0.00	£0.00	£138.00	£0.00	£0.00	£0.00	£2,500.00	£2,500.00
	£2,500.00	£2,500.00	£565.25	£2,072.75	£2,072.75	£2,638.00	£2,500.00	£2,500.00
Neighbourhood Plan								
	£2,000.00	£0.00	£500.00	£500.00	£1,500.00	£500.00	£500.00	£500.00
	£2,000.00	£0.00	£500.00	£500.00	£500.00	£500.00	£500.00	£500.00
Professional Services								
Audit fees	£315.00	£450.00	£350.00	£600.00	£600.00	£0.00	£950.00	£1,000.00
Locum Fees	£5,400.00		£2,000.00	£2,670.05	£670.05	£0.00	£545.40	£2,670.05
Total	£5,715.00	£2,450.00	£3,020.05	£670.05	£0.00		£3,620.05	
Legal Fees								
							£10,000.00	£5,000.00
							£9,000.00	£4,000.00
Public Toilets								
Electricity	£686.00	£1,000.00	£451.81	£548.19	£400.00	£0.00	£851.81	£800.00
Clinical Waste Collection	£682.74	£1,440.00	£231.91	£1,208.09	£400.00	£0.00	£631.91	£700.00
Cleaning Contract	£5,320.00	£5,000.00	£2,980.00	£2,020.00	£2,450.00	£0.00	£5,430.00	£5,000.00
Water and waste	£2,504.80	£1,300.00	£727.35	£572.65	£572.65	£0.00	£1,300.00	£2,000.00
Sanitary Supplies	£812.36	£216.00	£224.43	-£8.43	£600.00	£0.00	£824.43	£900.00
Repairs	£52.83	£1,240.00	£420.00	£820.00	£820.00	£0.00	£1,240.00	£500.00
	£10,058.73	£10,196.00	£5,035.50	£5,160.50	£5,242.65	£10,278.15	£9,900.00	£9,900.00
PWLB Loan	£10,465.00	£10,465.00	£5,231.83	£10,465.00	£10,465.00	£0.00	£10,465.00	£10,465.00
Staff Costs								
Clerk Salary	£8,598.65	£17,000.00	£11,108.17	£5,891.83	£5,891.83	£0.00		
Lengthsman Salary	£6,380.63	£6,500.00	£3,941.76	£2,558.24	£2,558.24	£0.00		
HMRC	£1,616.84	£6,750.00	£3,880.37	£2,869.63	£2,869.63	£0.00		
Pension		£0.00	£429.02	-£429.02	£560.00	£0.00		
	£16,596.12	£30,250.00	£19,359.32	£10,890.68	£11,879.70	£0.00	£31,239.02	£32,000.00
								£32,000.00
Subscriptions								
ICO	£82.00	£35.00	£0.00	£35.00	£35.00	£0.00		
CHALC	£684.76	£750.00	£702.78	£47.22	£0.00	£0.00		
Cheshire Community Fun	£50.00	£0.00	£50.00	£0.00	£0.00	£0.00		
	£816.76	£785.00	£752.78	£785.00	£35.00	£0.00	£787.78	£850.00
								£850.00
Turnpike Field								
Field Maintenance	£7,900.00	£8,000.00	£2,631.00	£5,369.00	£8,000.00	£0.00		
Trees and Shrubs	£700.00	£0.00	£0.00	£0.00	£0.00	£0.00		
Arboricultural Consultants		£0.00	£0.00	£0.00	£0.00	£0.00		
Tree works		£0.00	£0.00	£0.00	£0.00	£0.00		
Legal Fees	£6,071.00	£3,000.00	£750.00	£2,250.00	£0.00	£0.00		
Grass / hedge cutting	£900.00	£2,000.00	£925.00	£1,075.00	£1,075.00	£0.00		
Drone Photography	£0.00	£0.00	£120.00	-£120.00	£0.00			
Planning	£500.00	£0.00	£0.00	£0.00	£0.00	£0.00		
Valuation Fees	£1,250.00	£0.00	£0.00	£0.00	£0.00	£0.00		
	£17,321.00	£13,000.00	£4,426.00	£8,574.00	£9,075.00	£0.00	£13,501.00	£15,000.00
								£15,000.00
VAT		£343.23	£948.09	£948.09	£343.00	£0.00		
Contingency		£10,000.00	£9.00	£10,000.00	£10,000.00	£0.00		
Total payments		£98,262.00	£47,713.74	£50,548.26		£9,768.92	£103,781.32	
Cashbook balance		£95,938.63						
Lloyds		£58,888.43						
Savings Account		£37,050.20						
		£95,938.63						
Opening balance on 01.04.2025		£47,489.36						
Anticipated total outgoings		£103,781.32						
Anticipated total income		£96,163.01						
Anticipated closing balance on 31.03.2026		£39,871.05						
Expected Income 2026-27		£97,101.95						
Expected Expenditure 2026-27		£91,392.00						
Anticipated closing balance on 31.03.2027		£45,581.00						
£9,768.92		Saved through re-allocation						
£10,000.00		Budgeted contingency						
£1,150.00		Parish Compact						
£3,978.36		VAT Recovery						
£24,897.28		Total						

