



AUDLEM PARISH COUNCIL

Clerk: Belen Lopez Bloor

1 St Chads Way, Norton in Hales
Market Drayton, Shropshire TF9 4AW

Telephone: 07432 332857

e-mail: audlempc@gmail.com

MEETING OF AUDLEM PARISH COUNCIL MINUTES OF MEETING

Monday 2nd September 2019 at 7.30pm

Methodist Meeting Rooms, Shropshire Street

PRESENT

Cllr Steve Boyes (Chairman), Cllr Geoff Seddon, Cllr Ralph Warburton, Cllr Paul Barrett, Cllr Lorna Matthews, Cllr David Higham, Cllr Lynette Hopkins, Cllr Tim Lawton and Ward Councillor Rachel Bailey.

In attendance: Clerk - Mrs Belen (Bee) Lopez Bloor.

PUBLIC FORUM

Two residents attended to raise concerns of speeding traffic on Green Lane as well as footpaths in the area that are damaged leading villagers to step out onto the road which is highly dangerous. They also pointed out that a wall there has already been knocked down. They have reported the matter to Cheshire East Council (CEC) who have referred them on to the police. The village PCSOs have been out to do speed checks but these were conducted at 8.30am where the school bus and general traffic meant that the usual speeding offenders were travelling slower. They reported that its off peak hours that are the problem with offenders zooming past, some of which has been caught on mobile phone video recording. The PCSOs have said that they will attend again but both residents felt that the issue was not being taken seriously enough. One suggested buying a radar gun and then writing to speeding offenders. Neighbouring villages have reduced the speeding in their villages this way.

The residents were also worried that there is lots of gravel on the road which causes cars to skid. The resident has been going out and sweeping the road himself but this in itself is dangerous.

In addition, the residents complained about flooding around Bagley Lane which has been so bad that it has caused one of their gardens to flood and now their septic tank having to be cleaned out. Cllr Seddon questioned if water was coming from the Cox Bank area and the residents reported the water is coming from 200m down Bagley Lane, from the springs. They reported that the drains by the bridge need attending to and the drain at Bridge House is completely blocked. Cllr Higham commented that the drains around Cox Bank have collapsed and ANSA have in the past tried to repair them but have been unsuccessful. The Parish Clerk has reported the issue to CEC since receiving the resident's complaint. Cllr Hopkins explained CEC had attended earlier in the year to drill out and clean drains around the village but must have missed some off their maintenance list. Unprecedented rain and silt and dirt from farm traffic will have caused problems in drainage but she assured residents that she will speak to CEC as a matter of urgency asking them to investigate and resolve the issue as quickly as possible. She also said that she will raise the issue of speeding at the next police cluster meeting in October.

Action/s: Cllr Hopkins to speak to CEC about the drains in the Bagley Lane/Cox Bank area and to discuss speeding with the police then report back to full council. The Clerk to arrange a site meeting with CEC, Parish Council and local residents to look at the issues raised.

19.48 APOLOGIES FOR ABSENCE

That apologies received from Cllr Nigel Mottershead and Patricia Salt be accepted.

19.49 DECLARATION OF INTERESTS

Cllr Hopkins declared a non-pecuniary interest in agenda item, 19.58.7 regarding the Heartstart courses as a family member is a trainer. She also declared an interest in planning application 19/1986N.

None declared by the other Councillors.

19.50 CO-OPTION OF COUNCILLORS

Cllr Higham proposed Suzie Warren and Patricia Salt be co-opted as Councillors. Cllr Hopkins seconded. Councillors unanimously agreed.

Resolved: That Suzie Warren and Patricia Salt be co-opted as Councillors.

19.51 CONFIRMATION OF MINUTES

Cllr Warburton proposed to confirm the minutes of the meeting held on 15th July 2019, Cllr Higham seconded. One abstention, all others in favour.

Resolved: that the minutes be confirmed as a true and correct record.

19.52 UPDATES FROM THE LAST MEETING

19.52.1 Update - Central Governments Community Clean Up grant funding.

No update as still waiting for a meeting with Ward Cllr Baily and the Chairpersons of surrounding parishes to decide how best to use the £809 grant that has been allocated and which Audlem Parish Council is currently holding.

Action/s: Ward Cllr Bailey to progress this.

