



AUDLEM
PARISH COUNCIL

AUDLEM PARISH COUNCIL
e-mail: parishcouncil@audlempc.co.uk
www.audlempc.co.uk

**Minutes of the Parish Council Meeting
held at the Methodist Church, Shropshire St, Audlem,
on Thursday 16th October 2025 at 7.00pm**

Present:

Councillors:

Simon Cornwall
Carl Dovey
David Jones
Ryan Jones
David Lambourne
Paul Smart

Apologies:

Phillip Baker
Tim Brooksbank
Charles Cavill

Absent:

William Pearson

In Attendance:

Sarah Windridge (Clerk)
5 members of the public

25/90 Apologies for absence

Apologies were received from Cllrs Baker , Brooksbank and Cavill

25/91 Declarations of Interest

None were declared.

25/92 Requests for Dispensation

None received.

25/93 Public Session

a) Cheshire East (CE) Ward Councillor

To receive any updates from Cheshire East Councillor, Councillor Rachael Bailey

Cheshire East joined Cheshire West and Warrington in supporting devolution and the creation of the office of Mayor.

Cllr Bailey has championed the need to focus on rural matters, which has now been added to the agenda. The current deal is for £21 million of investment per year, the value of which will have diminished significantly. Cllr Bailey will lobby this and continue to showcase what Parish and Town Councils do.

Cheshire East has launched a budget prioritisation survey to tackle the £30 million overspent, which may be £200 million before it can be addressed. As a community, Audlem is paying for a massive overspend at Cheshire East, and this has all happened in the last six years.

Cllr Bailey reported on the impact of the weight limit on the bridge on A530. There will be a closure from 21st- 22nd October to allow Cheshire East to upgrade the lights. The closure and subsequent diversion assumes all HGVs will abide by the diversion and also assumes Audlem will only be impacted by cars and light vehicles.

Cllr Lambourne asked whether Highways have checked to confirm this assumption and Cllr Bailey confirmed that during the meeting Cheshire East were clear that the enforcement of this lies with the police. Cllr Bailey told PCSO Jarvis about it and he was not aware of the situation.

Cllr Bailey is pleased to say that local Parishes are getting involved and it is down to assessing as a community as to how many vehicles are travelling through the village. Audlem has already done a survey to assess this previously. Residents need to report traffic numbers proactively, and feedback to the HGV firms directly. Audlem Parish Council did this years ago. Cllr Bailey is waiting for confirmation from Cheshire East regarding the GDPR implications of this.

Cllr Dovey asked whether it was for the Parish Council to report the traffic or residents and Cllr R Jones confirmed that the local speeding group could record the number of vehicles. Cllr Bailey confirmed that residents could also record the name of company.

Action: Clerk to email PCSO Nick Jarvis regarding this.

Action: Cllr D Jones to liaise with Community Speed Watch Group regarding the recording of HGVs through the village.

Cllr Bailey reported that she is writing to the Police Crime Commissioner to confirm that the weight limit on the bridge is impacting communities. Cllr Bailey also suggested Audlem Parish Council, whilst duty bound to look after the village, needs to understand the full impact which then moves through neighbouring parishes.

Cllr Cornwall suggested that Audlem Parish Council could liaise with other Parishes regarding this.

Action: Clerk to email other clerks in the Parish regarding this.

Cllr Bailey asked whether members of the Parish Council could attend the police cluster meeting and Cllr Cornwall confirmed that two Councillors are attending.

Cllr Bailey confirmed that PCSO Jarvis is doing a Ward Walk in Audlem soon.

Regarding planning, Cllr Bailey stated that after the general election last year, the current government wish to build 1.5 million houses and is following up on its manifest pledge. In Cheshire East, the housing number was reduced and 2 sites were taken out, resulting in speculative development. The weight of Neighbourhood plans is not enough anymore, and the housing land supply increase is 166% on current numbers which has an impact on housing supply.

Regarding the proposed Audlem Road planning application, Cllr Bailey has a potential interest in this application, however Cllr Bailey believes she needs to fight for the rights of Audlem village to ensure that mitigation is received. Cllr Bailey has been asked to meet with the developers and will insist that there has to be some mitigation on this site, not least a pelican crossing.

A member of the public asked whether Cllr Bailey would support a local campaign managed by residents regarding the Gladman proposal. Cllr Bailey confirmed that the previous Parish Council fought the Anwyl development and asked for mitigation and funding.

