

**AUDLEM PARISH COUNCIL**  
**MINUTES OF MEETING**  
**MONDAY 2<sup>ND</sup> OCTOBER 2017 AT 7.30PM**  
**METHODIST MEETING ROOMS, SHROPSHIRE STREET, AUDLEM**

**PRESENT:**

Cllr Jones (Chair)      Cllr Seddon      Cllr Siddorns      Cllr Christie      Cllr Down  
 Cllr Consterdine      Cllr Carlin      Cllr Latham

**Attending:** Mr J Tilling (AOL), Mr R Furber

PUBLIC FORUM

Mr Tilling gave an update on the progress of the Public Hall Annexe. The keys should be handed over by the contractor on the weekend of 28<sup>th</sup>/29<sup>th</sup> October. There will be a grand opening by Sarah Callander-Beckett (High Sheriff of Cheshire) on November 18<sup>th</sup>. Prior to that, Parish Councillors will be invited to a private viewing. The car park will be reinstated by the contractors when the compound is removed. A CEC Highways official had suggested that more spaces could be accommodated in the remainder of the car park.

17.64 APOLOGIES

Apologies were received and accepted from Cllr Parsons due to family commitments.

17.65 DECLARATION OF INTERESTS – None received17.66 CONFIRMATION OF MINUTES

The minutes of the meeting held on 4<sup>th</sup> September 2017 were approved and signed as a correct record of proceedings.

17.67 MATTERS ARISING

(i) Street Naming – the names of the roads on the Anwyl development have been confirmed as McKelvey Way, Marshall Drive and Ropewalk Close. Cllr Jones reported that the two families are very pleased with the names.

(ii) Defibrillators – the order has been placed and the First Responders are involved.

(iii) Outdoor Gym Grant – Cllr Seddon explained that the equipment on offer was not the right type for general use.

(iv) Noticeboards – Cllr Jones stated that the possibility of moving the main noticeboard to the Coop wall was being explored. Discussions with the C&RT were taking place about the noticeboard at Bagley Lane.

(v) Post Office – Cllr Jones said that thanks to the efforts of Denise Nutbrown of The Post Office, the issues affecting the local trader had been overcome and the trader was now at the Interview stage. Ms Nutbrown was hopeful that there could be a Post Office in Audlem before Christmas.

(vi) Royal Mail – a letter from Michael Hogg of Royal Mail had been received. This appeared to suggest that there were only two post boxes in Audlem collected by Postmen/women. Councillors agreed to check the times of collection of all the post boxes in Audlem.

(vii) Village Centre Pavements & Signage – Simon Davies of CEC Highways is to check the situation and discuss the options with the traders.



## 17.68 HOUSING (Planning/Heritage &amp; Conservation)

**68.1 Local Plan & ANP – Site Allocations & CIL**

Cllr Jones that she and Cllr Seddon had met Tom Evans and Jeremy Owens from CEC Planning. Five sites in Audlem have been put forward by landowners. The number of new properties required in each LSC would be available within a couple of months. Once the numbers are available, the PC and CEC can look at the sites to determine the best options. At the same time as the sites are allocated, the PC can make minor amendments to the NP policies.

Cllr Seddon explained that in the Consultation to the Draft Charging Schedule for CIL is now underway. The proposed charges per square metre for Audlem had not changed following the initial consultation by CEC, despite proposals put forward by APC and ChALC. The proposed charge per square metre for development within the settlement boundary is £0 and outside it is £112. Some LSCs and bigger towns in the north of the Borough had a proposed charge per square metre of £88 and £168 respectively. It was unanimously agreed that CEC should be asked for their methodology in determining the charges when other councils had proposed more equitable charges.

**68.2 s106 Healthcare Contributions**

Cllr Jones explained that she and Cllr Seddon had met James Burchell from the South Cheshire Commissioning Group. Mr Burchell confirmed that a letter had been sent to CEC in July 2016 stating that SCCCG have delegated powers from NHS England. He had also had a meeting with CEC's Stuart Penney (Spatial Planning) and Allan Clark (Head of CIL) to reiterate the powers that SCCCG have. It was unanimously agreed to write to the Leader of CEC (with copies to our MP and AOL) about the errors made by Planning Officers in the case of the McCarthy and Stone application and the S106 request. It was also agreed to check up whether APC could write to the Local Government Ombudsman.

**68.3 Planning Applications**

To consider and resolve upon a response to new applications and to note decisions made and updates where appropriate.

