

Turnpike Field Recreation Area Working Group

Meeting Notes from Monday 15th April 2019

PRESENT

Cllr Steve Boyes – Chair (SB), Cllr David Higham (DH), Cllr Lynette Hopkins (LH), Cllr Nigel Mottershead (NM), Judy Evans (JE), Steve Elliott (SE) and Michael Cookson (MC).

In attendance: Clerk – Mrs Belen (Bee) Lopez Bloor

Three members of the public.

1. **Public Forum – members of public to ask any questions re Turnpike Field**

No questions.

2. **Apologies**

Apologies were received from Neil Goodyear (NG) and Ralph Warburton (RW).

3. **Declaration of Interest**

SE & DH declared an interest in the Audlem Ramblers Picnic as they are members. NM declared an interest in Party in the Park as a member of ASET.

4. **Notes of Previous Meeting 11/03/2019 (attached)**

MC proposed to accept these as a true and accurate record. LH seconded. All in favour.

5. **Matters Arising**

▪ **Cheshire Wildlife Trust ecological survey**

Cllr Boyes mentioned the need for Cheshire Wildlife Trust to conduct a full and expert ecological survey in June so that the Parish Council is fully aware of all flora and fauna in the field. The cost for this is £350.00. All in favour.

Action: Clerk to add this recommendation to the agenda for the Parish Council May meeting to obtain authorisation for the cost. LH to check dates and provisionally book it for June.

6. **Current Issues**

a. **The scoring of ideas for future uses**

This information was collated by SE and circulated to the working group. There was a clear majority with 17.5% voting for a green car park, hedging, fencing & improved access and over 50% voting for 5 options as on the next page.

USE	Number of votes	Percentage
Green Car Park/Hedging/fencing/Improved access	234	17.5%
Wildflower areas	151	11.3%
Seating/Picnic Area	127	9.5%
Bog Garden/ Wetland/dry walk/Conservation	110	8.2%
Tree planting/Arboretum	92	6.9%
Do Nothing - leave as it is	85	6.4%
Nature park/trail	71	5.3%
Green Gym/Circumference walk/run	65	4.9%
Allotments	58	4.3%
Show Field e.g. for Festival of Transport (instead of football field)	56	4.2%
Natural/carved Green amphitheatre for shows etc	45	3.4%
BMX /Skate course for young people.	34	2.5%
Renting land for silage hay etc	28	2.1%
Orchard	26	1.9%
Memory Benches	25	1.9%
Bee keeping area	21	1.6%
Lights for car parking areas	20	1.5%
Community Farm	18	1.3%
Pond	18	1.3%
Area for planting Christmas trees	17	1.3%
Herb garden	12	0.9%
Boules Park	9	0.7%
Courses for children/disabled	9	0.7%
Pony Trekking path	4	0.3%
Table tennis table	3	0.2%
TOTALS	1338	100.0%

b. Trees

DH's specification was sent out to tender to 3 different tree surgeon contractors who have all submitted quotations with Old Vicarage Tree Surgery being the cheapest. DH has met on site with all of them to explain what is required and he is confident that all of them would do a good job. MC said he has used Old Vicarage Tree Surgery on several occasions. The group expressed concerns of works being carried over the road and the importance of notifying Cheshire East Council Highways so they can close the road to avoid any accidents with falling trees. DH proposed to employ Old Vicarage Tree Surgery to conduct the works, JE seconded. All in favour.

Action: Clerk to send this recommendation to the Finance Sub Committee and add it to the May agenda for the Parish Council to approve.

c. Pedestrian Gate extra fencing

The extra fencing has now been erected and the signage regarding keeping dogs under control & picking up their mess has gone up. The new litter bin has been delivered to DH's home and a maintenance contractor will install it, bolting it down to a paving slab to prevent it being stolen or vandalised.

Action: SE to prepare a note for Audlem Online website once it has been installed to advise the public it is to be used for dog mess.

d. Car Park progress

DH has received a design for the entrance.

Action/s: DH to circulate this to the group.

e. New Homes Bonus Bid

i. New Homes Bonus Bid feedback

The Clerk has circulated the below feedback to the Parish Council and the working group.

Your application scored 45 points out of 100

Panel Scores:

Ability of application to achieve outcomes (up to 25 pts)	Value for Money (up to 20pts)	Strong governance (up to 15pts)	Community Engagement (up to 20 pts)	Deliverability and Risk Assessment (up to 20pts)	Overall Score
5	5	15	10	10	45

When reaching this decision, the following factors were taken into account:

- The project indirectly links to one or more priorities set by the award groups
- Has a weak set of measurable objectives, outcomes and targets
- Minimal evidence that this project reflects local need
- Some evidence of volunteer commitment Some evidence of community consultation
- Good Governance in place with the appropriate levels of insurance

ii. Preparation for Round 2 of New Homes Bonus Bid

SB AND DH to meet to discuss

f. Guidelines for use

JE has reviewed the current booking form and thinks this is very comprehensive so does not feel guidelines to be necessary. The working group disagreed and felt they are needed to give clear parameters for those not just booking the field but those using it too.