19.52.2 Update - Asset review inspections.

Cllr Boyes proposed a motion of thanks to Cllr Mottershead for writing the inspection reports following the asset working group's site visit in August. Generally, the assets were in good order although there were a few issues flagged as medium risk. These included the Buttermarket needing a new tile, some minor works in the public conveniences and the top of the Bellyse monument that needs repainting. There is also a crack in one of the pillar at the Buttermarket but Cllr Seddon commented that a monument specialist had checked it a few years ago and had confirmed it was not a structural issue, just an aesthetic one. Cllr Boyes proposed to accept the asset inspection reports and arrange for our contractor to fix the medium risk repairs. Cllr Hopkins seconded this proposal. Councillors unanimously agreed.

Resolved: that the asset inspection reports be accepted and the medium risk issues be fixed.

Action/s: Clerk to arrange for the Parish Council's contractor to repair the medium risk issues.

19.52.3 Update – Review of asset list.

The list has been reviewed by the asset group and Cllr Mottershead has signed off each item stating the group are satisfied with the condition of the asset. The list has been circulated to all Councillors for their information. Cllr Boyes proposed to accept the current asset list, Cllr Seddon seconded. Councillors unanimously agreed. No further action necessary.

19.53 REPORT FROM WARD COUNCILLOR RACHEL BAILEY

Presented later in the meeting when Ward Cllr Bailey arrived. See below.

19.54 HOUSING (Planning/Heritage & Conservation)

19.54.1 PLANNING APPLICATIONS

To consider the following: -

Planning reference	Main location	Development description	Action	Decision by APC	Decision by CEC
19/3379T	Field adjacent to Green Lane, Turnpike Field, Green Lane, Audlem, CW3 OES	WORKS TO TPO TREES To Carry out reduction of large Oak (tree 1 on Map) to 9 Meters to allow regrowth and start Vetren pruning of the tree due to Fungal activity on the trunk.	Registered	As this is an application on behalf of APC as land owner no discussion took place.	Registered 16/07/2019 Decision Target Date 09/09/2019
19/3449N	THE OLD BAKEHOUSE, VICARAGE LANE, AUDLEM, CW3 OAB	Rear and side ground floor extension.	Registered	Response submitted after site visit. Objected as plans were incorrect & non-conforming with the neighbourhood	Registered 24/07/2019 Date For Comments 28/08/2019 Decision Target Date 18/09/2019

				plan.	
19/3450N	Land adj Ingleside, PADDOCK LANE, AUDLEM CW3 ODP	2no. stable blocks and menage on existing field	Registered	No objection in principle subject to a number of comments. Letter sent 12/08/2019	Registered 25/07/2019 Date For Comments 28/08/2019 Decision Target Date 19/09/2019
19/1986N	19, WHITCHURCH ROAD, AUDLEM, CW3 OEE	Proposed notification of agricultural building for storage of garden equipment and storage of livestock food and bedding	Not yet decided	No objections in principle but recommend attaching a condition so any decision removing permitted development rights or specifying that it may only be used for the use applied for.	Incomplete application. Not yet decided. Cllr Boyes proposed the Parish Council write to CEC asking why the application is incomplete and requesting an update. Cllr Seddon seconded. Cllr Hopkins abstained, all other Councillors in favour. Action/s: Cllr Boyes to draft a letter for the Clerk to send.
19/3158N	ORCHARD COTTAGE, DAMSON LANE, COX BANK, CW3 OEU	Conversion of a detached double garage to additional accommodation	Not yet decided – Conservation Officer has not yet responded	No objections in principle but asking for a condition which restricts the use of the ancillary accommodation to the current householders.	Date Registered 03/07/2019 Last Date For Comments 31/07/2019 Decision Target Date 28/08/ 2019
19/0185N	SANDY LANE FARM, SANDY LANE, AUDLEM, CW3 OBF	Formation of New Agricultural/Agricultural Contractors Access Route from Existing Yard to Paddock Lane and Ceasation of Bath Lane route	Approved with conditions 18/07/2019	Objected on road safety grounds.	Date Registered 14/01/2019 Committee Date Last date for comments 20/02/2019 Decision Target Date 11/03/2019

Planning Application 19/3158N ORCHARD COTTAGE, DAMSON LANE, COX BANK, CW3 OEU

Conversion of a detached double garage to additional accommodation. The Parish Council submitted a letter with their comments on 12th August informing CEC Planning that there are no objections in principle to the proposed development but asking for a condition which restricts the use of the ancillary accommodation to the current householders. It also requested the Conservation Officer had no comments and is happy the proposed development will have no adverse impact on the Conservation Area. No further update is available at present.

