

**AUDLEM PARISH COUNCIL**  
**MINUTES OF MEETING**  
**MONDAY 6<sup>TH</sup> NOVEMBER 2017 AT 7.30PM**  
**METHODIST MEETING ROOMS, SHROPSHIRE STREET, AUDLEM**

**PRESENT:**

Cllr Jones (Chair)      Cllr Seddon      Cllr Siddorns      Cllr Christie      Cllr Down  
Cllr Consterdine      Cllr Carlin      Cllr Higham

**Attending:** Mr A Royle (Cheshire Fire & Rescue Service), Mr A Jones (AOL), Mrs M Haines, Mr M Hill, Mr R Hall, Mrs L Matthews, Mr D Winskill, Cllr Rachel Bailey

A presentation was made to Mike Hill, who had spent 30 years as a Parish Councillor and had been both Chairman and Vice Chairman. Cllr Jones stated that the residents of Audlem owe a debt of gratitude to Mike who had given his time up freely over such a long period. During this time he had been involved with, amongst other things, two Parish Plans, the transfer of the public conveniences to the Parish Council, keeping the Lord Combermere open and the de-priming of the A525. Instead of a retirement gift, he had asked for a monetary contribution to ADAS to celebrate the work of the late Mike Haines. Parish Councillors had agreed and also contributed the same amount, making the overall donation £100. Mr Hill thanked the Parish Council for cooperating with his wishes and Mrs Haines thanked the Parish Council for its generosity.

Andy Royle gave a presentation on behalf of Cheshire Fire and Rescue Service (CFRS). In it he confirmed that the rumour that Audlem Fire Station was in danger of closure was wrong. CFRS has no intention of closing Audlem Fire Station in either the short or medium term. He gave an outline of CFRS's future strategy and explained that the plans for 2018/19 are now out to consultation. He then answered questions from Parish Councillors on dates of the roadshows, the location of the call centre, aerial appliances and the pilot project on responding to cardiac arrests.

PUBLIC FORUM

Mr Hall gave an update on the progress of the Public Hall Annexe. The hand-over of the keys by the contractor would now be on 7<sup>th</sup> November. There had been a couple of problems that would have to be resolved, one immediately and the other over the next few months. The grand opening by Sarah Callander-Beckett (High Sheriff of Cheshire) on will still be on November 18<sup>th</sup>. Cllr Consterdine asked for the sign to the canal wharf to be reinstated.

17.76 APOLOGIES

Apologies were received and accepted from Cllr Latham due to family commitments and Sandie McBennett, Clerk.

17.77 DECLARATION OF INTERESTS – None received

17.78 CONFIRMATION OF MINUTES

The minutes of the meeting held on 4<sup>th</sup> September 2017 were approved and signed as a correct record of proceedings, subject to the addition of Cllr Higham on the list of attendees.

17.79 MATTERS ARISING

- (i) Defibrillators – an update will be given next month.
- (ii) Notice boards – the possibility of moving the notice board to the area in between the Fire Station and the Coop is being explored.



(iii) Royal Mail – still awaiting a response from Michael Hogg re post collection changes and future location of post boxes.

(iv) Village Centre Pavements & Signage – Simon Davies (CEC Highways) has been to see the traders concerned.

(v) Request to meet CEC re car park marking – Lorraine Rushton, Parking Services Manager, CEC has declined. Cllrs were unhappy with the tone of the response. Ward Cllr Bailey pointed out that there is no budget for car park marking, but suggested that the Parish Council could draw up a 'local solution' and submit it to either her or CEC.

## 17.80 HOUSING (Planning/Heritage & Conservation)

### **80.1 Local Plan & ANP – Site Allocations & CIL**

Cllr Jones stated that nothing had happened since the last meeting. Hopefully there should be another meeting with CEC before Christmas.