There was a discussion about parking at events and the need to leave in an orderly fashion, vacating by 11 – 11.30pm latest.

Action/s: SE to pen an article for Audlem Online to inform people what time they are required to vacate the field.

JE asked about the possibility of having a noticeboard in the field with details of future events and informing the public of how to report an accident.

Action/s: Clerk to purchase an accident report book.

The working group discussed the need for comprehensive risk assessments for the larger events and the need to consult with the fire station and police.

Action/s: NM to circulate copies of his risk assessments for Party in the Park and Transport Festival so the group can use these as a template.

g. Site visit with the police

The site visit with the police to discuss the prevention of anti-social behaviour had to be rescheduled due to illness. Clerk, SB, LH and NM will attend when it is rescheduled.

Action/s: Clerk to reschedule.

h. New bookings

The group discussed the need for a standard letter to be sent with the booking form.

Action/s: SB to advise Clerk of contents for her to draft and circulate this to the group.

The group expressed concerns regarding rubbish disposal and the need to ensure that the field is left clean after each event.

NM explained that some people have camped overnight on the weekend of Party in the Park. The working group discussed the need for public liability for those camping overnight but after consideration agreed to recommend that camping overnight is no longer permitted as ASET's public liability insurance does not cover this and neither does the Parish Council's. DH proposed to make this recommendation, JE seconded. All in favour.

Action/s: Clerk to add this to the May agenda.

i. Party on the Park 6/7 July 2019

ASET does not get a copy of their public liability insurance until a month before the event but will forward it to the Clerk when it becomes available.

DH proposed to accept the booking, SE seconded.

Action/s: Clerk to make this recommendation to the Parish Council at May's meeting.

ii. Festival of Transport 28th July 2019

ASET does not get a copy of their public liability insurance until a month before the event but will forward it to the Clerk when it becomes available.

DH proposed to accept the booking, SE seconded. All in favour.

Action/s: Clerk to make this recommendation to the Parish Council at May's meeting.

iii. Gathering of Historic Boats

SE proposed to accept the booking, NM seconded. All in favour.

Action/s: Clerk to make this recommendation to the Parish Council at May's meeting.

iv. Audlem Ramblers Picnic

Concern was expressed about the use of BBQs but SE assured the group that these were proper Webber BBQs that will be emptied and taken home, not left overnight. They will also have fire extinguishers on site. SE requested approval to have a portaloos on site for the day which will be padlocked and removed soon after the event.

DH proposed to accept the booking, NM seconded. All in favour.

Action/s: Clerk to make this recommendation to the Parish Council at May's meeting.

Action/s: LH to check what space is left available in the programme for the Music Festival and SE is to pen a news piece with an update on the progress with the field.

7. Current Position re suggestions for Turnpike Field Recreation Area

a. Current List / Next steps

The group discussed the need to take the top 7-8 ideas and prioritise and rank these. They agreed that it is best to scope out a stage one programme to roll out some soft options and ideas over the next 12 months. NM proposed this as the way forward, LH seconded. All in favour.

Action/s: . SE to draft article for Audlem Online on how people voted and update the village on recent happenings.

The group discussed having a dry walk way around the bog wet park, using perhaps a raised jetty perhaps. In order to help fund this it would be possible for villagers to sponsor memorial benches or engraved planks on the raised jetty with personal dedications or remembrance message.

b. Public Meeting 11th July 2019

The village hall has been booked.

8. Finance

a. Sources of funding

Charitable Trust

Cllr Boyes mentioned that Councillors had discussed this at the Parish Council meeting and had agreed it was important for this to happen so the field can be protected in perpetuity. . It will also be beneficial as gift aid could be claimed on donations received but unfortunately it will not be able to be applied retrospectively. Members of TFWG all agreed MC should investigate and start the process to do so.

Action: MC to progress this and report back.

b. Donations

£16,000 has been donated thus far.

9. Communications

a. Communication, Consultation and Engagement Strategy

The group agreed it was too early to publish an article on Audlem Online until car park designs have been received.

The group discussed the bridge over the brook which gets very muddy and highly dangerous when wet. DH suggested that the company fitting out the main green car park floor could lay down some grid flooring. DH to try and get it for free of charge so ground could be skimmed and then made safe. All in favour.

Action/s: DH to look into this and keep the group updated. SB to provide the Clerk with the name of his contact at Cheshire East Council so letter can be sent regarding the right of way culvert.

b. Correspondence / Website

The group discussed good housekeeping and the need to ensure they acknowledge and respond to all emails received.

Action/s: SE to circulate log in details to the gmail account.

10. Any other business

None

11. Date of Next Meeting

Monday 3rd June.

Action/s: Clerk to book room and send the group a diary invite.