

AUDLEM PARISH COUNCIL
MINUTES OF MEETING
MONDAY 10TH JULY 2017 AT 7.30PM
METHODIST MEETING ROOMS, SHROPSHIRE STREET, AUDLEM

PRESENT:

Cllr Jones (Chair)	Cllr Siddorns	Cllr Christie	Cllr Carlin
Cllr Latham	Cllr Parsons	Cllr Down	Cllr Higham
Cllr Seddon			

Attending: K Dixon (Clerk), Mr A Jones (AOL), Mr R Hall, Mrs C MacGowan, Mr N MacGowan.

PUBLIC FORUM

Roland Hall gave an update on the APHax project. The building contractor has indicated a completion date of 29th October but it is hoped that this will move forward and Mr Hall hopes to set an opening ceremony date soon. There has been a tour of the building by future users (Youth Club, 5As, Football Club, and ADCA) and Mr Hall invited Parish Councillors to also have a tour in 5 or 6 weeks.

17.35 APOLOGIES – Cllrs Thompson & Consterdine had sent their apologies which were accepted. Cllr Jones then reported that unfortunately Cllr Johnson had resigned as a Parish Councillor. Cllr Johnson had served a year as Chairman and was involved in several working groups including Planning, Business & Tourism. He was formally thanked for his contribution to the community.

17.36 DECLARATION OF INTERESTS - None

17.37 CONFIRMATION OF MINUTES

The minutes of the meeting held on 5th June 2017 were approved and signed as a correct record.

17.38 MATTERS ARISING

(i) Emberton Place – Earlier this evening the Clerk received notification from John Cockerham, head of Customer Service Operations at The Guinness Partnership, that Guinness are to carry out £20,000 of works to the pavements and road surface in Emberton Place, commencing in early August.

(ii) SIDs – Cllr Seddon reported that Colin Todd is to carry out a demonstration for Councillors in the next 2 weeks.

(iii) Defibrillators – The PPG are keen to have the location of defibrillators displayed in the village and will liaise with the Parish Council on this. The Clerk is in the process of getting the defibrillator installed on the public conveniences.

(iv) Phone Mast – Cllr Jones is investigating a booster device which Vodafone use as a community hub in rural locations.

(v) Street Cleaning outside 30mph zone – Cllr Thompson due to have a site meeting with Roy Cook of Cheshire East Highways later in the month with particular emphasis on Swanbach and Woore Road.

(vi) Audlem Tennis Club – Cllr Siddorns commented that there is still no signage regarding



how the public can access the tennis courts. The Clerk will chase this up in the hope that signs can be erected before the school holidays.

17.39 PLANNING & DEVELOPMENT

39.1 Local Plan & ANP – Site Allocations

Clr Jones reported on the latest information from CEC about the Site Allocation process. Jeremy Owens said that although the allocation of sites through an update to the Neighbourhood Plan would clearly be linked to the Site Allocations and Development Policies Plan (SADPD), Audlem is not entirely dependent on the SADPD to be able to do this. Allocating at least two sites could be beneficial in ensuring that ANP policies are not rendered 'out of date' in circumstances where a 3 year supply of deliverable housing sites could be demonstrated by CE. He is happy to work with Audlem regarding site selection methodologies and initial information on housing numbers should be available by the end of the month.

39.2 Planning Applications

The decisions made for **(iv)**, **(v)** and **(x)** were noted and the lack of decision for **(ix)** and the new target date for **(vi)** were commented upon. The withdrawal of application **(vii)** to which the Parish Council had objection was also noted.

Clr Jones explained that **(viii)** was withdrawn from the planning committee agenda just before the meeting started, due to the Head of Planning's concerns about s106 provisioning levels. It is anticipated that the application will be heard at the next Southern Planning Committee on 9th August. The officer's report on this application for a retirement home at Little Heath considered that the design was appropriate. Clr Jones had, on behalf of the Working Group, asked the relevant case officer how this was possible due to its lack of adherence to the Design Guide and the ANP. Councillors were exceedingly disappointed in the reply received from the Case Officer and it was agreed that this should be escalated with a letter to the Head of Development Management and the Portfolio holder for Planning and Development.

