

AUDLEM PARISH COUNCIL

MINUTES OF MEETING

MONDAY 4TH SEPTEMBER 2017 AT 7.30PM

METHODIST MEETING ROOMS, SHROPSHIRE STREET, AUDLEM

PRESENT:

Cllr Jones (Chair) Cllr Siddorns Cllr Christie
Cllr Latham Cllr Down

Attending: K Dixon (Clerk), Mr J Tilling (AOL).

PUBLIC FORUM

No questions were raised.

17.50 APOLOGIES

Apologies were received and accepted from Cllrs Carlin, Consterdine, Higham, Parsons & Seddon due to family commitments.

17.51 DECLARATION OF INTERESTS – none received.

17.52 CONFIRMATION OF MINUTES

The minutes of the meeting held on 10th July 2017 were approved and signed as a correct record.

17.53 MATTERS ARISING

(i) Emberton Place – Repairs have been completed to good effect with one small exception.

(ii) Defibrillators – The Clerk explained that the model recommended costs £1465 for the defibrillator and a further £445 for the cabinet (which is heated) an electrician is being sought to fit the equipment. The expenditure was agreed. It was proposed to ask the First Responders to test the device once it is fitted.

(iii) Phone Mast – Cllr Jones explained that the Vodafone community booster initiative was phased out some time ago and the equipment cannot be purchased.

(iv) Street Cleaning outside 30mph zone – As Cllr Thompson has resigned the meeting with CEC was postponed. Cllr Siddorns agreed to meet with the CEC Highways rep and this will be arranged by the Clerk.

(v) Outdoor Gym Grant – No update.

(vi) Noticeboards – After some discussion, Cllr Jones asked Councillors to consider possible new sites and submit suggestions within the next 2 weeks.

17.54 HOUSING (Planning/Heritage & Conservation)

54.1 Local Plan & ANP – Site Allocations The CELP and 5year Housing Land Supply were confirmed on 27th July. Indicative housing figures have now been released by CEC on its website. The net figure since 2010 for built and approved applications since 2010 in Audlem ward at 31 March 2017 was 209. Cllr Jones reported that there is to be a meeting with Tom Evans and Jeremy Owens on 21st September about site allocations.

54.2 Planning Applications New applications were considered and responses and outcomes of the other listed below were noted.

(iii) 17/4183N	Land Off, AUDLEM ROAD, AUDLEM	Variation of condition 1 on application 13/2224N	Objection	Decision Target Date 16/10/2017
(i) 17/4150N	9, Daisy Bank Crescent, Audlem, CW3 0HD	Proposed two storey side and single storey rear extension.	No objection	Decision Target Date 06/10/2017
(ii) 17/3835N	Ivy Cottage, Woore Road, Audlem. CW3 0BP	Outline planning application for land adjacent Ivy Cottage for proposed residential development.	Objection submitted	Decision Target Date 20/09/2017



17/3259N	10, WHITCHURCH ROAD, AUDLEM, CW3 0EE	Erection of a dwelling previously approved	No objection with conditions	Approved with Conditions
17/3157N	22, HEATHFIELD ROAD, AUDLEM, CW3 0HH	Variation of condition 1 on approval 17/1643N - Application for approval of reserved matters on approval 14/3976N - Outline application for erection of up to 26 dwellings, access and open space.	No objection	Approved with Conditions
17/3016N	Over the Water, Daisy Bank Crescent, Audlem, Crewe, Cheshire, CW3 0HD	First floor extension and alterations	No Objection	REFUSED
17/2468N	Land Off, AUDLEM ROAD, AUDLEM	VARIATION OF THE APPROVED PLANNING LAYOUT FROM AH066/01 REV 25 TO AH066/01 REV 29 on existing permission 16/1131N; approval of reserved matters APPEARANCE, LANDSCAPING, LAYOUT AND SCALE OF OUTLINE PERMISSION FOR UP TO 120 DWELLINGS (OUTLINE REF: 13/2224N)	Objection to any non-compliance with ANP & CEC guidelines	Approved with Conditions 24/8/17
17/0339N	Land north of Little Heath Barns, Audlem Road, Audlem.	Erection of retirement living housing (category II type accommodation), communal facilities, landscaping and car parking	Objection, document to be submitted	Minded to Refuse - APPEAL due to non-determination
16/4198N	The Mount, MILL LANE, AUDLEM, CW3 0AY	Erection of single story timber garage and carport. Demolish existing garage and landscape to garden	No Objection	Approved with Conditions 10/7/17

(i) No Objection was raised

(ii) The new application for Ivy Cottage was discussed. Concern was raised that access was not covered in the outline application. The Parish Council has already lodged an objection to the application and additionally written asking for the application to be called in due to being contrary to the CELP and ANP.