### **80.2 s106 Healthcare Contributions**

The consultation period ended today. The comments submitted in the preliminary consultation had been resubmitted. Cllr Seddon stated that the proposed charge in the settlement area is still £0 per sq metre, but that the proposed charge for the rest of the Parish had reduced from £117 to £71 per sq metre.

### **80.3 Local Government Ombudsman**

Cllr Jones reported that it appeared that only individuals can utilise the LGO, not groups.

### **80.4 Responses to correspondence**

(i) No response from Richard Taylor re 17/0339N and S106 monies. The Clerk was asked to follow up.

(ii) No response from Sean Hannaby re 17/0339N and S106 monies. The Clerk was asked to follow up.

(iii) Acknowledgement received from Leader of CEC on recent errors apparently made by Planning Officers re 17/0339N and S106 monies.

### **80.4 Planning Applications**

To consider and resolve upon a response to new applications and to note decisions made and updates where appropriate (shown in bold).

<b>17/5558N</b>	30 Green Lane, Audlem CW3 0ES	Reserved matters for approved Outline application 15/0780N relating to appearance, layout and scale of proposed building	<b>Concerns submitted - overlooking adjacent properties and size of the remaining turning circle at the top of the drive</b>	Decision Target Date 29/12/2017
<b>17/5575N</b>	1 Hillary Drive, Audlem CW3 0HJ	Proposed single storey side and rear extension to provide additional living space	<b>No objection</b>	Decision Target Date 28/12/2017
<b>17/5381N</b>	Land off Audlem Road, Audlem	Discharge of Condition 1	<b>Objection re non- compliance with condition re hedgerow</b>	Decision Target Date 15/12/2017
<b>17/5308N</b>	Over the Water, Daisy Bank Crescent, Audlem, CW3 0HD	Convert existing bungalow to two storey dwelling	<b>No objection</b>	Decision Target Date 14/12/2017
<b>17/5194T</b>	1, Matthews Way, Audlem, CW3 0LT	Works to TPO trees	<b>No objection</b>	Decision Target Date 06/12/2017

17/4877D	Green Lane House, Green Lane, Audlem, Crewe, Cheshire, CW3 0ES	Discharge of Condition 4 on approved application 16/6170N (bricks, tiles, sllates, fencing,)	-	<b>Approved with Conditions 17/10/2017</b>
17/5029T	The Lymes, Woore Road, Audlem, CW3 0BP	Works to TPO trees	No objection	Decision Target Date 27/11/2017
17/5028T	The Lymes, Woore Road, Audlem, CW3 0BP	Works to trees in Conservation Area	No objection	Decision Target Date 12/11/2017
17/4775N	St James Court, Churchfields, Audlem, CW3 0AN	Take down existing brick built garden retaining wall with length of approximately 20 metres and height of 1.7 metres. Replace foundations and rebuild.	No objection	Decision Target Date 18/11/2017
17/4793N	KYNSAL VILLA, PADDOCK LANE, AUDLEM, CW3 0DP	Proposed conversion of former farm building to form one dwelling	Concerns submitted - lack of compliance with NP	Decision Target Date 15/11/2017
17/4602N	4, Crown Mews, CHESHIRE STREET, AUDLEM, CW3 0ND	Release from legal obligation allowing for staircasing to 100%	Objection submitted	Decision Target Date 2/11/2017
17/4561N	Kinsey House, BAGLEY LANE, Audlem, Crewe, CW3 0DR	Variation of condition 2 relating to Plot 2 only - Variation of Conditions 2, 3 and 4 on Approved Application 13/4895N - Approval of the substituted house plans and elevations and site plan	No objection	<b>Approved with Conditions 12/10/2017</b>
17/4183N	Land Off, AUDLEM ROAD, AUDLEM	Variation of condition 1 on application 13/2224N	Objection submitted	<b>Refused</b>
17/4150N	9, Daisy Bank Crescent, Audlem, CW3 0HD	Proposed two storey side and single storey rear extension.	No objection	Decision Target Date 06/10/2017
17/3723T	8 Witton Close, Audlem CW3 0HZ	Works to TPO trees	-	<b>Consent with Conditions</b>

## 17.81 FINANCIAL MATTERS

### **81.1 Finance Report**

There were no queries about the information provided.