Councillors then discussed applications **(i)** **(ii)** and **(iii)**. It was agreed to raise no objection to **(ii)** and **(iii)**. In the case of **(i)**, the previously approved but lapsed application (10/4817N), the location of the access, and comments already received from neighbouring residents were discussed. It was agreed (with one abstention) that, provided no residents object to the application on material planning grounds, the Parish Council would not object to the application. This was subject to all previous Conditions being stipulated again and additionally a Condition be placed that there no deliveries are made via the Whitchurch Road pedestrian access point.

(i) 17/3259N	10, WHITCHURCH ROAD, AUDLEM, CW3 0EE	Erection of a dwelling previously approved	No objection with conditions	Deadline 26/7/17
(ii) 17/3157N	22, HEATHFIELD ROAD, AUDLEM, CW3 0HH	Variation of condition 1 on approval 17/1643N - Application for approval of reserved matters on approval 14/3976N - Outline application for erection of up to 26 dwellings, access and open space.	No objection	Deadline 26/7/17
(iii) 17/3016N	Over the Water, Daisy Bank Crescent, Audlem, Crewe, Cheshire, CW3 0HD	First floor extension and alterations	No Objection	Deadline 26/7/17
(iv) 17/2784T	8 Witton Close, Audlem CW3 0HZ	Removal of 2 TPO trees, 1 pine and 1 sycamore	Awaiting expert report	REFUSED - in line with expert report.
(v) 17/2525N	The Old Bakehouse, Vicarage Lane, Audlem CW3 0AB	Conservatory replaced with garden room on same footprint	No objection	Approved with Conditions (10/7/17)



(vi) 17/2468N	Land Off, AUDLEM ROAD, AUDLEM	VARIATION OF THE APPROVED PLANNING LAYOUT FROM AH066/01 REV 25 TO AH066/01 REV 29 on existing permission 16/1131N; approval of reserved matters APPEARANCE, LANDSCAPING, LAYOUT AND SCALE OF OUTLINE PERMISSION FOR UP TO 120 DWELLINGS (OUTLINE REF: 13/2224N)	Objection to any non-compliance with ANP & CEC guidelines	New Target date 16/8/17
(vii) 17/1655N	Ivy Cottage, Woore Road, Audlem. CW3 OBP	Outline planning application for land adjacent Ivy Cottage for proposed residential development.	Objection, document to be submitted	WITHDRAWN
(viii) 17/0339N	Land north of Little Heath Barns, Audlem Road, Audlem.	Erection of retirement living housing (category II type accommodation), communal facilities, landscaping and car parking	Objection, document to be submitted	Revised Committee Date - August?
(ix) 16/4198N	The Mount, MILL LANE, AUDLEM, CW3 OAY	Erection of single story timber garage and carport. Demolish existing garage and landscape to garden	No Objection	Awaiting Decision (21/10/16) (revised plans submitted)
(x) 17/1990N	11A, Heathfield Road, Audlem, CW3 OHH	Proposed garage, single storey and two storey extensions to rear	No objection	Approved with conditions 12/6/17

17.40 FINANCIAL MATTERS

40.1 Finance Report

The Clerk presented the first quarterly bank reconciliation for 2017-18 and confirmation that the annual accounts for 2016-17 had been passed by the internal auditor. The annual return was therefore submitted to the External Auditor.

Cllr Latham asked if the financial statement of income & expenditure could also include a breakdown of anticipated income in future the Clerk was happy to do this.