Cllr Dovey stated that regarding the proposed development, no application has been received as yet. Audlem Parish Council might meet with the landowners' agent and until more information is received and the application is received, no comment can be made. However, the Parish Council will gather all information and feedback from the public.

A member of the public stated that there should not be an issue with taking pictures of a vehicle registration. Cllr Dovey confirmed that he is happy with photos being taken, although Cllr Bailey stated that there may still be a Data Protection issue as it depends how the data is handled.

b) Public Session

It was **RESOLVED** to suspend Standing orders at 19:31

The following questions were raised by members of the public:

1. Speeding in the village along Woore Road is getting worse.

Cllr Dovey agreed this was an issue and the Parish Council is addressing this with PCSO Jarvis.

2. Parking outside church is an issue and causes traffic jams and it is difficult to see the road ahead.

Cllr Lambourne stated that the nature of the road means that some traffic restrictions are not possible and also asserted that the parking actually does stop cars from speeding through the village.

Cllr Cornwall stated that the issue is the amount of money this will take. Cllr Bailey replied that money is always an issue and when assessments have been done previously for traffic lights, the view has been that if you put traffic lights to manage the traffic past the pinch point you cause issues further through the village.

Cllr Cornwall confirmed that this is a whole traffic issue through the village, and that Audlem Parish Council is arranging meetings with Cheshire East to address this.

A member of the public asked about the Police investigation and Cllr Dovey reported the following:

- a) A formal complaint has been made to the Professional Standards Department and DCI Miles Dignam has been tasked with making enquiries into the concerns raised.
- b) A formal letter of complaint has been sent via email and in person to PCC Dan Price and acknowledged.
- c) DS Jackson wrote to the Clerk on 15th October (yesterday) to confirm that all outstanding matters have been completed and returned to the Police Decision Maker who will then submit the file to the CPS.

3. The streetlights on Whitchurch Road between Tollgate and Moorsfield are not working.
Cllr Cornwall confirmed that the streetlights have been reported to Scottish Power.

4. Regarding the development on Audlem Road, how would the Parish Council like to receive feedback from residents?
Cllr Dovey confirmed that the Parish Council will liaise with residents as it did with the Moorsfield development and follow the same process which will allow residents to share their views.

It was **RESOLVED** to reinstate Standing Orders at 19:43 pm

25/94 Confirmation of Previous Minutes

It was **RESOLVED** to approve the Minutes of the Full Parish Council meeting on 11th September 2025 as a true record of the meeting.

25/95 To confirm meeting dates for 2025-26

This item was deferred to the next meeting

25/96 Planning Applications

- a) No planning applications have been received.
- b) No updates on planning applications have been received.

25/97 Clerk Report

The Clerk read out the report which is attached to the minutes as Appendix A

25/98 Police Report

The Clerk read out the report which is attached to the minutes as Appendix B

25/99 Bank Reconciliation

Members received a Bank reconciliation as of 30th September 2025.

Copies of the corresponding bank statement were circulated to members separately from the agenda, and hard copies of invoices/receipts were available for inspection at the meeting by members.

Members will be asked to note that as of the 30th September 2025 the bank account balance stood at **£107,441.17**

It was **RESOLVED** that the bank reconciliations for September 2025 be confirmed and that the Chair be instructed to sign.

The bank reconciliation is attached to the meeting as Appendix C.

25/100 Accounts update from Finance Committee

- a) To review and note Interim Audit report

The External Audit Interim report has been received and circulated to Councillors.

The Clerk will contact PKF Littlejohn to suggest that the AGAR figures are restated to reflect the £64,500 (half of the precept) which was paid to ChALC as APC did not have a functional bank account at the time. The Parish Council will be guided by the external auditors regarding this.

The Notice of Audit, Right to Inspect, Annual Governance and Accountability return and External Audit Interim reports have been published on the Parish Council website and uncertified accounts are available for inspection.

