



AUDLEM
PARISH COUNCIL

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Clerk: Owen Hembry
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To Members of the Finance Subcommittee

You are hereby summoned to attend a meeting of the Finance Subcommittee of Audlem Parish Council to be held on **Wednesday 7 July 2021** at **6.00pm**. This will be held at the Youth Club Room of the Annexe at Audlem Public Hall.

The meeting will be held at Audlem Public Hall or via an online meeting facility subject to prevailing Covid distancing rules (this may be decided nearer the time). As a consequence places are very limited and any member of the public must confirm their intention to attend the meeting in advance to the Clerk.

To members of the public

Please note that as per the Standing Orders policy the period of time designated for public participation at a meeting shall not exceed 5 minutes unless directed by the Chairman of the meeting. Subject to this a member of the public shall not speak for more than 3 minutes.

Yours sincerely
O Hembry
Clerk to the Parish Council

AGENDA

- Public forum
- To appoint a Chair for the meeting
- Apologies
- Declaration of interests: To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
- Confirmation of minutes: To confirm the Minutes of the meeting held on 28 April 2021.
- Matters arising: Matters arising from the last meeting held on 28 April 2021.
- To review the bank reconciliation report to June 30.
- To approve payments schedule to July 31.
- To review the flexed monthly report on budgeted receipts and payments for the first quarter.
- To consider £303.60 due to Rostons Land & Property Specialists for work related to Long Hill Moss rental agreement.
- To consider the ongoing Zoom registration.

The following items are subject to either ongoing or periodic reviews as required:

- To review progress on the opening of an account with CCLA.
- To review progress on the change of Bank Mandate.
- Churchfields.
- The Turnpike Field (subject to reports from TFWG).
- Butter Market.
- Public Conveniences & Utility Providers (under review in September 2021).
- Other Assets (Asset review and risk assessment to be carried out).
- APC subscriptions (under permanent review).
- Consider any aspects and/or review results and performance of Scribe software.

To agree a date for the next meeting.

This meeting will close at 7pm.