17/4775N	St James Court, Churchfields, Audlem, CW3 0AN	Take down existing brick built garden retaining wall with length of approximately 20 metres and height of 1.7 metres. Replace foundations and rebuild.	<b>No objection</b>	Decision Target Date 18/11/2017
17/4793N	KYNSAL VILLA, PADDOCK LANE, AUDLEM, CW3 0DP	Proposed conversion of former farm building to form one dwelling	<b>Concerns submitted - lack of compliance with NP</b>	Decision Target Date 15/11/2017
17/4602N	4, Crown Mews, CHESHIRE STREET, AUDLEM, CW3 0ND	Release from legal obligation allowing for staircasing to 100%	<b>Objection submitted</b>	Decision Target Date 02/11/2017
17/4561N	Kinsey House, BAGLEY LANE, Audlem, Crewe, CW3 0DR	Variation of condition 2 relating to Plot 2 only - Variation of Conditions 2, 3 and 4 on Approved Application 13/4895N - Approval of the substituted house plans and elevations and site plan	<b>No objection</b>	Decision Target Date 07/11/2017
17/4183N	Land Off, AUDLEM ROAD, AUDLEM	Variation of condition 1 on application 13/2224N	<b>Objection submitted</b>	Decision Target Date 16/10/2017



17/4150N	9, Daisy Bank Crescent, Audlem, CW3 0HD	Proposed two storey side and single storey rear extension.	No objection	Decision Target Date 06/10/2017
17/3897N	25 Heathfield Road, Audlem CW3 0HH	Proposed extension to utility room	No Objection	<b>Approved with Conditions</b>
17/3835N	Ivy Cottage, Woore Road, Audlem. CW3 0BP	Outline planning application for land adjacent Ivy Cottage for proposed residential development.	Objection submitted	<b>Refused</b>
17/0339N	Land north of Little Heath Barns, Audlem Road, Audlem.	Erection of retirement living housing (category II type accommodation), communal facilities, landscaping and car parking	Objection submitted	<b>Minded to Refuse - APPEAL due to non- determination</b>

#### **68.4 Responses to Planning Correspondence**

A letter had been received from Richard Taylor, Planning Officer CEC, in connection with application 17/0339. In this he was still erroneously referring to NHS England not having a completed strategic plan and until then local needs could not be finalised. (See 17.68.2 above) It was unanimously agreed to write to Mr Taylor refuting what he has stated, with copies to The Leader of CEC and our MP.

#### 17.69 FINANCIAL MATTERS

##### **69.1 Finance Report**

Mrs Dixon (the previous Clerk) had agreed to continue to act as RFO until a new Clerk was in post. There were no queries about the information provided.

##### **69.2 Authorisation of cheques**

**Resolved:** the following accounts were approved for payment

1705	K Dixon	Salaries	£ 573.61
1706	G Davies	Street Cleaning	£ 390.40
1707	K Dixon	office expenses	£ 6.16
1708	3 Counties Cleaning	public conveniences	£ 169.00
1709	Audlem Methodist Church	Room Hire	£ 5.00
1710	PHS Group	public conveniences	£ 169.42
1711	HMRC	Salaries	£ 59.80
1712	Royal British Legion	137 donation	£ 50.00

##### **69.3 Budget Preparation**

Cllr Seddon explained that Mrs Dixon would be sending the half-year figures for 2017/18 together with the figures for the previous year, so that the Finance Sub-Committee could draft the 2018/19 budget. It was agreed that the date for the Budget Meeting would be 27<sup>th</sup> November.

#### 17.70 PARISH COUNCIL MATTERS

##### **70.1 Councillor Vacancies**

Cllr Jones said that this was still ongoing.



## **70.2 Dog fouling and control Public Spaces Protection Order**

A number of questions were asked about this. *Note:* It has been confirmed since the meeting that the questionnaire has been completed by APC, although there was no opportunity to state who it was from apart from stating "Parish Councillor".

## **70.3 Clerk Vacancy**

Applications for a new Clerk had been received and interviews would be held soon. In the meantime, each Group needs to be aware of what is outstanding, so that issues are not missed.

### 17.71 CORRESPONDENCE

- (i) An invitation to the Cheshire Playing Fields AGM had been received. Cllr Consterdine agreed to see if he could attend.
- (ii) An email had been received from Audlem Traders' Association stating that parking is a problem in the village and suggesting that part of the playing field be used. Cllr Jones pointed out that this would be contrary to the transfer agreement with Fields in Trust and CEC which protects the open space in perpetuity. It was agreed to respond accordingly to the Traders' Association.
- (iii) Referring back to the Public Forum and the car park, it was agreed to write to CEC and ask for an on-site meeting to see if any additional spaces could be provided.