19.54.2 Consultation on Site Allocations and Development Policies Document (SADPD).

The consultation runs from 19 August to 30 September 2019 and provides the opportunity to comment on the document before it is submitted to the Secretary of State for examination by a Planning Inspector. The SADPD has been prepared to support the policies and proposals of the existing Local Plan Strategy by providing additional policy detail. It includes non-strategic planning policies and site allocations.

The SADPD allocates housing until 2030, looking at a 5-year housing supply. As part of their land allocated for housing, CEC had looked at 5 or 6 options around Audlem and allocated 2 sites for future development; Bird's Nest (opposite McCarthy & Stone and Anwyl) and East View, which adjoin each other. The Parish Council supported these draft allocations subject to further discussion as the detail for the site develops. There were caveats as the Parish Council had formally objected to the proposed footpath on Little Heath Green which was accepted and the footway is now proposed along the line of the old road.

Now only one site is allocated in addition to existing housing permissions which means that until 2030 only 20 more houses will be constructed. Cllr Boyes proposed the planning working group

looks at consultation document and drafts a response to send to all Councillors before submitting to CEC. Cllr Hopkins seconded. Councillors unanimously agreed.

Action/s: Planning working group to meet and draft a response then circulate to all Councillors including Ward Cllr Bailey.

19.54.3 Correspondence regarding planning application for Paddocks Lane 19/3450N.

The Councillors noted the content of the letter. Cllr Seddon raised the highway issues it contains with particular reference to the high hedge which reduces visibility but has a covenant in place preventing it being cut lower. He suggested the Parish Council write to CEC flagging this issue.

Cllr Boyes proposed responding to the resident explaining our position and sending them a copy of the letter previously sent to CEC then drafting a new letter to CEC about the highway issues. Cllr Hopkins seconded. Councillors unanimously agreed.

Action/s: Cllr Boyes to draft both letters as above.

New Street Trader, The Store, South Cheshire Area, 02/09/19

Application for a street trading licence has been circulated for a van proposing to visit Audlem selling groceries, toiletries and household products all sold without single-use plastic packaging. Cllr Hopkins commented that the Parish Council should consider the impact on local village businesses. Councillors agreed to delegate this application to the community working group for them to consider and respond before the deadline of 30th September.

Cllr Rachel Bailey arrived 8.12pm & presented her report.

- i. SADPD Consultation under agenda item 19.54.2 she commented that the Birds Nest site will bring a reduction in housing but may dictate future development as the developer would retain access to land behind it. She suggested the Parish Council respond to the Consultation and asked for a copy of our response.
- ii. New Highway officer allocations have been made and she has met both the new officer support and administrator in Audlem to discuss various issues. She will send the Clerk their details.
- iii. Street lights have been upgraded by the church.
- iv. Issue with parking at Kingbur Place, feasibility for restraint but this cannot be done. The problem will improve with the new car park at Turnpike Field.
- v. CEC have released their forward plan which focuses on well managed highways. The budget is £8m.
- vi. Area highways group are meeting on 30th September for Nantwich. She is unable to attend but will put forward areas for consideration in a written submission. She asked if the Parish Council had any issues we wanted her to raise. Planning group to provide a response.
- vii. Budget process is underway at CEC and there is an £11 million shortfall in the 3 year plan.
- viii. CEC are proposing a committee system being rolled out in May next year.
- ix. Community grant funding for high street clean up update – still in the process of trying to arrange a meeting with surrounding Parish Councils. Dodcott-cum-Wilkesley have been litter picking and looking to install a new bin as well.
- x. School funding small non-political event at the water marina on 19th September at 7pm. There is a £5 entry fee for tea and cake. CEC is one of the lowest funded counties and this is a good opportunity to get people together, show the school the village's support and put views forward.
- xi. She had a recent meeting with a resident who has complained about the poor footpath provision between Hankelow and Audlem. Cllr Seddon commented that the footpath would affect school transport in Hankelow and Cllr Bailey agreed.
- xii. Cllr Seddon questioned why the Parish Council have to pay for the extra bin that ADAS require. Cllr Bailey explained its because it's over and above what they deem as a necessary requirement for the village.
- xiii. Consultation on economic strategy sent out today. She stressed the Neighbourhood Plan will need to carefully consider appropriate housing numbers.
- xiv. Primary care group consultation proposes to merge Cheshire East and Cheshire West primary care groups. She welcomed this change as integration will reduce payroll and overhead costs