40.2 Authorisation of cheques

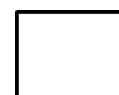
Resolved: the following accounts were approved for payment

1687	Hibberts LLB	PFC Costs	£ 1,379.12
1650	K Dixon	Salaries	£ 573.41
1651	G Davies	Street Cleaning	£ 390.40
1652	K Dixon	Office Expenses	£ 44.56
1653	3 Counties Cleaning	public conveniences	£ 184.00
1654	Audlem Methodist Church	room hire	£ 45.00
1655	PHS Group	public conveniences	£ 141.34
1656	HMRC	salaries	£ 59.80
1688	K Dixon	public conveniences	£ 56.94
1657	Shropshire Union Canal Society	Subscription	£ 25.00
1658	H Jones	Meeting Expenses	£ 11.45
1659	Shires Pay Services Ltd	payroll services	£ 41.50
1660	APHAx	GRANT	£ 10,000.00

40.3 Scheduled payments

The payment of the following was noted:

2.6.17	DD	extra energy	public conveniences	£ 32.09
26.6.17	SO	then media	web services	£ 24.10
3.7.17	DD	extra energy	public conveniences	£ 31.68



40.4 Receipts

The receipt of the following was noted:

7.6.17	TOILETS	HONESTY BOX	123.06
28.6.17	VAT Rebate		1829.87
1.7.17	BANK INTEREST		11.63

17.41 PLAYING FIELD COMPLEX

The legal documents have been received by the Parish Council's solicitor Martyn Measures and there will be a meeting to review them with him later in the week. Further information has been gathered from ANSA regarding grounds maintenance, including some gathered from the meeting with Graham Burgess of ANSA and Ralph Warburton of Audlem FC which Cllrs Seddon and Consterdine attended earlier today. ANSA are going to make further repairs to the pitch after the Transport Festival and the Football Club have no home matches until November to give the pitch time to repair. Using the ANSA specification and other Councils' specifications, the Clerk has prepared a specification for the grounds maintenance contract. A draft was reviewed and agreed by Councillors. Details of other aspects of the management of the Playing Field are being prepared, particularly those related to Health and Safety. Cllr Jones also raised the possibility of replacing the roundabout, which is continually breaking down, at the start of the lease; the Clerk will research alternatives and grant funding. A dedicated email address has been set up for the Playing field and a new section giving information will be added to the Parish Council section of AOL. The idea of an on-line booking system will also be researched with John Tilling of Audlem Online, the system used by Brookfield Golf Course was suggested as a model.

17.42 POST OFFICE

The application for a permanent Post Office in Audlem is continuing and it is hoped that there will be a full update by early August. The Parish Council has absolutely no influence on the speed of the internal process at The Post Office for this process but the local Field Manager continues to be optimistic.

17.43 BUS CONSULTATION

Cllr Higham has distributed questionnaires and is drafting a response from the Parish Council. Posters are to be put up at bus stops and in other locations to highlight it to bus users in the village. Questionnaires and Freepost envelopes are to be made available in the Medical Practice and Williams' Newsagents. Members of the ADCA Coffee Club will be informed of the consultation.

17.44 PARISH COUNCIL MATTERS**44.1 Councillor Paperwork & Vacancy**

Following the resignation of Cllr Phil Johnson, the Clerk will set the statutory process into action for filling the vacancy. Cllr Carlin has completed all the necessary paperwork for becoming a Parish Councillor.

44.2 Roles & Responsibilities

Following an informal working group meeting, an initial table of group membership was drafted and following some discussion the groups were amended slightly. Cllr Carlin and Cllr Latham together with Cllrs Higham and Jones, who already liaise with the Canal & River Trust, will form a group that will cover Cllr Johnson's former role of Business and Tourism



Portfolio holder. A complete list of the groups and their membership will be published on the Council webpages over the summer. Cllr Carlin has joined the Communications Group and will be working with the Clerk in developing a suitable system of reporting for the new groups over the summer.

44.3 ChALC Conference

Cllr Jones reminded Councillors that the planning update is on Tuesday 25th July from 7pm, Councillors need to register prior to the event, Cllr Higham has already registered to attend.

44.4 Community Engagement

Cllr Jones asked Councillors to consider possible new and innovative ways in which to engage with the community the Communications Group will be considering this and if Councillors have any ideas on the matter they should be to the Clerk in the first instance.