### 17.72 AREAS OF RESPONSIBILITY - To receive reports on actions required.

Cllr Siddorns noted that his name had been missed off the Community Group members.

<b><u>72.1</u></b>	<b><u>ASSETS</u></b> <i>Playing Field Complex</i> <i>Public Conveniences</i> <i>Fixed Asset Register</i>	<ul style="list-style-type: none"> <li>(i) Playing Field Complex Update – a meeting of the Asset Group had identified a number of issues. A further one would be held later this month.</li> <li>(ii) Public Conveniences Update – the painting had now been completed</li> <li>(iii) Benches – on the playing field will need to be refurbished by CEC prior to transfer.</li> <li>(iv) Longhill Moss – the tender for 2018 needs to go out. The Environment Group are dealing with this.</li> </ul>
<b><u>72.2</u></b>	<b><u>HIGHWAYS</u></b> <i>Traffic &amp; Parking</i> <i>Highways &amp; Transportation</i> <i>Street Lighting</i>	<ul style="list-style-type: none"> <li>(i) Pavements on A529 &amp; A525 – Cllr Siddorns agreed to contact Roy Cook from CEC who had dealt with this issue earlier in the year.</li> <li>(ii) SIDS – Cllr Siddorns agreed to look at further options and that the Highways Group would discuss them with Sgt Bennett.</li> </ul>
<b><u>72.3</u></b>	<b><u>COMMUNITY</u></b> <i>Health</i> <i>Law &amp; Order</i> <i>Youth &amp; Education</i> <i>Access &amp; Inclusion</i> <i>Public Hall</i> <i>Burial Board</i>	<ul style="list-style-type: none"> <li>(i) Police and Crime Commissioner - Cllr Siddorns had initiated a letter to The Police and Crime Commissioner identifying a number of concerns. A copy had been sent to ChALC, who have asked APC to put the concerns forward as a motion at the 2017 AGM.</li> </ul>



		(ii) Cluster Meeting - Cllr Siddorns stated that there would be a Cluster Meeting next week and to let him know if anything needed to be raised. He stated that he would be raising the issue of rural policing and burglaries and the apparent downgrading of some 999 calls.
<b>72.4</b>	<b><u>BUSINESS, TOURISM &amp; EMPLOYMENT</u></b> <i>Business &amp; Tourism</i> <i>CRT</i> <i>Use of Buttermarket</i>	(i) CRT & Canalside Refurbishments – Cllr Jones had attended the CRT Green Flag meeting and had circulated her notes of the meeting. Cllr Higham reported on the recent Open Day.
<b>72.5</b>	<b><u>COMMUNICATIONS</u></b>	(i) Community Engagement – this was deferred (ii) Newsletter - the closing date for contributions was 10 <sup>th</sup> October.
<b>72.6</b>	<b><u>ENVIRONMENT</u></b> <i>Wildlife &amp; Ecology</i> <i>Commons &amp; Greens</i> <i>Open Spaces</i> <i>Parish Paths</i> <i>ADAPT</i>	(i) ADAPT Cycleway along Canal – it was agreed that there could be mixed views on the use of cycles along the canal towpath. (ii) Cllr Seddon stated that Chris Knibbs of ADAPT had had an informal chat with him about the possibility of a cycleway from the Anwyl development into the village and discussions CK had had with CEC Highways. Cllr Seddon had stated that APC should be the overarching body on this and that our ADAPT representative should be involved. Cllr Higham said that he had not been approached, so he would take the matter up. (iii) Permissive Path from Green Lane to Canal – Cllr Higham volunteered to talk to the landowner and report back
<b>72.7</b>	<b><u>ChALC</u></b>	(i) Courses – Cllr Latham mentioned that there is a Finance and VAT Training Course in November.

### 17.73 COUNCILLORS' REPORTS ON ADDITIONAL MEETINGS ATTENDED

Cllr Latham reported that he had attended the Skills and Growth Company's seminar. He had asked them for a press release so that it could be reported on AOL.



17.74 ITEMS FOR CONSIDERATION AT THE NEXT MEETING

Communications Policy & Strategy Review

Finance Policy Review

Standing Orders

Compliance Committee

Speeding Outside 30mph zone

17.75 DATE OF NEXT MEETING

PARISH COUNCIL MEETING - MONDAY 6<sup>TH</sup> NOVEMBER 2017

**CHAIRMAN** \_\_\_\_\_

**Date** \_\_\_\_\_

UNCONFIRMED