plus align decision making. She asked that the Parish Council respond to this consultation with this in mind.

Action/s: Cllr Bailey to send Clerk details of the new highway officers. Planning working group to send Cllr Bailey comments on the SADPD and highways issues. Community group to prepare response to the primary care group consultation.

19.55 FINANCIAL MATTERS

19.55.1 Finance Report – to receive the Finance Report.

Cllr Barrett presented the new format for finance reporting with information presented in easy to read tables and graphs. Councillors unanimously agreed they preferred the new format. Cllr Higham commented that Community Expenditure is over budget and Cllr Seddon explained this was because of the purchase of new picnic benches for Turnpike Field and that this should be coded differently on the spreadsheet.

Action/s: Clerk to use the new financial reporting going forward and amend the code for the picnic tables to the Turnpike Field project cost code.

19.55.2 Timetable for setting the precept including reviewing level of reserves.

Cllr Higham explained that he had gone through the budget figures with the Councillors on the Finance Sub Committee (FSC) explaining how each figure decided. Over next month he will work with Cllr Barrett to draft the skeleton/framework for the new budget then present this to FSC in October. The budget proposal will then be formally sent to all Councillors during 2nd week in November ready for the budget meeting.

Action/s: Cllr Higham to progress this as above.

19.55.3 Santander Bank Signatories.

In June it was proposed to add Cllr Boyes, Cllr Lawton & Cllr Hopkins as bank signatories. Said Councillors have now returned their completed sections of the Santander form and copies of their identification. The Chairman Cllr Boyes and two current bank signatories must sign the minutes to send in with the form.

Action/s: Cllr Boyes as Chairman and Cllrs Higham and Seddon to sign these so the Clerk can return the form.

19.55.4 To receive & accept the amended Finance Sub Committee Terms of Reference.

These have been reviewed by the Finance Sub Committee. Cllr Higham proposes to accept them, Cllr Seddon seconded. Councillors unanimously agreed.

Resolved: that the new Finance Sub Committee Terms of Reference be accepted.

Cllr Seddon questioned FSC meeting minutes agenda item 9 finance risk assessment. He stated that there is an error in the contract amount levels which follow the model financial regulations but are incorrect. Where the contract is less than £20,000 the Clerk should obtain 3 quotes and if it is over £20,000 then the contract should go to tender.

Action/s: Clerk to make this amendment and add this to the October agenda.

19.55.5 AGAR query from PKF Littlejohn.

The external auditor picked up on the Parish Council's unusual high reserves, the Responsible Financial Officer (RFO) signing form after Chairman (these should have been signed before approval) and a few variances on the figures from last year due to the purchase of Turnpike Field. These queries have been answered and the auditor has concluded their review of our AGAR.

19.55.6 EDF Energy and PHS Group direct debit mandates.

RFO seeks approval to have both of these direct debit mandates signed to facilitate easy payments to both utility companies who regularly invoice the Parish Council. Cllr Hopkins proposes to accept this request, Cllr Warburton seconded. Councillors unanimously agreed.

Action/s: Cllr Higham and Cllr Seddon to sign these for the Clerk to send off.