Added Note: When Cllr Bailey joined the meeting later, she explained that any application that is contrary to the CELP, now that it is confirmed, and recommended for Approval will automatically be sent to committee.

(iii) The application includes the removal of the ghost island/ right hand turn at the Little Heath site. It was agreed that this should be objected to as there is a no justification given and it was a condition imposed by the Planning Inspector. The Clerk will make an urgent request for more information to be provided asap.

54.3 McCarthy & Stone Application

This application has been sent to appeal on the grounds of non-determination. The Southern Planning Committee (SPC) considered the application and were 'minded to refuse'. However the section 106 application for health provisions was not supported. A letter was sent to the CEO and Chair of NHS England complaining about the lack of a coherent policy for getting S106 funding for healthcare. This has not been responded to; Councillors agreed to write to Antoinette Sandbach MP asking her to raise the matter with the Minister for Health.

The Parish Council had also written to CEC about insufficient information provided to the SPC to support the S106 application and the exterior design of the proposed apartments. No responses had been received and Cllr Bailey was to remind the recipients that this was outstanding.

17.55 FINANCIAL MATTERS

55.1 Finance Report

The summary has been amended to include budgeted income. The Clerk will carry out a review of utilities and ensure that the half year audit has been completed before she leaves the post.



It was agreed to send a letter of appreciation to Kevin Mellor for generously donating his audit fee to Audlem First Responders.

55.2 Authorisation of cheques

Resolved: the following accounts were approved for payment

1695	K Dixon	Salaries	£ 573.61
1696	G Davies	Street Cleaning	£ 390.40
1697	K Dixon	office expenses	£ 36.99
1698	3 Counties Cleaning	public conveniences	£ 175.50
1699	Audlem Methodist Church	Room Hire	£ 45.00
1700	Delmar Press	Newsletter	£ 294.00
1701	Playsafety Ltd	PFC inspections	£ 385.80
1702	K Dixon	cleaning supplies	£ 56.94
1703	audlem public hall	room hire	£ 145.00
1704	D Siddorns	Councillor Expenses	£ 67.95

55.3 Retrospective Authorisation of Payments made

Resolved: the following accounts were approved for payment retrospectively

1689	K Dixon	Salaries	£ 573.61
1690	G Davies	Street Cleaning	£ 390.40
1691	3 Counties Cleaning	Public Conveniences	£ 175.50
1692	Shires Pay Services Ltd	payroll services	£ 41.50
1693	Audlem First Responders	Internal Audit Fee	£ 110.00
1694	PHS Group	Public Conveniences	£ 141.34

55.4 Authorisation for Scheduled Payment for Payroll Services

Resolved: payroll services be paid monthly by standing order.

17.56 SPEED INDICATOR DISPLAYS

Cllr Siddorns recounted the demonstration of a SID kindly carried out by Cllr Colin Todd of Willaston Parish Council, details of which had been circulated. The data collected showed that in the hour monitored over 80% of traffic travelling on Stafford Street in both directions were exceeding the 30mph speed limit. He raised concerns about ensuring that data collected can be acted upon by the Police. Following discussions on Policing and the security and mobility of equipment it was agreed that the Highways Group and Finance Sub Committee (FSC) would liaise with Sgt Ian Bennett regarding ongoing concerns. They would then make a proposal on which type of unit to purchase at the next meeting.

17.57 POST OFFICE & ROYAL MAIL

Cllr Jones reported that a local shopkeeper had applied to run a full time Post Office in the village but had just been rejected without any reasons given and disallowed from re-applying for 6 months. Denise Nutbrown, the local Network Manager for The Post Office, has committed to investigate and try to resolve the issue as a matter of urgency. It was agreed the Parish Council would ask Cllr Rachel Bailey and Antoinette Sandbach MP to raise this with The Post Office Ltd at the highest level. **CEC Cllr Rachel Bailey joined the meeting at this point** and was happy to support the Parish Council's request.

The Parish Council's letter to Royal Mail Group concerning the change in collection times in the village had been acknowledged but a full response is yet to be received.

17.58 PARISH COUNCIL MATTERS

58.1 Councillor Vacancies

Cllr Jones announced that Kirstin Dixon, Parish Clerk was resigning to attend University full-time. She thanked the Clerk for her hard work, enthusiasm and contribution to the Council's work during a



very challenging period. The position has already been advertised on Audlem Online and will be on the ChALC Bulletin on Thursday

Cllr Jones confirmed that unfortunately Cllr. John Thompson had resigned in August due to increasing work commitments. It was agreed to ask Cllrs Carlin and Parsons, as members of the Communications Group, to look at how to best advertise the vacancies.