- b) The application for a Business Debit card was approved and signed.
- c) The application and re-allocation of £37,000 from the current account to an Instant Access, High Interest Rate (1.75% aer) account at Hinckley & Rugby Building Society was approved and signed.
- d) The following recommendations from the Finance Committee were approved:

1. Clerk to seek 2 councillors in order to gain support in confirming usage of power and water, together with any ongoing issues. (Cllrs Baker and Cornwall have kindly agreed to do this on behalf of the Council).
2. Councillors with current working projects to assign priorities and confirm costs.
3. Full Council to discuss and agree projects which have immediate priority, agree budget for the proposed works and nominate Councillors to manage each project. Full Council will be advised that ongoing commitments arising from projects need to be identified prior to approval and agreed for future budgeting, due diligence and long-term financial risk.
4. Full council will be asked to approve that no services or goods can be ordered without a signed order number, which is cost coded by the Clerk.

25/101 Budget

The budget was circulated ahead of the meeting and is attached to the minutes as Appendix D.

It was **RESOLVED** to accept the circulated budget as a true reflection of the current budget position of the Parish Council.

25/102 To review the Parish Council Priority List 2025-26 in line with the 2025-26 budget

The priority list was reviewed by Council.

Cllr Lambourne offered to take on responsibility of the conservation area.

25/103 Payments for Approval

- a) The full payment list was circulated to Councillors and invoices were available for inspection at the meeting.

It was **RESOLVED** to approve payments of **£5493.58**. The list of payments is attached to the meeting as Appendix E

- b) It was **RESOLVED** to approve £25.99 for the purchase of a wreath for Remembrance Sunday

- c) It was **RESOLVED** to approve £1,500 for the Parish Council contribution to a new CCTV system at Cheshire Street Car Park

- d) Cllrs approved the following budget allocations:

	Budget	Spent	Remainder	Projected Costs	Details	Proposed budget	Confirmed budget (approved at meeting on 16th October 2025)
2025-26							
<u>Maintenance Projects</u>							
Bellyse Monument	£0.00	£0.00	£0.00	£3,212.00	Lampost repair		
				£12,480.00	Full removal and restora	£12,480.00	£12,480.00
Noticeboards x 3 (along main high street)				£250.00	£250 for repairs	£500.00	£250.00
Cheshire Street car park map						£500.00	£250.00
<u>Improvement Projects</u>							
Repairs / repainting toilets	£1,240.00	£420.00	£820.00		£820 from exisiting budget	£1,500.00	£1,500.00
<u>New Projects</u>						£1,500.00	£1,500.00
CCTV	£0.00	£0.00		£1,500.00			
						£16,480.00	£15,980.00

25/104 Training

No training has been booked this month.

25/105 Correspondence

1.A resident has raised a formal complaint with ANSA regarding the missed green and grey bin collection at his property in Salford. There is currently a staffing issue with ANSA but the resident feels that this needs to be raised at a Parish Council meeting due to consistent missed collections and lack of adherence to the five-day SLA for reattendance on all waste streams. Parish Council will contact ANSA on the resident's behalf.

2. The letter of complaint has also been acknowledged by Liz Corfield on behalf of the PCC office.

25/106 Parish Matters

a) Parking in the village

Cllr Cornwall has put 17 trace reports in regarding parking in the village and is seeking expert advice on tactile paving. The full criteria regarding reporting traffic issues has been received from CE so APC is aware of what to record. Cllr Cornwall has bought some measuring tools so he can measure the damage. Most of the damage is due to cars going onto footways. Cllr Cornwall will be attending the police meeting on 21st October and will raise this issue along with parking issues.

Regarding the Active travel fund, Cllr Cornwall is working with Cheshire East on this.

Cllr Cornwall confirmed that the Rees Jeffries fund could be a possible source of income to fund a Highways project and is liaising with Deb Lindop regarding this.

Regarding the bridge on the A530 Cllr Cornwall met with Cllr Bailey regarding this and is awaiting answers regarding the loading of the bridge.

Regarding the de-priming of the A529, Cllr Bailey believes this occurred around 2010-11 and Cllr Cornwall has asked the Clerk to check this. If so, the road should not be used as a diversion for the A51.

b) Local Council Network update

Cllr Cornwall reported that the questionnaire has been submitted on behalf of the Parish Council. Cllr Cornwall has asked Audlem Online to publish the questionnaire for residents to complete. This will also go on the new Parish Council website.

Cllr Cornwall is liaising with Audlem traders and tourism regarding transport links in the area.

Cllr Cornwall asked about the proposed car parking meeting with Cllr Rushton on 21st October and it was confirmed that this will be attended by Cllrs Lambourne and Dovey.

Cllr Cornwall would like to know how many vehicles are using the car park on a daily basis and whether there are any plans for EV charging points in the village.