19.55.7 Authorisation of cheques – to agree the accounts for payment.

31/07/2019	2093	Gavin Davies	Salaries - Street Cleaning		418.08
31/07/2019	2094	Belen Lopez Bloor	Salaries	Included payment of overtime from May - July	902.58
31/07/2019	2095	PHS Group	Public Conveniences		175.75
31/07/2019	2096	S. P. Elliott	Turnpike Field running costs	4 picnic benches for Turnpike Field	626.00
31/07/2019	2097	Audlem Public Hall	Room hire	Turnpike Field meeting room bookings	140.00
07/08/2019	2098	22nd SWC Scout Group	Grant	Grant for camping equipment	671.97

07/08/2019	2099	Audlem First Responders	Professional Services	Fee donated by internal auditor	100.00
07/08/2019	2100	EDF Energy	Electricity supply		40.86
07/08/2019	2101	Glasdon UK Limited	Community Expenditure	New rubbish bin for Turnpike Field	183.88
07/08/2019	2102	Audlem Printers	Newsletter		404.00
07/08/2019	2103	3 Counties Cleaning	Public Conveniences		202.50
07/08/2019	2104	Cheshire Wildlife Trust	Turnpike Field running costs		420.00
07/08/2019	2015	SLCC Cheshire	Training		30.00
07/08/2019	2016	Belen Lopez Bloor	Office expenses	Mobile phone top up, mileage	70.68

The Clerk commented that the office expenses had increased from £54.96 to £70.68 due to mileage and the purchase of more stamps. There were also new invoices for the following:

31/08/2019	2107	Gavin Davies	Salaries - Street Cleaning		418.08
31/08/2019	2108	Belen Lopez Bloor	Salaries	Included payment of overtime from May - July	631.20
31/08/2019	2109	John Mccool	Repairs & Renewals	Toilet repairs from JGM Heating & Plumbing	63.00
31/08/2019	2110	SM Potter	Turnpike Field running costs	Installation of new bin by pedestrian bridge	78.44
02/09/2019	2111	3 Counties Cleaning	Public Conveniences		210.00
02/09/2019	2112	Audlem Methodist Church	Room hire		55.00

Cllr Higham proposed to accept the authorisation of cheques, Cllr Barrett seconded. Councillors unanimously agreed.

Resolved: That the cheques be approved for payment.

19.55.8 Scheduled payments – to approve the scheduled payments.

SO		Shires Pay Services Limited	Payroll Services	£24.50
SO	25/06/2019	ThenMedia Ltd	Website	£24.10

The Clerk pointed out that the Then Media Ltd standing order needs to increase to £48.10. This is for our new audlem.org domain plus all current email addresses using the domain.

Cllr Higham proposed to accept the scheduled payments and increase the standing order for Then Media, Cllr Warburton seconded. Councillors unanimously agreed.

Resolved: That the scheduled payments be approved.

Action/s: Clerk to draft letter to send to Santander to increase standing order to Then Media.

19.55.9 Receipts – to minute the receipts.

15/07/2019		Turnpike Field Donation	£100.00
01/08/2019	Santander	Bank Interest	£44.70
08/08/2019	HMRC	VAT Return	£979.28
13/08/2019	Honesty Box	Toilet income	£24.75

Two new receipts since the agenda was issued

27/08/2019	Honesty Box	Toilet income	£35.12
27/08/2019		TF	£10.00

Noted: That the receipts be approved.

19.55.10 Turnpike Field Donation update.

Cllr Seddon informed the Parish Council that to date £16,932 in donations has been received. There are still 20 people who pledged a donation that have not yet done so. Cllr Boyes

suggested waiting until the budget meeting in November when the financial position for Turnpike Field will be clear.

19.56 TURNPIKE FIELD

19.56.1 General update.

As below.

19.56.2 To receive & accept the amended Turnpike Field Working Group Terms of Reference.

There are now 5 Councillors and 6 village representatives. AWEG's Chairman will be one of the new representatives and there will be another from the youth community group.

Cllr Boyes proposed to accept the amended terms of reference, Cllr Seddon seconded. Councillors unanimously agreed.

Resolved: that the amended Turnpike Field Working Group Terms of Reference be accepted.

19.56.3 Update on field ecology & Himalayan Balsam.

The village had voted for a wildlife haven and the Councillors were pleased to report that Cheshire Wildlife Trust (CWT) have pledged grant funding for 4 ponds in the field. CWT will do all the work and fence them if required plus give the Parish Council £700 for each pond but are keen to commence work soon, before the winter. A recent site visit with CWT and ADAS has identified the locations and established that 3 ponds will be enough. CWT are prepared to carry out restoration work on the floating bog. Councillors agreed that in principle the Parish Council is happy with the installation of the ponds and that the Turnpike Field Working Group (TFWG) should progress this matter but return to the Parish Council for final sign off at the October meeting.

