



AUDLEM
PARISH COUNCIL

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Chair: Derek Winskill
29 Daisy Bank Crescent
Audlem, Crewe CW3 0HD
e-mail: parishcouncil @audlempc.co.uk

To Members of the Public: You are invited to attend a Meeting of Audlem Parish Council to be held on **Monday 14th November 2022 at 7.00pm.**

PLEASE NOTE the meeting will be held in the **Methodist Church, Shropshire St, Audlem, Crewe CW3 0AE**

Dr Kate Howe – Locum Clerk
(Agenda published 7th November 2022)

AGENDA

PART 1

22/77 Apologies for absence

22/78 Public participation

The Parish Council will consider requests from members of the public to address the meeting. However, it is at the Chair's discretion whether requests will be granted to discuss items of business on the agenda and/or relevant Parish matters. If invited to speak, individual members of the public will be allowed a maximum of three minutes. No decision can be made on these matters, but they may be placed on a future agenda.

22/79 Declarations of Interest

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

22/80 Requests for Dispensation

To receive requests for dispensations to speak and/or vote on any matter where a Member has a disclosable pecuniary interest.

22/81 Confirmation of Minutes

Councillors are requested to **RESOLVE** to approve the Minutes of the meeting held on **10th October 2022**

22/82 Planning Matters

New applications

Report from Chair of Planning Group.

- a) Councillors are requested to **RESOLVE** to approve the following responses made by the Locum Clerk by delegated authority to Cheshire East Planning Team.
- **22/4043/N** 5 Mill Lane, Swanbach – **no objection**

Current applications

- b) Update from Chair of Planning Group on:
- **22/2734/N** Roseleigh, School Lane, Audlem – application withdrawn
 - **22/355ON** The Courtyard, Audlem, Letter from Steve Hands Piccola restaurant to APC

22/83 Financial Matters

Chair of Finance Committee will report on following matters:

- 22.83 (a) Councillors are requested to **note the Draft Scheme of Delegation** produced by the Finance Committee
- 22.83 (b) Councillors are requested to **RESOLVE to give retrospective approval to payments made** (via ChALC) from October 7th to 10th November 2022 (as schedule circulated) authorised by the Clerk using delegated authorities (since October meeting) due to urgent business need.
- 22.83 (c) Councillors are requested to **note status update on Lloyds bank account.**
- 22.83 (d) Councillors are requested to note update on work currently in progress on **identifying budget savings and producing accurate budget projections for remaining financial year** (October 2022 to end March 2023) and for **year 2023-24.**
- 22.83 (e) Councillors are requested to note update on **loan facilities to cover the projected overspend** against the remaining half year precept.
- 22.83 (f) Councillors are requested to note and confirm by **RESOLUTION** suggested actions being taken on reclamation of VAT.
- 22.83 (g) Councillors are asked to consider potential ways Audlem Parish Council **assets could be used to generate income** to support projected overspend for remaining 2022-23 budget and alleviate costs against budget for 2023-24.
- 22.83 (h) Update on **Pension non-compliance** notification for previous Lengthsman
- 22.83 (i) Councillors are asked to confirm by **RESOLUTION** retrospective **authority for the release of the public statement on the APC website** by the Locum Clerk (as approved by the Finance Committee) due to urgent business need.

22/84 Staffing Matters

Report from Chair of Staffing Committee on progress:

- (a) Lengthsman Job Description
- (b) Lengthsman Contract
- (c) Lengthsman Health & Safety Guidance (Risk Assessment & Method Statement) and training
- (d) Recruitment of Permanent Parish Clerk

22/85 Turnpike Field

To receive Report from Chair of Turnpike Field Working Group meeting held on 7th November:

- a) To report on Fields in Trust application
- b) To co-opt a member of the village community to fill a vacancy on the Turnpike Field Working Group
- c) To approve setting up of Turnpike Field Volunteer Group and authorise the TFWG to appoint members as required and to report back to Audlem Parish Council.
- d) To retrospectively confirm the setting up of the Maintenance sub-group consisting of Jean Stainthorpe, Adrian Leighton and Peter Morgan and to authorise the TFWG to appoint other members as required and report back to the Parish Council.

22/86 Village Management

To receive Report from Chair of Village Management Group and updates on:

- (a) CE communication regarding potential installation of bollards on Stafford St / School Lane
- (b) Update on Public Toilets

22/87 Co-option of Councillors

Councillors are asked to **RESOLVE** co-option of 3 additional councillors to Audlem Parish Council until re-election in May 2023.

22/88 Police

To receive an update from the Police or Community Support Officer (if available)

22/89 Report by Ward Councillor

To receive an update from Cheshire East Councillor Rachel Bailey

22/90 Office Matters

To receive brief update from Locum Clerk

22/91 Items for Future Agenda

- **Siting of Notice Board**

- **Future Dates for Village Surgery**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate nor decision making.

22/92 Date of Next Meeting

The next meeting will be held on **Monday 12th December 2022** in the **Methodist Church, Shropshire St, Audlem, Crewe CW3 0AE**

22/93 Part 2 Exclusion of Press & Public

At this point the Council will ask that the press and public be excluded from the meeting during consideration of an item pursuant to Section 100 (A) 4 of the Local Government Act 1972 on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1 and 2 of Part 1 of Schedule 12A to the Local Government Act 1972 and public interest would not be served in publishing the information.

PART 2

Finance

Report from Finance Committee Chair who will update Councillors on the position of the Council's finances, police and forensic fraud investigation.