Appendix F
Precept Calculation

Precept Calculation		Proposed	Agreed at Meeting 11th December 2025
General reserve	Cost of legally running PC for one year	£33,581.00	£33,581.00
Administration		£10,927.00	£10,927.00
Councillors (Training and expenses)		£600.00	£600.00
Conservation Area		£1,500.00	£1,500.00
Events		£150.00	£150.00
Grants		£2,000.00	£2,000.00
Repairs		£2,500.00	£2,500.00
Neighbourhood Plan		£500.00	£500.00
Professional Services		£5,000.00	£5,000.00
Public Toilets		£9,900.00	£9,900.00
Loan		£10,465.00	£10,465.00
Staff costs		£32,000.00	£32,000.00
Subscriptions		£850.00	£850.00
Turnpike Field		£15,000.00	£10,000.00
VAT		£2,000.00	£2,000.00
Contingency		£10,000.00	£15,000.00
Total		£136,973.00	£136,973.00
Minus proposed income of £4600	4600	£132,373.00	£132,373.00
Annual costs minus anticipated closing balance		£92,501.95	£92,501.95
Proposed Precept		£92,501.95	£92,501.95
Previous Precept		£89,878.00	£89,878.00
Difference		£2,623.95	£2,623.95
		2.92%	2.92%
Council taxbase for 2024-25	Council taxbase for 2025- 2026	Council taxbase for 2026- 2027	
1034.93	1054.29	1069.60	
Precept	Precept	Precept	
£78,160.00	£89,878.00	£92,501.95	
Band D CT charge 2024-25*	Band D CT charge 2024-25*	Band D CT charge 2025-26	
£75.52	£85.25	£86.48	
£ increase	£ increase	£ increase	
	£11,718.00	£2,623.95	
% increase	% increase	% increase	
	14.99%	2.92%	
Real Term Increase	Real Term Increase	Real Term Increase	
	£9.73	£1.23	

Appendix G – List of payments

Payments to be authorised December 2025						
12/12/2025	£55.00	£11.00	£66.00	Scribe Accounts Subscription	Scribe (Starboard Systems)	dd
12/12/2025	£437.57	£0.00	£437.57	Lengthsman Salary December	Michael Dolan	
12/12/2025	£1,608.80	£0.00	£1,608.80	Clerk Salary December (£350.05 Overtime)	Sarah Windridge	
12/12/2025	£97.71	£0.00	£118.75	Pension November	NEST	dd
12/12/2025	£82.85	£4.14	£86.99	EDF Energy electricity charges	EDF	dd
12/12/2025	£390.00	£0.00	£390.00	Toilet Cleaning	3 Counties Cleaning	
12/12/2025	£54.50	£10.90	£65.40	Email and domain hosting November	Then Media	
12/12/2025	£25.00	£0.00	£25.00	AMC Room hire PC meeting 1st December	Audlem Methodist Church	
12/12/2025	£607.50	£121.50	£729.00	Bin liners	Glasdons	
12/12/2025	£40.00	£0.00	£40.00	AMC Room hire PC meeting 11th December	Audlem Methodist Church	
12/12/2025	£10.83	£2.17	£13.00	Printer Cartridges	Asda	
12/12/2025	£365.00	£73.00	£438.00	Grass cutting	Tony Seabridge Grounds Maintenance	
12/12/2025	£10.10	£0.00	£10.10	Postage	Phillip Baker	
12/12/2025	£30.00	£0.00	£30.00	Flowers for Cllr D Jones	Carl Dovey	
12/12/2025	£112.94	£0.00	£112.94	Water Bill	Water Plus	dd
12/12/2025	£4,835.00	£967.00	£5,802.00	Benches for Turnpike Field	Broxap	
	£8,762.80	£1,189.71	£9,973.55			

Meeting date 11th December 2025
 Chairman Signature _____
 Clerk / RFO _____