Cllr Boyes proposes sending out the relevant CWT information to all Councillors for it to be agreed by email. Cllr Warburton seconded. Councillors unanimously agreed. Ward Cllr Bailey also proposed that the Parish Council inform neighbouring landowners.

Action/s: Cllr Boyes to circulate information and draft letters to local landowners. Clerk to get in touch with insurance company to check the implications for the Parish Council's public liability insurance. Turnpike Field Working Group to progress this initiative for final sign by the Parish Council at its next meeting in October.

Ward Cllr Bailey declared a non-pecuniary interest in the adjacent field.

Cllr Hopkins informed the Parish Council of a badger set near the bridge at the top of the field. The farmer who will be cutting the field needs to dig out a rut to help tractor over the bridge in case of slippage so he can access the top field which is very overgrown. Cllr Higham expressed concerns that the bank is covered in netting.

Cllr Seddon proposed to allow the farmer to go ahead but with caution for the wildlife, Cllr Warburton seconded. Councillors unanimously agreed.

Action/s: Cllr Hopkins to speak to the farmer.

AWEG wish to erect 8 bird boxes and 4 bat boxes. Councillors unanimously agreed.

Action/s: Cllr Boyes to inform AWEG they can proceed with installation at the next TFWG meeting.

Cllr Hopkins confirmed the Himalayan Balsam will be cut.

19.56.4 Update on the car park.

Cllr Higham is progressing this matter. Deferred until October.

19.56.5 Turnpike Field Booking Requests – ADAS requested to book it for their 50th birthday party.

There have also been two requests to book car parking for funerals. All 3 bookings were accepted.

There has been a recent request for a single camper van to park. The TFWG will pick this up at their next meeting on 4th September.

19.57 PLAYING FIELD COMPLEX – UPDATE

19.57.1 Update from the working group.

Councillors met with Hibberts and the meeting was very useful. There are one or two queries with CEC so Hibberts are checking these minor points.

Car park – CEC have confirmed position on transferring the lease of the car park and are willing to discuss it with APC. Further conversations to be had to establish whether this is something the village wish to do but the Parish Council needs to think carefully about the parking strategy within the village to ensure that the Turnpike Field car park will be used. Cllr Boyes proposed the Parish Council keeps investigating this matter, Cllr Warburton seconded. Councillors unanimously agreed.

Action/s: Internal group to keep the dialogue going and progress this matter.

19.57.2 Roundabout in the children's play area.

The Clerk keeps chasing CEC for further news on the repair as the work completed in June was unsatisfactory and the roundabout still does not turn properly. She has also requested a 5-year breakdown of maintenance costs and repairs for the playground so this information can be scrutinised before agreeing to take over the play area.

Action/s: Clerk to keep chasing CEC.

19.58 PARISH COUNCIL MATTERS

19.58.1 Purchasing additional CCTV to cover the playing area.

Cllr Warburton has spoken to the Chairman at the tennis club and the club's committee have agreed to allow the Parish Council to install an extra camera there.

Action/s: Cllr Warburton to ask the Chairman to put this in writing and Clerk to then instruct CCTV contractor to progress with the work.

19.58.2 Reinstating Bagley Lane footpath to Adderley.

In July Shropshire Council's planning officer went out on site to view the proposed alternative route with a Council Officer. The proposed construction of a footbridge has proved to be much more of a job than anticipated and will involve costs that may be prohibitive. They are waiting for the detailed costs for the work but no further update is available as yet.

Action/s: Clerk to keep chasing.

19.58.3 Suggestions arising from resident's feedback at the Annual Village Meeting.

At the Annual Village Meeting we asked villagers to share the views/concerns that were important to them. Not many villagers noted their suggestions but there were a few which included:

- Recycling bins in the village.
- An enclosed area to take dogs for a walk and let them safely off the leash.
- Speeding cars.
- Too many tractors/HGVs.
- Lack of footpaths.
- Planting of more flowers to help the bees.

Deferred until new working groups established.

Action/s: The working group which will be dealing with community issues is to pick this up once formed.