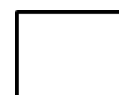
17.45 CORRESPONDENCE

Mr Kenshole had written about a road traffic accident on Longhill Lane and the residents' concerns about the highspeed traffic on this narrow, winding lane Cllr Seddon has been to meet with Mr Kenshole and agreed that the narrowness of the road made it particularly treacherous and inappropriate for high speeds. Mrs MacGowan- also a resident of Longhill Lane - was then invited to speak. She explained about the residents' extreme concern on the recent escalation of incidents on the lane due to people driving without due care and attention and at excessive speeds for the road conditions. She has the support of Hankelow and Buerton Parish Councils in lobbying Cheshire East Highways and also the Police following the accident raised by Mr Kenshole. She invited a representative of the Parish Council to attend a meeting with Simon Barker of CE Highways and a police liaison officer scheduled for next week. Councillors confirmed that one of them would attend.

Mrs Husband of Stafford Street has called the Clerk about her concerns about the dangerous way in which vehicles mount the kerb at speed in the narrow section of Stafford Street. She reported that she and her son had narrowly avoided being run into by a van which mounted the kerb rather than slowing when it met 2 HGVs coming in the opposite direction. She has stated that she is willing to collate information from neighbours which can inform the village centre traffic calming strategy Councillors welcomed this and discussed the current traffic flow devices and noted how they are interpreted differently by different drivers.

Mr & Mrs Chester of Swanbach had written about their and their neighbours' concerns about the speeding traffic through the 40mph zone particularly at the county boundary end where near misses between vehicles are regularly witnessed. Residents are afraid to walk, cycle or ride along the road and they fear a fatality soon. They would like to see a reduction to 30mph through the hamlet. Councillors agreed that this again shows that driving speeds are increasing throughout the area and hope that use of the soon to be purchased SIDs will help to ameliorate the situation. Cllr Siddorns commented that the Police are now prioritising road safety and he would push for Green Lane be a focus for speed checking as well as other areas of the Parish. The Highways Group was asked to review the issues of excessive speed throughout the Parish.

Audlem WI would like to relocate their noticeboard from the wall of the old post office to somewhere in the centre of the village. The feasibility of this within the conservation area is uncertain, it will also depend on a property owner being happy to accommodate the noticeboard. It was suggested that the APHax project might have a position for one.



17.46 AREAS OF RESPONSIBILITY - To receive reports on actions required.**46.1 Highways & Transportation** – No report**46.2 Community** – No report**46.3 Youth & Education** – No report

46.4 Law & Order – Cllr Siddorns reported on 3 meetings that he had attended including a local cluster meeting and the Cheshire Police Road Safety Conference. The Police & Crime Commissioner (PCC) wants to see PCSOs used in a better way and also will look at the frequency of central station briefings for them which significantly shorten their time on the beat. The PCC is carrying out a consultation to find out what people want from their Police Services. Cllr Siddorns also mentioned the Cheshire Alert system as a means for people to be aware of what is going on locally. Details will be placed on the notice board. The Police are keen for the public to share information with the Police because from many small pieces of information they can see trends and act upon them. Cllr Siddorns will circulate notes from the meetings to Councillors.

46.5 Local Tourism & Business – No report**46.6 Heritage & Localism** – No report**46.7 Wildlife & Ecology** – No report**46.8 Health** – No report**46.9 Communications** – No report**46.10 Access & Inclusion** – No report**46.11 Devolved Services** – No report**46.12 ADAPT** – No report**46.13 Commons & Greens** – No report**46.14 Street Lighting** – No report**46.15 Parish Paths** – No report17.47 COUNCILLORS' REPORTS ON ADDITIONAL MEETINGS ATTENDED

None

17.48 ITEMS FOR CONSIDERATION AT THE NEXT MEETINGStanding Orders & Associated PoliciesUtilities Review17.49 DATE OF NEXT MEETINGPARISH COUNCIL MEETING - MONDAY 4TH SEPTEMBER 2017PART TWO

At this point, the Council asked that the press and public be excluded from the meeting during consideration of an item pursuant to Section 100(A)4 of the Local Government Act 1972 on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1 and 2 of Part 1 of Schedule 12A to the Local Government Act 1972 and public interest would not be served in publishing the information.

CHAIRMAN _____**Date** _____