### **81.2 Budget Preparation**

Cllr Seddon explained that he and Cllr Siddorns had commenced work on the 2018/19 budget and would be meeting with the Clerk to prepare the proposed budget for the Finance meeting on 27<sup>th</sup> November 2017.



**81.3 Authorisation of cheques****Resolved:** the following accounts were approved for payment

1714	CHALC	Good Councillor Guides	£26.25
1715	G Seddon	Travel exps ChALC AGM	£16.20
1716	Audlem Methodist Church	Room hire	£65.00
1717	BDO LLP	Review of Annual Return 2016/17	£276.00
1718	H. Jones	Hazard tape; stamps	£6.90
1719	K Dixon	Salary arrears, holiday pay & acting RFO pay (October)	£665.46
1720	G. Davies	Salary	£390.40
1721	Audlem & District Amenities Society	Mike Hill retirement/Mike Haines (Chairman's allowance)	£100.00
1722	HMRC	Re salaries	£232.18
1723	Three Counties Cleaning	Public conveniences	£175.00
1724	Delmar Press	Around Audlem Newsletter	£287.00

**81.4 Scheduled Payments**

There were none

**81.5 Receipts**

It was noted that the second half of the precept (£19140) had been received.

**17.82 PLAYING FIELD COMPLEX**

Cllr Jones had circulated the notes of the Asset Group's last two meetings. At the last meeting, during a walkabout, the boundary of the land to be transferred had been confirmed as the wall of the Shroppie Fly car park. Some work had been identified which had been passed to Charlie Griffies at ANSA. Cllr Seddon stated that a bench had been vandalized, but ANSA had repaired the damage. Cllr Higham stated that C&RT had agreed that the steps of the footpath were their responsibility. Further delay in the transfer had been caused by personnel changes at Fields in Trust.

**17.83 POST OFFICE**

Cllr Jones reported that the new Post Office would open at Llovely on 4<sup>th</sup> December 2017. She praised Megan Sheer for working hard to achieve success. She also thanked Denise Nutbrown and Richard Hall of Post Office Ltd for persevering with the application after the initial refusal. Also Antoinette Sandbach MP had been involved.

**17.84 PARISH COUNCIL MATTERS****84.1 Appointment of Clerk**

Cllr Jones confirmed that Sandie McBennett had been appointed Clerk to the Council with effect from 1<sup>st</sup> November. Unfortunately, she could not attend tonight due to a previous commitment.

**84.2 Councillor Vacancies**

Two applications had been received, these would be dealt with in Part 2 of the agenda. Cllr Parsons had resigned, due to entering the London Marathon and having to concentrate on training and fund raising.

### **84.3 Proposed Meeting Dates 2018**

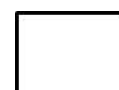
The suggested dates were agreed, subject to changing the date in June to spread meetings more evenly