19.58.4 Update - Domain name, email addresses and document library.

The Clerk met with Then Media over the summer to discuss the document library and calendar and this will be ready shortly. New email address log ins were sent to all on 1st August and most Councillors have been able to log in and save the new account to their smart phones & devices. Councillor email addresses will not be made publicly available as all enquiries and correspondence should still be sent through the Clerk. Councillors agreed to officially move to the new email addresses by 1st October to allow everybody to get to grips with the new system.

Action/s: All Councillors to ensure they are using the new system by 1st October. Clerk to arrange a news article for AOL to inform the village that the Parish Council email address has changed.

19.58.5 Update - Cheshire and Warrington Local Industrial Strategy meeting held on 8th July.

Deferred until October as notes from the meeting have not yet been received.

19.58.6 Update – Police cluster meeting held on 16th July.

Cllr Hopkins provided an update and there has been 38 recorded crimes from 1st April – 13th June. There are concerns of tractors speeding and also using their mobile phones and she explained that any footage of them doing this can be submitted to police. The next meeting will be in October.

19.58.7 Extra Heartstart courses.

British Heart Foundation (BHF) have requested approval to run 2 further Heartstart sessions on a Sunday and a weekday evening session to offer times that suit different people. On the course they ran in July a gym club representative attended and said they were keen for one of the sessions to be targeted at the 200 members of the gym. Cllr Boyes proposed approving paying for the public hall for 2 sessions and suggested Clerk check the suggested programme for next year so future sessions can be approved in one go at the October meeting which will help plan the dates in good time. Cllr Higham seconded. Councillors unanimously agreed.

Action/s: Clerk to liaise with BHF coordinator and help publicise the above on Audlem Online.

19.58.8 Milestone markers.

In July ADAS reported that the milestone marker just over the bridge on Whitchurch Road is rusty and suggested refurbishing this and any others that require attention. Ward Cllr Bailey said that CEC do not refurbish these but she will double check and confirm this. Cllr Matthews stated that she had left over paint from repainting the Audlem signs and that this can be used for the milestone markers.

Action/s: Ward Cllr Bailey to revert to Clerk and let her know if the Parish Council can proceed with refurbishing the markers.

19.58.9 New bin for ADAS.

ADAS had asked for a new 11,000 litre bin by the fire station to dispose of waste around the village and to assist with the extra volume generated from Turnpike Field. The Parish Council agreed to this request in July and wished to use the Community Clean Up Grant Funding received to pay for it. CEC's waste disposal company ANSA have provided a quote of £15 per collection every fortnight, which averages £105 per fiscal quarter. The bin would belong to them with the Parish Council renting it off them. ADAS confirmed they do not require the bin emptying in December, January and February and can also advise on future collections for the remaining months based on work to be undertaken.

ANSA however have said that the contract would be for regular weekly or fortnightly scheduled collections as they do not offer a service where customers ring and ask for a collection on an ad hoc basis but their quote states they would need advising on when collections are not required before they raise an invoice in advance. ADAS have confirmed they are not asking for ad-hoc collections and would give notice of the schedule for the next 3 months. The Clerk is checking with ANSA if this would be acceptable and has chased again for a response.

Ward Cllr Bailey commented that if it is mainly garden waste then it can be added to THE residential garden bin scheme but this would be difficult given the volume of waste. Councillors expressed concerns about paying money for a service that is not being used and questioned why the new bin would need to be paid for. Ward Cllr Bailey explained the bins that are currently in situ at the fire station are provided free of charge as it was something that was originally agreed with ANSA and set up a long time ago but that moving forward the Parish Council would be charged for any waste disposal above and beyond current capacity.

Action/s: Clerk to keep chasing ANSA and revert to full Council in October.

19.59 CORRESPONDENCE

19.59.1 Resident's complaint regarding traffic speeding on Green Lane.

This was discussed under the Public Forum at the start of the meeting and action decided as above.

19.59.2 Resident's enquiry regarding speed awareness cameras.

A resident from Wrenbury is speeding vehicles in their village and wanted to know how much Audlem had paid for the speed awareness indicators.

Action/s: Clerk to liaise with Ward Cllr Bailey to send a response.

19.59.3 Resident's letter regarding oversized cherry tree in Churchfields Conservation Area.

Action/s: Cllr Higham will liaise with ADAPT who will trim the tree.