Action: Clerk to email Lorraine Rushton or complete an FOI request on car park usage.

Cllr Cornwall reported that there will be a Local Council Network meeting on 19th November.

Action: Clerk to see if Councillors can attend.

c) To review an update on the Police Investigation

The Clerk reported the following:

1) Complaint Acknowledgment : HQ CO/01516/25

Complaint Manager, Miles Dignam, Professional Standards Department

Detective Chief Inspector 3602 Worthington of the Crewe Local Policing Unit has been asked to make enquiries into the concerns and to ensure further contact is made with the Parish Council at an early opportunity.

2) The letter of complaint has also been acknowledged by Liz Corfield on behalf of the PCC office.

3) Email from DS Jackson received on 15th October.

DS Jackson has just completed all outstanding matters on the file and returned it to the Police Decision Maker for submission to the Crown Prosecution Service. He is off duty until 2200 hours on Friday but anticipates by the time of the Parish Council meeting today the file will be with the CPS for their initial review.

25/107 Turnpike Field

a) The management plan for Turnpike Field was reviewed.

Cllr R Jones confirmed that the Parish Council needs to determine the next steps regarding the management plan and what immediate work needs to be done. Cllr R Jones has a meeting with the Environmental Agency regarding the river that runs through Turnpike Field, to address bank erosion and flooding.

It was **RESOLVED** to adopt the updated management plan which has been circulated to Councillors. This will be uploaded to the Parish Council website and will serve as a working document to monitor the maintenance of Turnpike Field.

Cllr R Jones proposed that the following items will be carried out:

1. FP 26 footpath

The Parish Council is waiting for Cheshire East to confirm the updated maintenance works.

2. Bridge Drainage and new handrails to the bridge

It was **RESOLVED** that Cllr R Jones would obtain quotes for this.

3. Pond clearing

It was **RESOLVED** to obtain quotes to clear the ponds.

It was **RESOLVED** that the Parish Council would pursue the bike track project and will explore funding options, obtain quotes, and liaise with the local community and outside agencies as part of a long term plan for Turnpike Field, whilst taking into account the ongoing financial liabilities.

Cllr Dovey reported that he has liaised with the school regarding Turnpike Field and the head teacher is hoping to hold outside classes and nature based education in the field. This is being pursued by the Parish Council and a meeting will take place in November to discuss this further.

b) To consider the status of Turnpike Field

The Clerk has contacted the National Association of Local Councils regarding the legal status of Turnpike Field. NALC has responded and the Parish Council is collating a response. It is also noted that no response has been received as a result of letters sent by our solicitors concerning an unresolved allegation. The Parish Council is still working towards clarification on the legal issues regarding Turnpike Field and hopes to resolve these as soon as possible so that the field can be properly utilised as a space for the whole village to enjoy.

Cllr R Jones informed members that Fields in Trust was, in the past, used to support playing fields, including youth clubs, so this is all within the remit of Fields in Trust.

25/108 Reports from Parish Councillors

Cllr Cavill sent the following report:

- 1.Cllr Cavill reported the streetlights and Cheshire East has replied that they have identified this issue as one for Scottish Power.
- 2.Cllrs Cavill and Baker attended the recent meeting with the Police and Crime Commissioner. At the conclusion of the meeting, Councillors spoke to him at some length about the difficulties facing APC arising from the long-running police investigation. We also handed him the letter from the clerk.
- 3.Cllrs Cavill, Cornwall and Smart met Councillor Bailey to discuss implications of the long-term closure to HGVs of the bridge on Whitchurch Road. Cllr Bailey recommended that as well as monitoring traffic passing through the village it would be helpful for the council to liaise with adjoining parish councils thereby carrying more weight with Cheshire East if traffic becomes a concern.
4. Cllr Cavill attended the latest meeting of the Audlem Burial Board. While I have nothing specific to report at this time, I formed a favourable impression of the administration by the current board.
5. Cllr Cavill is unable to attend the next meeting with our PCSO. Cllr Cornwall has offered to attend on behalf of the Parish Council.

25/109 Date of next meetings

Finance Committee Meeting Monday 3rd November 6pm

Appendix A

Clerk report October 2025

1. Turnpike Field

The Clerk visited the field and took photos of the benches which need to be repaired or replaced. The Clerk has sent a selection of options to Councillors and these will be ordered as part of Turnpike Field management plan.

