

**AUDLEM PARISH COUNCIL**  
**MINUTES OF MEETING**  
**MONDAY 18<sup>TH</sup> JULY 2016 AT 7.30PM**  
**METHODIST MEETING ROOMS, SHROPSHIRE STREET, AUDLEM**

**PRESENT:**

Cllr Siddorns	Cllr Jones (Chair)	Cllr Johnson	Cllr Thompson
Cllr G Seddon	Cllr Hill	Cllr P Seddon	
Cllr Down (delayed)	Cllr Consterdine (delayed)		

**Attending:** Mrs K Dixon (Clerk), CEC Cllr Rachel Bailey, Mr J Roycroft, Mr J Tilling (AOL), Mr P Lloyd

PUBLIC FORUM – no questions raised.

16.32 APOLOGIES

Cllr Christie and Cllr Parsons, due to family commitments.

16.33 DECLARATION OF INTERESTS – none.16.34 CONFIRMATION OF MINUTES

The minutes of the meetings held on 6<sup>th</sup> June 2016, 25<sup>th</sup> April 2016 and 16<sup>th</sup> March 2016 approved and signed as a correct records.

16.35 MATTERS ARISING

Post Office & Sorting Office – the ongoing situation was discussed, particularly the lack of a temporary solution and why Woore is not the collection point for undelivered items. Ms Sandbach MP is meeting with representatives of the Post Office in Westminster within the next week and is happy to ask questions put forward by the Parish Council. It was agreed that councillors should forward questions to the Clerk for collation and these sent to Ms Sandbach, further letters will be sent to the CEOs of The Post Office and Royal Mail as Official Complaints seeking answers and also a local meeting with representatives from both organisations.

A529 – IT has been confirmed that the road south of Audlem will be closed from the county boundary to Adderley on weekdays only between 9am and 5pm. CEC Cllr Janet Clowes has invited Audlem Parish Councillors to attend the July meeting of Hatherton & Walgherton Parish Council at Hankelow Methodist Hall to discuss the Hatherton Bends section of the A529 north of Hankelow. Members of the Highways group have indicated that they will be attending.

CCTV – It was agreed that, in line with Data Protection guidelines, the Police will be responsible for gathering data from the CCTV system. The Clerk confirmed that a Police representative has now received training in the new system and that the Police were happy with the arrangements. Cllr G Seddon agreed to follow up about the whereabouts of the mobile CCTV camera as no response has been received.

16.36 PLANNING & DEVELOPMENT**36.1 Local Plan & Planning Appeals**

The response to the Planning Appeal for the land on Mill Lane will be sent in this week.

### **36.2 s106 Update**

Section 106 is for the payment of sums by developers to mitigate against the impact of a developer within the local community, such as towards education facilities and road improvements but the mitigation must be direct. Councillors were asked to give the matter some thought and put forward suggestions that could be appropriate within Audlem.

### **36.3 Ecological Assessment**

A timescale is being sought.

### **36.4 Planning Applications**

**(i)** The objection document for this application is to be submitted shortly. Whether this application should be called in so that it is decided by committee was discussed and Cllr Bailey agreed to look into this and would call in she felt it was necessary.

The Councillors noted decisions made for **(ii)**, **(iii)** and **(vi) – (xi)**.

Applications **(iv)** and **(v)** are to be decided by CEC committees but dates for these have yet to be confirmed.

<b>(i)</b> 16/3040N	Birds Nest, AUDLEM ROAD, AUDLEM, CW3 0HF	Proposed Housing Development on Land adjacent to Birds Nest for 20 dwellings	28/07/2016		Decision Date 22.9.16
16/2850N	COBB COTTAGE, MONKS LANE, AUDLEM, CW3 0HP	Amendment to previously approved application 15/4240N. For alterations to roof design.	04/07/2016	No further comment	Decision Date 5.8.16
16/2841N	21 , Windmill Drive, Audlem, Cheshire East, CW3 0BE	Resubmission of application 16/1183N for the Demolition of existing single storey garage/porch and creation of a two storey side extension and front porch.	01/07/2016	No objection	Decision Date 4.8.16
16/2443N	Mild Mays, SCHOOL LANE, AUDLEM, CW3 0BA	Single storey extension to rear of dwelling.	30/06/2016	No objection	Decision Date 20.7.16
16/2462N	The Old Kettle Workshops, Kettle Lane, Chapel End, CW3 0BX	Variation of Condition 7 on 15/4241N Demolition of Existing Buildings and Erection of 6 Dwellings and Access Works	22/06/2016	No Comments made (outside Parish)	Decision Date 15.7.16
16/2146N	Rose Cottage, Damson Lane, Coxbank,	Conversion of existing detached garage/workshop to form a detached two	02/06/2016	Concerns submitted - lack of compliance	Awaiting Decision



