

**Minutes of a Meeting of Audlem Parish Council
Neighbourhood Planning Sub-committee
Held in Audlem Public Hall on Tuesday 9 September at 7.00pm**

Present: Cllrs. Jones, Christie, Johnson, Down, Siddorns

34 **Apologies for Absence:** Cllrs P Seddon, G Seddon and D Higham

35 **Minutes of the Neighbourhood Planning Sub-committee meeting held on Tuesday 26 August 2014**

Proposed as a true record by Cllr Johnson, seconded by Cllr Christie and unanimously approved

36 **Matters arising:**

36.1 Cllr Jones reported that a response had been received from Adrian Fisher, Head of Spatial Planning indicating that it would be appropriate to review Open Spaces as part of the Neighbourhood Plan. No further communication had been received regarding the transfer of the Playing Fields (Min 28.1)

36.2 Carol Weaver from Tattenhall PC had confirmed that she was happy to attend a Steering Committee meeting if required (Min 28.3)

36.2 Cllr Jones reported that no response had been received re whether any developments in adjoining parishes affect Audlem's quota of new houses (Min 29.2)

37 **Cheshire East Council Neighbourhood Plan Launch event**

Cllrs Christie and Jones had attended. Presentations were given by Cheshire East Council, The Dept for Communities and Local Government, Cheshire Community Action, Planning Aid, Brereton's Neighbourhood Plan team and Cheshire East Council/Connecting Cheshire (SFBB and other technology issues). The meeting had been informative and indicated that Audlem was progressing along the right lines. Mick Duggan from DC&LG had reported that the Neighbourhood Plan scheme was under review and consultation was ongoing to 23 September. Cllr Jones was to find out more about this.

38. **Steering Committee Terms of Reference**

These were agreed by those present with the inclusion that '*Working Groups or teams will be led by a member of the Steering Committee who shall report activities undertaken by that group or team*'. The final version will be distributed to all Councillors

39 **Volunteer Group meeting**

The suggested format for this meeting, to be held on Tuesday 16 September at 7.30pm in the Methodist Rooms, was agreed. Slides will be prepared (Cllr Jones) and prior to the meeting links to various websites (e.g. Locality, My Community Rights, Cheshire East Council Neighbourhood Planning) will be provided to invitees. Cllr Jones will issue invitations and notify AOL of the event. All Parish Councillors are requested to attend if possible. As many potential volunteers were unable to attend on 16th it was agreed to investigate having a second, daytime meeting on 24th September for those who were not present.

40 **Funding requirements and grant application**

Cllr Jones reported that the grant application had been successful and £3917 had been agreed. This sum had to be spent by 31.12.14 or returned. Cllr Jones was asked to enquire if there was any facility to carry this forward to cover the funding gap between current funding (to 31.12.14) and new funding (from 1.4.15) when the acceptance forms were returned. It was agreed to purchase a projector screen for use at public meetings from the grant funding

41 **Consultation and communications exercises**

It was reported that the Buttermarket awareness-raising event on 30 September had been successful. The banner had been used for the first time and was well received. Cllr Jones is in contact with the schools, Brownies and Guides and it is hoped that Cllrs Johnson and Jones will be able to speak to the Audlem children as a group at Brine Leas Assembly in the next two weeks. It was reported that delegates at the Cheshire East launch event all had lanyards with their Council name on and picture ID. It was agreed to investigate acquiring these for Councillors and volunteers as part of the NP publicity process.

42 **Correspondence/information received**

Nothing was reported

43 **Date of next meeting**

Wednesday 24th September at 7pm in the Public Hall Committee room

The meeting closed at 8.05pm