



AUDLEM
PARISH COUNCIL

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Clerk: Owen Hembry
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To Members of the Finance Committee

You are hereby summoned to attend a meeting of the Finance Committee of Audlem Parish Council to be held on **Thursday 16 December 2021** at **7.00pm**. The meeting will be held at the Thornton Room at Audlem Public Hall.

To members of the public

Please note that as per the Standing Orders policy the period of time designated for public participation at a meeting shall not exceed 5 minutes unless directed by the Chairman of the meeting. Subject to this a member of the public shall not speak for more than 3 minutes.

AGENDA

1. Public forum.
2. Apologies.
3. Declaration of interests: To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
4. To confirm the Minutes of the meeting held on 16 November 2021.
5. Matters arising from the meeting held on 16 November 2021.
6. To approve the bank reconciliation up to the December 6 statement date, or the latest date available.
7. To approve the schedule of available payments and receipts.
8. To review progress on the change of bank mandate details with Santander. Forms to add Cllr J McGregor and Cllr P Salt have been completed and will be taken to a branch with a copy of the signed Minutes noting the addition of the signatories.
9. To review the setting of the budget for the 2022/23 year. Budget planning reports have been circulated to members. Cheshire East Council have requested the return of the precept notification form by Friday 14 January for the financial year commencing 1 April 2022.
10. To agree a date for the next meeting.

Owen Hembry
Clerk
Audlem Parish Council