



**AUDLEM**  
PARISH COUNCIL

## **AUDLEM PARISH COUNCIL**

Chair: Derek Winskill  
29 Daisy Bank Crescent  
Audlem, Crewe CW3 0HD  
email: [parishcouncil@audlem.pc.co.uk](mailto:parishcouncil@audlem.pc.co.uk)

### Minutes of meeting of Audlem Parish Council held in Public Hall Youth Room on **Monday 11<sup>th</sup> July 2022 at 7.00pm.**

**Present:** Cllrs. Derek Winskill (Chair), Ralph Warburton (Vice Chair), Jean Stainthorpe, Nigel Mottershead, Tim Lawton, Mark Jeffs

**Absent:** Cllr. Paul Cawood

**In attendance:** Rachel Bailey (Cheshire East Ward Councillor)  
Jackie Weaver (ChALC) attending from 7.30pm  
Locum Clerk – Kate Howe

**Members of the Public (MOP) - 5**

**22/32 Apologies for absence received from:** Cllrs. Geoff Seddon, John Bower

**22/33 Public open forum and participation**

Deferred until Jackie Weaver (ChALC's arrival (at 7.30pm). Chair responded to questions raised by 5 MOP's attending. Chair thanked MOP's attending for their very constructive interventions.

**22/34 Declarations of Interest**

None

**22/35 Request for dispensation**

None

**22/36 Confirmation of previous meeting Minutes**

Councillors **RESOLVED** to approve APC minutes of the meeting held on 13<sup>th</sup> June 2022 with following amendment:

Item 22/26 AMEND to path is muddy 'in parts'. RW proposed, NG seconded, all approved amendment **RESOLVED**.

**22/37 Matters Arising**

None

**22/38 Planning Matters**

New applications

22/2280N 27 Heathfield Rd. Certificate of lawful proposed development of Demolition of conservatory and proposed single storey rear extension. **NO OBJECTION.**

22/2381N Kinsey Heath Farm, Bagley Lane Discharge of condition 4 on approved application 21/3588N - Erection of an agricultural building. **NO OBJECTION.**

22/2384N 2 Ingleside Paddock Lane. Removal of existing conservatory and replace with single storey flat roof extension (resubmission of 22/1883N to which the PC had no objection). **NO OBJECTION.**

Councillors **RESOLVED unanimously** to approve recommendations of Planning Working Group.

#### Updates

22/1302N Field east of Audlem Rd. Development of 24 no residential units – not decided. **Audlem PC Planning Group are currently in discussion to agree a meeting with the developer to discuss and come to mutually agreed solutions.**

22/1108N 19 Stafford St. Listed building consent for new kitchen including partial removal of an internal wall – not decided

22/1883N 2 Ingleside Paddock Lane. Removal of existing conservatory and replace with single storey flat roof extension - withdrawn

**ACTION:** Locum Clerk to notify Cheshire East Planning of responses by 14<sup>th</sup> July.

#### **22/39 Appointment of Lengthsman**

Chair confirmed appointment of Michal Dolan as Lengthsman, in post since beginning of July and supplied with Job Description. Cllrs. Derek Winkill and Ralph Warburton walked him through the areas and explained tasks required.

**ACTION:** Payroll details required from Michael Dolan to be supplied to Clerk. Management Working Group to work with Clerk to arrange supply of Contract / High Vis jacket / H&S guidance / Roadside Working Training

#### **22/40 Sub Committees and Working Groups**

Councillors were advised by Locum Clerk and Jackie Weaver that the Sub Committees and Working Groups established at June meeting needed to agree their Terms of Reference.

**ACTION:** Each Sub-Committee / Working Group to draft, Locum Clerk to finalise and supply to Chair of Communications to load onto APC website and AOL.

#### **22/40/1 Report of the Planning Group meeting held on 5<sup>th</sup> July 2022**

Planning Group recommendations on applications reviewed reported above.

Planning Group only had options for location of new sign, no solutions to advise.

They were alerted currently too many obstacles to make a recommendation. Need to resolve requirement for location in centre of village for publication of APC notices at central venue.

**ACTION:** Planning Group to reconvene when more members available to meet with ADAS.

#### **22/ 40/2 Report of the Turnpike Field Working Group meeting held on 22<sup>nd</sup> June 2022.**

Chair of TFWG reported revised Booking Forms and Terms and Conditions had been uploaded to TF and APC websites. Costs summary of Proposed Car Park being sought. Advert for engineer uploaded to AOL website.  
Councillors suggest gate is fitted on Turnpike Field, opened at 8.30 am and closed at 5.30 pm, to trial for 12 months to gauge demand for parking – identified in Audlem Plan 2016 - as additional parking to support businesses and encourage walkers to use village amenities.

**ACTION:** TFWG Chair to arrange small adjustment to booking form required to clarify areas of grass to be mowed prior to events.  
Maintenance invoice for field to be forwarded to Clerk for payment.

#### **22/41 Report by Ward Councillor**

Chasing works to address vibrations on Cheshire St – apparently due to faults on highway.

Very important the Go-Too Bus is strongly promoted. Neighbouring wards want to retain the service. Thursday/ Friday/ Saturday evenings are selling out but needs daytime use Currently struggling to obtain drivers – looking at what services could be provided by voluntary sector.

There is no infra-structure funding from Anwell Development for pedestrian crossing on Cheshire St. Asked for this as future CE agenda item.

The Parkes change of use coming to August CE Planning Committee following delay.

Cheshire Fire & Rescue fire fighters were part of a mission to Ukraine.

Pool Lane has been re-instated on winter gritting rota.

#### **22/42 Correspondence**

Jackie Weaver (ChALC) responded on behalf of Audlem PC in general terms to correspondence received. As a Council, Audlem PC have struggled since last permanent Clerk left two years ago. It usually takes 5 months to change bank signatories, regardless of bank used. As APC have made required change another is required. APC have robust financial regulations in place. Council is putting in place a recruitment / retention policy for Clerk and Councillors as a key priority to address. As has been demonstrated today, Council is extremely keen to engage with the wider community of Audlem and build up confidence. APC are now trying to move forward with a new council who have a clear understanding of what the business needs are. New councillors have committed to induction training to be delivered next week. A detailed co-option policy will be provided which APC will follow. Chair assured the community that APC will respond on individual basis to questions raised in writing as information becomes available.

#### **22/30 Items for Future Agenda**

- Appointments to other bodies
- Payment of invoices
- Siting of notice board
- Future dates for Village Surgery

#### **22/31 Date of Next APC Meeting**

Council **NOTED** the next APC meeting will be held on **Monday 12<sup>th</sup> September 2022** in the Youth Club Room, Audlem Public Hall

#### **PART TWO - CONFIDENTIAL SECTION:**

Insurance - APC seeking quotes and taking advice from National Association of Local Councils (NALC).

**ACTION** - Locum Clerk to report.

Financial Matters – APC requested information from Bank. Forensic accounts examination taking place 18<sup>th</sup> July. ChALC accounts support being confirmed.

**ACTION** - Locum Clerk to report.

Parish Council documentation and equipment – laptop and documentation received

### **Meeting close**

Chair thanked Jackie Weaver and APC councillors for attendance and contributions to meeting.

Meeting closed at 9.45pm.

DRAFT