#### **17.85 CORRESPONDENCE**

- (i) The Community Group will review the consultation document on the revised education travel policies and make draft a response. The consultation ends on 6 December
- (ii) Cllr Jones referred to the letter from Mr Plume in connection with the yellow lines in School Lane. Investigation had revealed that a letter from CEC re consultation had been received the day after the July agenda had been drawn up and it had not been discussed at the meeting. However, the Highways Group had agreed that this was a matter between the residents and CEC and that no comment should be made
- (iii) The hedges had been cut and the pathway cleared in Green Lane. The resident who had raised the issue had thanked the Parish Council.
- (iv) The Clerk will reply to the query re air quality and resend the January figures.
- (v) Antoinette Sandbach MP had sent a copy of her letter to NHS England re S106 monies.
- (vi) It was agreed that the Parish Council will not reply to the Active Lives survey. Councillors could respond individually.
- (vii) Complaints had been raised by residents of Church View re the naming of the Markden Homes site off Heathfield Road as "Church View". Cllr Seddon reported that he had spoken to both the Site Manager and Director. He had been told that they are now renaming it Village View and that they are reinforcing the location of the site to delivery companies. Discussion took place about the naming of the new road. Cllr Jones stated that a letter from CEC re consultation about the name of the road had not been received and that the date for comments had passed. Cllrs felt that the suggested name of Village View Close was not suitable. Cllr Jones agreed to go back to CEC to suggest that "Old Mill Close" or "Old Mill Avenue" would be an appropriate name to reflect that there used to be a mill nearby.
- (viii) Information had been received about a drop in event for children under two. This had been publicised on Audlem OnLine.
- (ix) An email had been received in connection with the street light at the Woore Road/School Lane junction was not illuminated. Cllr Consterdine stated that this was already being dealt with. Cllr Carlin reported that the light on Stafford St opposite St James' Close appeared to have been damaged by a vehicle. She will provide the light number to Cllr Consterdine.
- (x) Zurich Insurance had sent details of Advice Seminars to be held next year. The Clerk had asked to attend and this was agreed by Councillors.

#### **17.86 AREAS OF RESPONSIBILITY - To receive reports on actions required.**

<b>86.1</b>	<b>ASSETS</b> <i>Playing Field Complex</i> <i>Public Conveniences</i> <i>Fixed Asset Register</i>	<ul style="list-style-type: none"><li>(i) Playing Field Complex Update – this was dealt with earlier in the meeting (see 17.82).</li><li>(ii) Public Conveniences Update – the baby changing facility in the ladies' toilet had been vandalised. A replacement was being sought.</li><li>(iii) Benches – one on the playing field had been repaired ( see 17.82).</li></ul>
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		(iv) Longhill Moss – the tenant had agreed to a five-year lease on the same terms, with a rolling one-year extension. The Clerk will be asked to write to the tenant accordingly.
<b>86.2</b>	<b>HIGHWAYS</b> <i>Traffic &amp; Parking</i> <i>Highways &amp;</i> <i>Transportation</i> <i>Street Lighting</i>	<p>(i) Cllr Seddon reported on a meeting with Roy Cook from CEC. This had been very successful and a number of issues had been identified both in the village centre and the rural areas, some of which were already being dealt with</p> <p>(ii) Cllr Consterdine reported that a meeting of the Highways Group with ADAPT re the suggested 20mph zone was due soon.</p> <p>(iii) Cllr Consterdine gave an update on street lighting faults.</p> <p>(iv) SIDS – Cllr Siddorns stated that this was still ongoing. It was also agreed that he could discuss increased PCSO attendance when the main roads are closed and speed check requirements with Sgt Bennett.</p> <p>(v) Bus consultation – overview of consultation responses: Cllr Higham reported that he had been able to have a brief look at the CEC website before it “went down”. The Market Drayton and Hanley services would be discontinued and the Whitchurch service would be reduced, although he didn’t have any details. Ward Cllr Bailey stated that these were recommendations and would not be operational until April 2018. She also stated that the Little Bus will hopefully be used more in rural areas.</p> <p>(vi) Cllr Siddorns reported a sunken carriageway on Cheshire St near Daisy Bank Crescent. As the condition of the road was serious, Cllr Seddon undertook to contact CEC on behalf of the Clerk.</p> <p>(vii) An email had been received from Mrs Carolyn MacGowan to advise that the review of speeding traffic on Longhill Lane by Simon Barker of CEC was still ongoing. Cllr Siddorns reminded everyone that this problem was experienced on a lot of the rural roads in the parish.</p>
<b>86.3</b>	<b>COMMUNITY</b> <i>Health</i> <i>Law &amp; Order</i>	(i) Police and Crime Commissioner - Cllr Seddon reported that the motion put to the ChALC AGM to write to the PCC echoing our