19.59.4 Resident's letter regarding trees in Turnpike Field.

A resident complained a tree in Turnpike Field is leaning into his building site and he is very concerned it may fall over. No works have been done to the tree in terms of ivy removal or dead wooding as recommended in the arboricultural report. The resident is happy to pay for the tree to be cut down. Cllr Higham had been speaking to the tree surgery company about it but Councillors agreed that if the resident is happy to pay for the work then they can go ahead with their own tree surgeon.

Cllr Boyes proposed to allow the resident to have the tree cut, Cllr Hopkins seconded. Councillors unanimously agreed.

Action/s: Clerk to inform the resident to proceed.

19.59.5 Large branch down on PROW between Vicarage Lane in Audlem and the canal (known as The Vale).

A resident raised this issue which the Clerk reported to CEC Highways and the PROW team have contacted the farmer whose land it is on to ensure the tree is made safe. No further action required.

19.59.6 Tree cutting on behalf of Scottish Power.

A request to carry out light pruning works required on one site and pole clip 2 oaks to gain 1 metre on another site. Councillors agreed they have a statutory right to do this.

Action/s: Clerk to write back to the tree surgeon company and give the Parish Council's approval.

19.59.7 Enquiry about non-animal circus event.

An enquiry has been received about the possibility of a small family orientated non animal circus visiting the playing field behind the Public Hall in Audlem in 2020. It is a very small out fit with their big top measuring just 23m in diameter which will easily fit on a space of 45mx45m or about half an adult football pitch. They would be looking to visit for 3 or 4 days in June of next year before they return to Sandbach and then start to head north for the summer. They are happy to send one of their small info packs which contain public liability insurances/risk assessments and can also send us a list of a few other Parish Councils they have visited in our area. Councillors had no objections in principle and were happy to enter into further discussions. They advised that the event organiser should consult with CEC who currently own the playing field to gain consent and appropriate licences. They also asked the Clerk to respond requesting the exact dates to ensure it does not clash with other events such as Party in the Park and to advise the organiser that the field would need to be left in exactly the same condition as they found it.

Action/s: Clerk to respond as above.

Correspondence after the agenda was issued

ADAPT letter to the Parish Council about a carbon footprinting project proposal.

In the face of climate emergency, ADAPT's letter has requested the Parish Council's support in endorsing and promoting a carbon footprinting project within the village to help reduce emissions. Cllr Boyes proposed the Parish Council supports the initiative, Cllr Seddon seconded. Councillors unanimously agreed.

Action/s: Cllr Boyes to draft a letter for the Clerk to send.

Post Collection in Audlem

Royal Mail has just announced that there will be no 5.00pm collection from the pillar box in Shropshire Street (opposite The Bridge Inn) from 16 September, and that it will be brought forward to 9.00am (eight hours earlier). This will have a significantly detrimental effect on local businesses particularly those who provide mail order. A couple of years ago, Royal Mail did the same but pressure from several local affected businesses, as well as the Parish Council, worked, and the late collection was reinstated in Shropshire Street.

Cllr Boyes proposed to write letter to Royal Mail in support of local businesses, Cllr Warburton seconded. Councillors unanimously agreed.

Action/s: Cllr Boyes and Cllr Seddon to draft a letter for the Clerk to send.

63rd Best Kept Village Award Presentation

Councillors agreed Cllr Matthews and her partner should attend as they collated all the information for the village's entry. Cllr Boyes proposed they attend, Cllr Warburton seconded. Councillors unanimously agreed.

Ward Cllr Bailey left 9.43pm.

19.60 AREAS OF RESPONSIBILITY

19.60.1 To appoint Councillors to working groups and outside bodies.
Deferred until October.

19.60.2 Proposed meeting with village groups.
Deferred until October.

19.61 ITEMS FOR FUTURE AGENDA

None.

19.62 DATE OF NEXT MEETING

The next meeting of the Parish Council will be held at **7.30pm** on **MONDAY 7th OCTOBER 2019** in the Methodist Rooms.

19.63 Cllr Boyes proposed to exclude the public from Part 2 of the meeting on the grounds of confidentiality. Cllr Higham seconded. All Councillors in favour.

Resolved: That the public be excluded from Part 2 of the meeting. Public excluded at 9.43pm.