	Audlem. CW3 OEU	bedroomed house and new garage/workshop		with previous conditions	
<b>(ii)</b> 16/1901N	Oak Tree Barn, WOORE ROAD, AUDLEM, CW3 OBP	Additional floor to blockwork building to provide 3 bedrooms/bathroom and a detached garage	26/05/2016	Objection - impact in conservation area etc	WITHDRAWN
<b>(iii)</b> 16/1853N	MANCHESTER HOUSE, 1, SHROPSHIRE STREET, AUDLEM, CREWE, CHESHIRE, CW3 OAE	Proposed alterations, extensions and refurbishment of the residential areas.	19/05/2016	No Objections	Approved with Conditions
<b>(iv)</b> 16/1131N	Land at Little Heath, Audlem Road, Audlem CW3 OHE	Reserved Matters - APPEARANCE, LANDSCAPING, LAYOUT AND SCALE OF OUTLINE PERMISSION FOR UP TO 120 DWELLINGS	20/04/2016	Objections - document submitted	Awaiting Decision
<b>(v)</b> 16/0725N	Land At, MOORSFIELD AVENUE, AUDLEM	Outline application for development for up to 87 dwellings, incorporating self-build plots, open space provision, landscaping and access	21/04/2016	OBJECTION - document submitted	Awaiting Decision
<b>(vi)</b> 16/0903N	11, Daisy Bank Crescent, Audlem, Cheshire East, CW3 OHD	2 - Storey extension to house	23/03/2016	No objection	Approved with Conditions
<b>(vii)</b> 16/0596N	Kynlock, Hardys Lane, Cox Bank, Audlem CW3 OEU	Proposed two storey extension and sun room to existing dwelling.	09/03/2016	No objection - commentary on concerns (height/material s/ balcony)	approved with conditions after submission of revised plans
<b>(viii)</b> 15/3132N	LIMEHURST, WOORE ROAD, AUDLEM,	New access from Woore Road and construction of new garage/outbuilding.	27/08/2015	Objection: street scene, highways etc	approved with conditions



	CREWE, CW3 OBP				after submission of revised plans
(ix) 16/2203N	27, Whitchurch Road, Audlem, Crewe, CW3 OEE	Erection of a sunroom to the rear	01/06/2016	No objection	Approved with Conditions
(x) 16/0347N	LAND ADJOINING LITTLE VILLA, PADDOCK LANE, AUDLEM, CHESHIRE, CW3 ODP	Proposed dwelling	24/02/2016	Objection (NP etc)	Approved with conditions
(xi) 15/4962N	15, TOLLGATE DRIVE, AUDLEM, CW3 OEA	Convert Garage to Living Space and Construct Bedroom & Shower Room Above	24/11/2015	No objection	Approved with Conditions

16.37 GRANT APPLICATION

The grant was discussed and no decision was made. Further information will be required.

16.38 FINANCIAL MATTERS**38.1 Finance Report**

The Clerk reported the Internal Auditor had completed his audit of the accounts 2015-16 and found no issues. He agreed with the Clerk's suggestion that the format of the system used be updated for the next year. The Annual Return will now be submitted to the External Auditor, BDO.

The first Quarterly Bank Reconciliation has been completed and the accounts balance and all records are complete. The Clerk's next financial tasks are to review the electricity supply contract and further develop the new accounting record system to improve data analysis and presentation.

**38.2 Office Equipment**

The Clerk's laptop is starting to fail, it was agreed that new one should be purchased up to the sum of £500.

**38.3 Authorisation of cheques**

1434	K Dixon	salaries	£	501.10
1435	G Davies	street cleaning	£	367.20
1436	K Dixon	Office Expenses	£	29.67
1437	Audlem Methodist Church	Room Hire	£	45.00
1438	3 Counties Cleaning	Public Conveniences	£	169.00
1439	Shropshire Union Canal Society	Subscription	£	25.00



DD	extra energy	Public Conveniences	£	26.31
SO	then media	Web services	£	24.10

**Resolved: the above accounts were approved for payment.**

#### 16.39 PLAYING FIELD COMPLEX

Cllr Jones reported on the meeting held with representatives from Cheshire East, notes from which had been circulated to councillors. Cllr Consterdine commented that the notes did not include specific statements that he made but did not offer any elaboration at this time nor did he disagree that the main thrust of the meeting was correctly recorded in the notes. Further feedback from Lee Beckett at CEC is awaited. An item will be placed in the next newsletter.

#### 16.40 PARISH PATHS

Mr Peter Kay is happy to join a group to work on the proper recording of all paths and the council is in communication with the local walking group.

#### 16.41 CORRESPONDENCE

Police Consultation Survey – it was agreed that this could be promoted on Audlem On-line.