The Clerk has reported two incidents to the police through the 101 service. Bags of ragwort have been emptied and disturbed on the field, and there has been some vandalism to the noticeboard at the entrance of the field. The Clerk also reported damage to the noticeboard at Turnpike Field as well as a missing hanging basket from Audlem Public Hall.

2. Highways

The Clerk met Roy Cook from Highways on 23rd September along with Cllrs Cavill and Cornwall, to discuss maintenance works in the village. Mr Cook will report the state of the sunken kerbs outside the co-op as a category 1 defect. Mr Cook has also advised that the drainage issue on the A529 exiting Audlem has been raised a job and programmed with the drainage team.

Mr Cook also confirmed that whilst gully cleansing used to be carried out routinely, this is now done on an ad hoc basis. The Clerk reported the bank erosion on the Woore Road up the hill from Salford. Cllr Cornwall has reported all maintenance issues on the online TRACE platform and is creating a working document to record and monitor all road maintenance issues that need addressing throughout the village.

The Clerk has emailed Aki Tsakonas on the Highways Road Safety Team to raise the issues of the de-priming of the A525, as well as the problems caused by parking outside the coop.

A local resident, Cllr Bailey and the clerk reported problems caused by a spring undercutting the A529 just as it exits Audlem to the North, causing that section of the highway to subside. This has been raised with the Highways Team as complaint number 33107709.

3. The Clerk has contacted ADAS so that a comprehensive list of jobs can be created for the village and is awaiting a reply.

4. The Clerk has invited PC Nick Jarvis to the meeting and requested a police report. There is a police cluster meeting on 21st October and a member of the Parish Council has been asked to attend.

5. The Clerk has contacted the Lengthsman to enquire about the type of bin liners required and the cost. The Lengthsman is awaiting a reply from Cheshire East regarding this.

6. Public Toilet

The soap dispenser has been replaced and the hand sanitiser has been cancelled.

The Clerk is chasing the plumbers regarding the leak and has contacted electrical services to ask them to check the lights.

7. The Clerk has contacted the bank regarding the debit card. This will be applied for after the meeting and once received the Clerk will book the drone photography so that Turnpike Field can be correctly mapped.

8. Website / Facebook

The Clerk has uploaded the Turnpike Field Management plan and all newly adopted policies onto the Parish Council website. A new Facebook page has been created and the Clerk will launch this at the same time as the new website.

9. The Clerk has created a priority list for the Parish Council which will be discussed further on the agenda.

10. FP26 Footpath. A member of public tripped on footpath on TPF on 21st September. The Clerk reported this to Adele Meyer at Highways and was advised to tell the resident to complete an online form to inform Highways and start an insurance claim. The Clerk is liaising with Richard Ankers at Cheshire East regarding maintenance works which are due to start on the path. Cllr R Jones will be at the site when the contractor is present to discuss the status of other footpaths, and Turnpike Fields in general.

11. Streetwise Cameras in Audlem. The Clerk was alerted of these and has contacted PC Jarvis who confirmed that the cameras are called Tag Master and they will be monitoring the number of vehicles in Audlem as well as the speed. The

Clerk has asked if there is a specific problem in the village that police are attempting to address and what will happen to the data collected. PC Jarvis has contacted the Roads Policing Department and the Clerk is awaiting a reply.

12. The Clerk has contacted Cheshire East's Parking Manager to discuss options for parking in the village and a meeting has been arranged for 20th October 2025.
13. The Clerk has received a reply from NALC after asking for legal advice regarding Turnpike Field. This will be shared with Council members.

Appendix B

Audlem Police Report October 2025

Incidents relating to youths in the village have decreased over the past month, we received two reports, one being rowdy youths on the public car park with loud music and youths running around the church grounds, we think this relates to the damage caused to hanging baskets on the public hall.

Two burglaries have taken place, the first at the cemetery when an outbuilding was broken into and gardening tools taken including a strimmer. The second was on School Lane where a house being renovated was broken into and builders power tools were taken. Please be aware that a number of similar incidents have happened in the Nantwich area and investigations are ongoing.

