



5<sup>th</sup> June 2025

**To All Members of the Audlem Parish Council:**

You are hereby summoned to attend Full Meeting of Audlem Parish Council to be held on **Thursday 12<sup>th</sup> June 2025 at 7.00pm** in the **Methodist Church, Shropshire St, Audlem, Crewe CW3 0AE** for the purpose of transacting the business below.

Sarah Windridge, Parish Clerk

**Distribution:** Councillors, Phillip Baker, Tim Brooksbank, Charles Cavill, Carl Dovey, David Jones, Ryan Jones, David Lambourne, Will Pearson and Paul Smart

AGENDA

25/28 **Apologies for absence**

To note any apologies of absence.

25/29 **Declarations of Interest**

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

25/30 **Requests for Dispensation**

To receive requests for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

25/31 **Co-Option**

To receive written applications for the office of Parish Councillor and to co-opt candidates to fill the existing vacancies of two seats.

25/31a **Public Session.**

Members will be asked to **RESOLVE that Standing Orders of the Council be suspended, to allow public participation in accordance with Standing Orders 3e-j.** At the end of the public session members will be asked to **RESOLVE that Standing Orders are reinstated and the meeting continues with remaining items on the agenda.**

25/31 b **Cheshire East Ward Councillor**

To receive any updates from Cheshire East Councillor, Councillor Rachael Bailey.

25/32 **Confirmation of Previous Minutes**

Members will be requested to **RESOLVE to approve the Minutes of the Annual meeting held on Thursday 15<sup>th</sup> May 2025**

25/33 **Planning Applications**

a) To consider responding to the following planning application(s):

**25/1670/CLPUD** Certificate of Lawful Use / Development – Proposed

**Site address:** Bath Farm Bath Lane, Audlem, Crewe, Cheshire East, CW3 0BN

**Development Proposal:** Certificate of proposed lawful development for a Single-storey rear and side extensions to existing house

b) To review the status of planning applications

25/34 **Bank Reconciliation**

Members will be asked to receive a Bank reconciliation as of 31<sup>st</sup> May 2025 (*copy attached*).

Copies of the corresponding bank statement will be circulated to members separately from the agenda, and hard copies of invoices/receipts will be available for inspection at the meeting by members.

Members will be asked to note that as of the 31<sup>st</sup> May 2025 that the bank account balance stood at £83,353.13. Members will be asked to **RESOLVE** that the bank reconciliations for May 2025 be confirmed and that the Chair be instructed to sign.

#### 25/35 **Payments for Approval**

- a) To approve payments. Members will be asked to **RESOLVE** to approve a list of payments totaling £3945.65. (copy attached)
- b) To approve direct debit payment set up for PWLB loan.
- c) To approve purchase of hi vis jackets for community events

#### 25/36 **Internal Audit and Accounts**

- a) Members to confirm independence of Internal Auditor
- b) Members to receive and review Internal Audit report and recommendations
- c) Members to confirm actions required based on Internal Auditor recommendations
- d) Members to receive recommendations from Finance Committee

#### 25/37 **Annual return ending 31st March 2025**

##### **a) Final bank reconciliation and accounts 2024/25**

Council to approve the year end bank reconciliation as checked by the Internal Auditor.

##### **b) Internal Audit report 2024/25 (AGAR part 2 page 4)**

Council to consider the AGAR Internal Audit Report.

##### **c) Annual Governance statement (AGAR part 2 page 5)**

Council to consider each internal control statement.

##### **d) Summary accounting statements (AGAR part 2 page 6)**

Council to review the annual accounting statements.

#### 25/38 **Parish Matters**

- a) To consider a response to the Cheshire East Lane Rental Scheme Consultation Lane Rental Scheme Consultation 2025
- b) To confirm arrangements for the village Spring Clean
- c) To confirm arrangements for the use of the Buttermarket
- d) To confirm matters to be discussed with the PCSO regarding policing in the village.

#### 25/39 **To confirm new and amended policies**

#### 25/40 **Exclusion of the Press and Public**

It is considered in terms of Schedule 12A, Local Government Act 1972, that the following item(s) will be likely to disclose exempt information relating to the contractual and legal matters and it is therefore **RECOMMENDED** that the Council **RESOLVES that : pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded.**

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#### 25/41 **Turnpike Field Update**

To receive any updates and consider any recommendations relating to the ownership of Turnpike Field