Partnerships & Communities Hub – meeting notification had been received but there is a lack of clarity on the aims and areas of interest of the hub.

Email from Celia Bloor was received concerning the retaining wall on the A525 near Bath Lane. This will be reported to CEC Highways.

Grant Completion Report from Audlem Cricket Club was received.

Letter from R Warburton was received thanking the Parish Council for their support on behalf of the Audlem Festival committee.

Mr Farmer had emailed asking about the CRT consultation exercise, this has been passed to the relevant councillors for response.

Antoinette Sandbach MP had sent a letter suggesting that the village enter the Great British High Street competition, Cllr G Seddon will investigate this as Community Councillor.

#### 16.42 PARISH COUNCIL MATTERS

**42.1 Council Structure** - Deferred

**42.2 Buttermarket** - The Clerk explained the continuing difficulties in obtaining 3 quotations for the work. It was resolved that 2 quotations would be sufficient and it was suggested that the CEC Conservation Officer be consulted on the suitability of the preferred contractor.

**42.3 Irene Stockton Plaque** – The wording for the plaque has been approved by Mrs Stockton's family and various options for materials for the plaque were discussed. Cllrs Consterdine and Hill are obtaining quotes from local suppliers in addition to those already gathered by the Clerk.

**42.4 Personnel, inc Pensions** – The Pension scheme should commence for the second half of the financial year.

**42.4 CCA Prize Money** – It was agreed that the money should be used for Mrs Stockton's plaque.

**42.5 Training (staff)** – CEC have been asked if they can offer training for Mr Davies and the Clerk is looking into possible Excel training for herself.

#### 16.43 AREAS OF RESPONSIBILITY - To receive reports on actions required.

**43.1 Highways & Transportation**

Cllr Siddorns asked whether the local bus company going into receivership was going to have an impact on Audlem services. It was confirmed that CEC has responded to the crisis and no Audlem



services will be adversely impacted.

Hedge cutting was discussed as some footpaths are rather overgrown. The period for protection of wildlife is drawing to a close and those landowners who do not attend to their hedgerows can be reported to CEC who will issue enforcement letters.

(i) 20mph proposal – awaiting further feedback from CEC.

#### **43.2 Community**

It was reported that the Tennis Club has put up a private sign and there is no information about non-member access as laid down in their lease. The Clerk will speak to the Tennis Club about this.

#### **43.3 Youth & Education**

Nothing to report.

#### **43.4 Law & Order**

Cllr Siddorns reported that PC Marson had confirmed that there was no funding available to support Operation Shield's promotion of DNA Selectamark and that there is a meeting tomorrow of the Cluster Group. Councillors also discussed the level of visible policing in the Parish, local break-ins to outbuildings and the new Police & Crime Commissioner.

#### **43.5 Local Tourism & Business**

(i) Tourism Group – Cllr Johnson is representing the Parish Council on the Tourism Group. He explained that as consequence of the group there is a new social media presence for the village in the form of AudlemCW3 which is run by Joe Hoyles and can be seen on Facebook and Twitter.

#### **43.6 Heritage & Localism**

No report

#### **43.7 Wildlife & Ecology**

The minutes from the last meeting have been circulated.

#### **43.8 Health**

Nothing to report

#### **43.9 Communications**

The next Newsletter will be out early next month. The future circulation of the newsletter needs to be discussed to find a sustainable solution.

#### **43.10 Access & Inclusion**

The Day Club has returned to the Hankelow Methodist Hall. The AGM of ADCA has been held, Mr John Tilling has retired as Treasurer and Mr Phil Lloyd has taken on the role. The 100club is being run again, the draw was greatly enjoyed by the Day Club attendees as well as it being a fund raiser.

#### **43.11 Devolved Services**

See 16.39

#### **43.12 ADAPT**

No report

#### **43.13 Commons & Greens Committee**

The Clerk is still pursuing quotes for the fencing repairs. Cllrs Down and Thompson have visited the Conservation area and will report on this at the next meeting.

#### **43.14 Street Lighting**

There is a daylight burner on Rectory Lane, this will be reported on the CEC website.

#### **16.44 COUNCILLORS' REPORTS ON ADDITIONAL MEETINGS ATTENDED**

Cllr Thompson had attended the ChALC training for councillors and found it very worthwhile.

Cllr Higham had attended 2 ChALC planning meetings, these were very good and it is hoped to



arrange a Q&A session for all councillors as a consequence of conversations with other Parish Councillors at these sessions.

16.45 ITEMS FOR CONSIDERATION AT THE NEXT MEETING

16.46 DATE OF NEXT MEETING – MONDAY 5<sup>th</sup> SEPTEMBER 2016

**CHAIRMAN** \_\_\_\_\_

**Date** \_\_\_\_\_

CONFIRMED