We continue to hold police surgeries in the village and engage with residents. The main concern being parking and speeding vehicles. The Community Speed-watch group continues to be active, on October 8th they were on Woore Road close to the junction of School Lane, during a one-hour period 17 vehicles were found to be well over the 30mph limit. The group are still looking for volunteers, so it would be appreciated if this could be put on the Parish Newsletter. Halloween and Bonfire Night will soon be upon us. This is one of the busiest times for the police when Anti-Social Behaviour increases and sometimes resources are stretched. A police operation will be in place and extra officers will be patrolling, we have had few incidents in Audlem over the years, so we are hoping this will be the case this year. We will continue to be active in and around the village with the support of our Special Constables. We always advise people to report any suspicious activity by calling 101. If you see a crime in progress, always call 999.

Your local officers are:

PC Dan Talbot

PCSO Nick Jarvis

Under the supervision of:

Sergeant Matt Stonier

Inspector Dan Welch

Appendix C

Audlem Parish Council
RECONCILIATION - Lloyds Bank 30-09-2025

From Accounts £107,441.17

Payments not cashed Add
 Receipts not entered Subtract

Statement should be £107,441.17

BUSINESS ACCOUNT

01 September 2025 to 30 September 2025

Money In	£48,917.36	Balance on 01 September 2025	£63,833.27
Money Out	£5,375.46	Balance on 30 September 2025	£107,441.17

81	01/09/2025	Lloyds Bank	Accounts Software	Accounting Software	Scribe	-55.00	-11.00	-66.00	63,833.27	30/09/2025
5	05/09/2025	Lloyds Bank	Precept	Precept	Cheshire East	44,939.00		44,939.00	108,772.27	30/09/2025
82	11/09/2025	Lloyds Bank	Clerk Salary	Pension Contributions	NEST	-64.89		-64.89	108,707.38	30/09/2025
6	12/09/2025	Lloyds Bank	VAT repayment	VAT repayment	HMRC	3,978.36		3,978.36	112,685.74	30/09/2025
83	16/09/2025	Lloyds Bank	Electricity	Electricity to toilet block	EDF Energy	-93.32	-4.67	-97.99	112,587.75	30/09/2025
86	17/09/2025	Lloyds Bank	Room Hire	Room hire	Audlem Methodist Chu	-40.00		-40.00	112,547.75	30/09/2025
87	17/09/2025	Lloyds Bank	Room Hire	Room hire	Audlem Methodist Chu	-40.00		-40.00	112,507.75	30/09/2025
89	17/09/2025	Lloyds Bank	Training	Training	NALC	-35.00	-7.00	-42.00	112,465.75	30/09/2025
90	17/09/2025	Lloyds Bank	Training	Training	NALC	-35.00	-7.00	-42.00	112,423.75	30/09/2025
91	17/09/2025	Lloyds Bank	Training	Training	NALC	-35.00	-7.00	-42.00	112,381.75	30/09/2025
92	17/09/2025	Lloyds Bank	Printer Cartridges	Printer Cartridges	Sarah Windridge	-41.00		-41.00	112,340.75	30/09/2025

Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
94	17/09/2025	Lloyds Bank	Printer Cartridges		website and domain names	ThenMedia	-54.50	-10.90	-65.40	112,275.35	30/09/2025
84	17/09/2025	Lloyds Bank	Cleaning Contract		Toilet Block Cleaning	3 Counties Cleaning	-450.00		-450.00	111,825.35	30/09/2025
85	17/09/2025	Lloyds Bank	Cleaning Contract		Toilet Block Cleaning	3 Counties Cleaning	-420.00		-420.00	111,405.35	30/09/2025
93	17/09/2025	Lloyds Bank	Website hosting/do		website and domain names	ThenMedia	-54.50	-10.90	-65.40	111,339.95	30/09/2025
95	17/09/2025	Lloyds Bank	Grass/hedge cuttin		Grass/hedge cutting	Tony Seabridge Grou	-325.00	-65.00	-390.00	110,949.95	30/09/2025
88	17/09/2025	Lloyds Bank	Tree Surgery		Tree surgery Conservation Area	M K Jones Martin Tre	-850.00	-170.00	-1,020.00	109,929.95	30/09/2025
96	19/09/2025	Lloyds Bank	Bank Charges		Bank Charge	Lloyds Bank	-8.50		-8.50	109,921.45	30/09/2025
97	25/09/2025	Lloyds Bank	Water and Waste V		Toilets water bill	Waterplus	-248.89		-248.89	109,672.56	30/09/2025
99	26/09/2025	Lloyds Bank	Clerk Salary		Clerk Salary	Sarah Windridge	-1,803.72		-1,803.72	107,868.84	30/09/2025
98	26/09/2025	Lloyds Bank	Lengthsman salary		Lengthsman Salary	Lengthsman	-427.67		-427.67	107,441.17	30/09/2025
CLOSING BALANCE							60,791.86	-840.05	59,951.81	107,441.17	

