



**AUDLEM**  
PARISH COUNCIL

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Clerk: Owen Hembry  
88 Mckelvey Way, Audlem, Crewe CW3 0FJ  
e-mail: audlemc@gmail.com

### **To Members of the Finance Subcommittee**

You are hereby summoned to attend a meeting of the Finance Committee of Audlem Parish Council to be held on **Tuesday 16 November 2021** at **7.00pm**. The meeting will be held at the Youth Club Room at Audlem Public Hall.

### **To members of the public**

Please note that as per the Standing Orders policy the period of time designated for public participation at a meeting shall not exceed 5 minutes unless directed by the Chairman of the meeting. Subject to this a member of the public shall not speak for more than 3 minutes.

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## **AGENDA**

1. Public forum.
2. Apologies.
3. Declaration of interests: To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
4. To confirm the Minutes of the meeting held on 6 October 2021.
5. Matters arising from the meeting held on 6 October 2021.
6. To approve bank reconciliation up to November 6 statement date, or the latest date available.
7. To approve the schedule of available payments and receipts.
8. To review progress on the change of Bank Mandate details with Santander. Forms to add Cllr J McGregor and P Salt are being completed which will then be taken to a branch with a copy of the signed Minutes noting the addition of the signatories.
9. To review the setting of budget for the 2022/23 year. Budget planning reports have been circulated to members. Cheshire East Council have requested the return of the precept notification form by Friday 14 January for the financial year commencing 1 April 2022.
10. To agree a date for the next meeting.

Owen Hembry  
Clerk  
Audlem Parish Council