	<p><b>Youth &amp; Education</b>  <b>Access &amp; Inclusion</b>  <b>Public Hall</b>  <b>Burial Board</b></p>	<p>concerns was approved. Cllr Siddorns will attend the PCC's Parish meeting on 5 December in Crewe. He will raise the issue of non-response to 999 calls at this and the Cluster meeting.</p> <p>(ii) Cluster Meeting - Cllr Siddorns stated that there would be a Cluster Meeting next week and to let him know if anything needed to be raised.</p> <p>(iii) Cllr Jones reported that the Public Space Protection Order on dog fouling was now in place.</p> <p>(iv) Cllr Higham stated that the methodology for providing financial support to carers has changed. This means that there are now no funds available to ADCA. This leaves 52 people with a need, but no certainty of any funds. ADCA have a meeting with CEC this week, but their previous contact has now left CEC. Ward Cllr Bailey agreed to look into the issue and mentioned the Connected Communities Policy.</p>
<b>86.4</b>	<p><b><u>BUSINESS, TOURISM &amp; EMPLOYMENT</u></b>  <b>Business &amp; Tourism</b>  <b>CRT</b>  <b>Use of Buttermarket</b></p>	<p>Nothing to report</p>
<b>86.5</b>	<p><b><u>COMMUNICATIONS</u></b></p>	<p>(i) The Newsletter is ready for distribution. Cllr Jones thanked Jennifer Cope, the editor. A meeting will be set up between Jennifer Cope, Cllr Carlin and Cllr Seddon and the Clerk in the near future.</p>
<b>86.6</b>	<p><b><u>ENVIRONMENT</u></b>  <b>Wildlife &amp; Ecology</b>  <b>Commons &amp; Greens</b>  <b>Open Spaces</b>  <b>Parish Paths</b>  <b>ADAPT</b></p>	<p>(i) ADAPT Cycleway along Canal – it was agreed that there could be mixed views on the use of cycles along the canal towpath. Cllr Higham reported that a cycle path from the end of Coole Lane past Nantwich Lake was needed before any progress could be made.</p> <p>(ii) The Permissive Path from Green Lane to Canal belongs to Mr &amp; Mrs Bailey of Lightwood Green Farm. The Clerk will write to them to ascertain that the path will remain as a permissive path.</p>



<u>72</u>	<u>ChALC</u>	(i) Cllr Seddon reported that the AGM had been well attended and that our motion had been approved (see 86.3 (i) above)
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17.87 COUNCILLORS' REPORTS ON ADDITIONAL MEETINGS ATTENDED

Cllr Consterdine reported that the Cheshire Playing Fields AGM had been poorly attended, but the transfer of the playing field complex and Fields in Trust was known about.

17.88 ITEMS FOR CONSIDERATION AT THE NEXT MEETING

Speeding Outside 30mph zone

Longhill Lane safety

17.89 DATE OF NEXT MEETINGS

Finance Meeting – Monday 27<sup>th</sup> November 2017 at the Public Hall

Parish Council Meeting - Monday 3<sup>rd</sup> December 2017 in the Methodist Rooms.

**At this point the Council asked that the press and public be excluded from the meeting during consideration of an item pursuant to Section 100(A)4 of the Local Government Act 1972 on the grounds that it involved the likely disclosure of exempt information as defined in paragraphs 1 and 2 of Part 1 of Schedule 12A of the Local Government Act 1972 and public interest would not be served in publishing the information.**

17.90 The applications to join the Parish Council from Mr Tim Lawton and Mrs Suzie Warren were discussed and it was voted unanimously that both be co-opted onto the Parish Council.

CHAIRMAN \_\_\_\_\_

Date \_\_\_\_\_