Appendix D

Receipts & Payments, as at 30.09.25

Balance b/f **£47,489.36**

	2025-26		To be
Receipts	Budget	Received	received
Precept	£89,878.00	£89,878.00	£0.00
CIL	£0.00	£256.45	£0.00
CHALC	£0.00	£0.00	£0.00
Parish Compact		£1,150.00	£0.00
VAT recovery	£1,700.00	£3,978.36	£0.00
Long Hill Moss	£630.00	£850.00	£0.00
	<u>£92,208.00</u>	<u>£96,112.81</u>	<u>£0.00</u>

<u>Payments</u>	Budget 2025-26	Spent so far	Remainder	Forecast	Balance
Admin					
Room hire	£1,500.00	£395.00	£1,105.00	£600.00	£505.00
Printing	£588.00	£68.60	£519.40	£150.00	£369.40
Stationery	£150.00	£37.99	£112.01	£70.00	£42.01
Staff Training	£200.00	£0.00	£200.00	£200.00	£0.00
Postage	£150.00	£0.00	£150.00	£50.00	£100.00
Mobile phone	£240.00	£0.00	£240.00	£150.00	£90.00
Microsoft Family	£0.00	£0.00	£0.00	£55.00	-£55.00
Outsource Payroll	£340.00	£193.50	£146.50	£146.50	£0.00
Printer Paper	£40.00	£0.00	£40.00	£40.00	£0.00
Website hosting / domain	£900.00	£266.50	£633.50	£795.00	-£161.50
Insurance	£5,000.00	£4,623.79	£376.21	£0.00	£376.21
Bank charges	£108.00	£51.00	£57.00	£57.00	£0.00
Accounts Software	£800.00	£382.50	£417.50	£417.50	£0.00
Misc.	£1,650.00				
	<u>£11,666.00</u>	<u>£6,018.88</u>	<u>£5,647.12</u>	<u>£2,731.00</u>	
Conservation Area					
Grass cutting	£250.00	£0.00	£250.00		£250.00
Tree Surgery	£0.00	£850.00			-£850.00
	<u>£250.00</u>	<u>£850.00</u>	<u>£0.00</u>	<u>£250.00</u>	£0.00
Councillors					
Training	£400.00	£165.00	£235.00	£235.00	£0.00
Expenses	£200.00	£0.00	£200.00	£200.00	£0.00
Chair's Allowance	£150.00	£0.00	£150.00	£0.00	£150.00
	<u>£750.00</u>	<u>£165.00</u>	<u>£585.00</u>	<u>£725.00</u>	£0.00
Events					
Remembrance Service	£50.00	£0.00	£0.00	£50.00	£0.00
Annual Village Meeting	£200.00	£0.00	£0.00	£200.00	£0.00
Other Events	£200.00	£0.00	£0.00	£0.00	
	<u>£450.00</u>	<u>£0.00</u>	<u>£450.00</u>	<u>£450.00</u>	£0.00
Grants					
General grants	£2,662.98	£500.00	£2,162.98	£2,162.98	
Section 106	£0.00	£0.00	£0.00	£0.00	£0.00
Section 137	£3,337.02	£0.00	£3,337.02	£3,337.02	£3,337.02
	<u>£6,000.00</u>	<u>£500.00</u>	<u>£5,500.00</u>	<u>£5,500.00</u>	
Repairs and Renewals	£2,500.00	£427.25	£2,072.75	£2,072.75	
	<u>£2,500.00</u>	<u>£427.25</u>	<u>£2,072.75</u>	<u>£2,072.75</u>	£0.00
Neighbourhood Plan	£2,000.00	£0.00	£500.00	£500.00	£1,500.00
	<u>£2,000.00</u>	<u>£0.00</u>	<u>£500.00</u>	<u>£500.00</u>	

