

**Minutes of a Meeting of Audlem Parish Council  
Neighbourhood Planning Sub-Committee  
held in Audlem Public Hall on Tuesday 26<sup>th</sup> August 2014 at 7.00 pm**

**Present:** Cllr Jones, Cllr G Seddon, Cllr P Seddon, Cllr Siddorns, Cllr Down, Cllr Higham, Cllr Christie

**26 Apologies for absence:** Cllr Johnson

**27 Minutes of the Neighbourhood Planning Sub-Committee meeting 19.08.14**

Proposed as a true record by Cllr P Seddon and seconded by Cllr Jones.

**28 Matters Arising**

28.1 Cllr Jones explained that the Clerk had written to Cheshire East Council (CEC) about the erroneous information in the Local Plan submission about Audlem's open spaces and that it had been mentioned to Michael Jones, the Leader of CEC, who had said that the information was wrong (see 29 below). (Mins 12.1, 20.1)

28.2 Cllr Jones reported on the meeting with Michael Jones (see 29 below), in which we had queried the £25,000 that he had told Audlem Online was available to Audlem for the Residents First Neighbourhood Plan (RFNP). It turned out that no money was available, the £25,000 was made up of money being paid to Cheshire Community Action, money from Locality (which the Parish Council requests) and the cost of administration and a referendum. (Min 24)

28.3 Cllr G Seddon reported that he had emailed Carol Weaver of Tattenhall PC about whether she could come and give a talk to the Steering Committee and was awaiting a response. (Min 5)

28.4 Cllr Christie stated that she was available to attend the RFNP Launch Event at Macclesfield Town Hall. (Min 21.2)

**29 Report on a meeting with Cllr Michael Jones**

29.1 Cllr Jones reported that she and Cllr G Seddon had attended a meeting with Cllr Michael Jones (MEJ), the Leader of CEC and Tom Evans (TE), a Planning Officer. In addition to 28.1 and 28.2 above, the following were discussed.

29.2 Cllr Jones raised the question about whether any developments in adjoining parishes affect Audlem's quota of new houses (80 -100 over 20 years) as Audlem is the Local Service Centre. TE was asked to look into this and report back.

29.3 MEJ stated that the RFNP (Site Allocations and draft policies) would need to be completed by the end of 2014 in order for a referendum to take place in January, which is the last date a referendum could take place before the General Election in May. Cheshire Community Action would be providing support with the structure of the plan and policies. These policies should not undermine those in CEC's Local Plan. TE would send out a list of policies that we may wish to consider.

29.4 CEC will write out to landowners to ask if they wish to consider their land for inclusion in the SHLAA in 2015.

- 29.5 MEJ stated that CEC is hoping to have an indicative decision on whether the Local Plan is acceptable by October.

### **30 Terms of Reference for the Steering Committee**

- 30.1 Cllr Jones stated that the Terms of Reference (ToR), once drawn up, would need to be approved by all Parish Councillors. All members of the sub-committee were asked to look at other approved NPs to identify potential ToR. These would need to be limited in scope because of the need to complete the RFNP by the end of 2014.
- 30.2 Cllr Jones reported that she was in the process of contacting the volunteers to check on what level of involvement they wanted in the NP process.
- 30.3 Discussion took place about the numbers and composition of the Steering Committee. The suggested composition was 3 Parish Councillors, 2 members of the Parish Plan Committee and 6 volunteers with the Chair being from the Parish Council and Vice Chair from the remainder of the group.

### **31 Consultation Exercises**

- 31.1 Arrangements were made for the stall under the Buttermarket on 30<sup>th</sup> August. Cllr Higham was asked to get the Parish Map printed and laminated. The stall would be manned by Cllrs Jones, Christie and G Seddon and would run from 9.30 to 11.00 am. The Parish Plan group would also be represented
- 31.2 Cllr G Seddon agreed to ask CEC for a list of landowners in Audlem so that they could be contacted by the Steering Committee as part of the RFNP, see 29.4 above.
- 31.3 Discussion took place about the prizes for the Summer Competition. Cash, vouchers and a book on the history of Audlem were suggested. Further thought would be given by all.
- 31.4 Cllr Christie agreed to contact Janet Furber, Chair of the Board of Governors at Audlem St James, to arrange for a Parish Councillor to go to the school to talk about the Summer Competition.

### **32 Correspondence Received**

Cllr G Seddon reported that he had received an email from Matthew Theobald of Stapeley PC asking if a member of the sub-committee would attend a public meeting in Stapeley on 23<sup>rd</sup> September. Cllrs Jones and G Seddon volunteered that one of them would attend. The Stapeley Inquiry outcome is due 1 Sept 2014

### **33 Date of Next Meeting**

Tuesday 9<sup>th</sup> September 2014, in the Public Hall Committee Room at 7.00 pm.

The meeting closed at 8.25 pm