58.2 Roles & Responsibilities

It was agreed that the groups be maintained until new Councillors have been recruited. With the imminent departure of the Clerk, Cllr Jones proposed that she and the Clerk collate any outstanding issues and then they will be given to the appropriate groups so that they can ensure that everything is properly taken up by the new Clerk.

58.3 Standing Orders

The proposed new Standing Orders were discussed. Cllr Jones asked that Councillors review them and make suggestions within 2 weeks so that a final draft can be approved at the next meeting.

58.4 Compliance Committee – It was explained that the Council needed to set up a Compliance Committee. This will be progressed over the next few months.

58.5 Letterheading

The Clerk showed the Councillors a hand painted image of the Buttermarket by Ronnie Cruwys of “Drawing the street” whose drawings of Audlem are sold in Williams Newsagents. It was agreed that the Letterheading would be maintained as it is for the time being, particularly with the imminent change in contact details.

17.59 CORRESPONDENCE

(i) Email from D Butters, sent principally to Cllr Bailey, about the poor condition of Vicarage Lane.

Cllr Bailey confirmed that she is ensuring that a CEC Highways officer attends as a matter of urgency.

(ii) The PCC had written to ask Parish Councils to participate in a survey; it was agreed that Cllr Siddorns should participate on the Parish Council’s behalf.

(iii) Canal & River Trust’s Autumn Forum is on 2nd November in Nantwich.

17.60 AREAS OF RESPONSIBILITY - To receive reports on actions required.

<p>60.1</p>	<p>ASSETS <i>Playing Field Complex</i> <i>Public Conveniences</i> <i>Fixed Asset Register</i></p>	<p>(i) Playing Field Complex progress – The legal process is ongoing.</p> <p>(ii) Grounds Maintenance Contract – Resolved: To award the contract for an initial 12 months to Tony Seabridge commencing on completion of the lease.</p> <p>(iii) PFC Management Framework/Reports – It was agreed that the group will meet to do a walk round of the site for risk management purposes in week commencing 18 September. The Clerk has agreed to do the weekly checks (on lease completion) after leaving her post until another party has received appropriate training.</p> <p>(iv) Tennis Club – The Tennis Club Committee have now agreed their public access provisioning and are putting explanatory signs in place.</p> <p>(v) Public Convenience repairs & refurbishment Resolved: Subject to approval of quotes by members of the FSC the Clerk may action repairs to the plumbing (gents). Resolved: The Clerk may appoint a decorator for the external woodwork.</p> <p>(vi) Benches – deferred</p>
<p>60.2</p>	<p>HIGHWAYS <i>Traffic & Parking</i> <i>Highways &</i></p>	<p>(i) Car Parking – the car park will be reinstated to a pre-approved plan on completion of APHax. Cllr Bailey</p>



	Transportation Street Lighting	commented further to issues raised about village parking with her, she is seeking advice.
60.3	COMMUNITY Health Law & Order Youth & Education Access & Inclusion Public Hall Burial Board	(i) The deployment of PCSOs was discussed and it was agreed that Cllr Siddons should draft a letter on behalf of the Parish Council to the PCC David Keane. The matter will also be raised with other Parish Councils through ChALC.
60.4	BUSINESS, TOURISM & EMPLOYMENT Business & Tourism CRT Use of Buttermarket	(i) Impedement to pedestrians was being caused by pavement signs and tables. The Clerk will write to shopkeepers to remind them of the necessity to allow free passage, especially for those with wheelchairs or buggies.
60.5	COMMUNICATIONS	(i) Community Engagement - deferred
60.6	ENVIRONMENT Wildlife & Ecology Commons & Greens Open Spaces Parish Paths	
60.7	ChALC	(i) Conference – details were noted.

17.61 COUNCILLORS' REPORTS ON ADDITIONAL MEETINGS ATTENDED - none

17.62 ITEMS FOR CONSIDERATION AT THE NEXT MEETING

Communications Policy & Strategy Review

Finance Policy Review

CRT & Canalside Refurbishments

Speeding Outside 30mph zone

Standing Orders

Compliance Committee

Community Engagement

Benches

Councillor Vacancies

SIDs

17.63 DATE OF NEXT MEETING

PARISH COUNCIL MEETING - MONDAY 2ND OCTOBER 2017

CHAIRMAN _____

Date _____