Professional Services

Audit fees	£450.00	£350.00	£600.00	£600.00	£0.00
Locum Fees	£2,000.00	£2,670.05	-£670.05	£0.00	£545.40
	£2,450.00	£3,020.05	-£670.05	£0.00	
Public Toilets					
Electricity	£1,000.00	£334.44	£665.56		£0.00
Clinical Waste Collection	£1,440.00	£0.00	£1,440.00		£0.00
Cleaning Contract	£5,000.00	£2,130.00	£2,870.00		£0.00
Water and waste	£1,300.00	£726.07	£573.93		£0.00
Sanitary Supplies	£216.00	£224.43	-£8.43		£0.00
Repairs	£1,240.00	£420.00	£820.00		£0.00
	£10,196.00	£3,834.94	£6,361.06		
PWLB Loan	£10,465.00	£5,231.83	£5,231.83	£0	£0.00
Staff Costs					
Clerk Salary	£17,000.00	£7,935.06	£9,064.94		£0.00
Lengthsman Salary	£6,500.00	£3,086.42	£3,413.58		£0.00
HMRC	£6,750.00	£1,674.02	£5,075.98		£0.00
Pension	£0.00	£149.72	-£149.72		£0.00
	£30,250.00	£12,845.22	£17,404.78		£0.00
Subscriptions					
ICO	£35.00	£0.00	£35.00	£35.00	£0.00
CHALC	£750.00	£702.78	£47.22	£750.00	£0.00
Cheshire Community Funds	£0.00	£50.00			
	£785.00	£752.78	£785.00	£785.00	£0.00
Turnpike Field					
Field Maintenance	£8,000.00	£0.00	£8,000.00		£0.00
Trees and Shrubs	£0.00	£0.00	£0.00		£0.00
Arboricultural Consultants	£0.00	£0.00	£0.00		£0.00
Planning Consultancy	£0.00	£0.00	£0.00		£0.00
Tree works	£0.00	£0.00	£0.00		£0.00
Legal Fees	£3,000.00	£750.00	£2,250.00		£0.00
Grass / hedge cutting	£2,000.00	£925.00	£1,075.00		£0.00
Planning	£0.00	£0.00	£0.00		£0.00
Valuation Fees	£0.00	£0.00	£0.00		£0.00
	£13,000.00	£1,675.00	£11,325.00		£0.00
VAT	£343.23	£840.05	£840.05	£0	£0.00
Contingency	£10,000.00	£0.00	£10,000.00	£10,000.00	
Total payments	£100,762.00	£36,161.00	£64,601.00		
Cashbook balance	£107,441.17				
Bank Balance	£107,441.17				
Meeting date: 16.10.25					
Chairman					
signature.....					
.					
	£6,198.54	Saved through re-allocation			
	£10,000.00	contingency			
	£1,150.00	Parish Compact			
	£3,978.36	VAT Recovery			
	£21,326.90	Total			

Appendix E

Payments to be authorised October 2025					
17/10/2025	£35.00	£0.00	£35.00	S Cornwall Planning	CHALC
17/10/2025	£55.00	£11.00	£66.00	Scribe Accounts Subscription INV 12637	Scribe (Starboard Systems)
17/10/2025	£2,201.57	£0.00	£2,201.57	PAYE August / September	HMRC
17/10/2025	£427.67	£0.00	£427.67	Lengthsman Salary September	Michael Dolan
17/10/2025	£1,765.86	£0.00	£1,765.86	Clerk Salary September	Sarah Windridge
17/10/2025	£141.91	£0.00	£141.91	Pension August	NEST
17/10/2025	£57.83	£2.89	£60.72	EDF Energy electricity charges	EDF
17/10/2025	£420.00	£0.00	£420.00	Toilet Cleaning Invoice 792 September Clean	3 Counties Cleaning
17/10/2025	£54.50	£10.90	£65.40	Email and domain hosting September	Then Media
17/10/2025	£42.00	£0.00	£42.00	Water and waste water credit	Water Plus
17/10/2025	£40.00	£0.00	£40.00	AMC Room hire PC meeting 16th October	Audlem Methodist Church
17/10/2025	£11.55	£0.00	£11.55	Clerk expenses - postage	Sarah Windridge
17/10/2025	£224.43	£44.89	£269.32	Sanitation services	PHS
17/10/2025	£7.48	£1.50	£8.98	Annual Duty of Care charge	PHS
17/10/2025	£21.60	£0.00	£21.60	Councillor Expenses for PCC meeting	Cllr Cavill
	£5,422.40	£71.18	£5,493.58		
Meeting date				16th October 2025	
Chairman Signature					
Clerk / RFO					