

**AUDLEM PARISH COUNCIL**  
**MINUTES OF MEETING**  
**MONDAY 13<sup>TH</sup> APRIL 2015 AT 7.30PM**  
**METHODIST MEETING ROOMS, SHROPSHIRE STREET, AUDLEM**

**PRESENT:**

Cllr Johnson	Cllr Jones (Chair)	Cllr G Seddon	Cllr Furber
Cllr Siddorns	Cllr P Seddon	Cllr Higham	Cllr Christie

**In Attendance:** K Dixon (Clerk)**Present:** CEC Cllr Rachel Bailey, Mr B Cartwright (AOL), Mrs A Tilling, Mr J Tilling, Mrs L Smith, Mr S Gleave.PUBLIC FORUM

Mrs Ann Tilling spoke to commend the Audlem In Bloom Committee for all their hard work to make the village so attractive.

14.159 APOLOGIES Apologies were received from Cllr Down, Cllr Hill and Cllr Langston due to family commitments.

14.160 DECLARATION OF INTERESTS – None.

14.161 CONFIRMATION OF MINUTES

The minutes of the meeting held on 2<sup>nd</sup> March 2015 were amended to reflect Cllr Higham was present and then accepted as a true record.

14.162 MATTERS ARISING

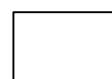
(i) The faulty grid on Shropshire Street (14.152i) has been now repaired by United Utilities, much to the relief of the local residents who are no longer disturbed by it at night. Cllr Higham reported that United Utilities had also repaired 2 other grids at the western end of the village on the same day and had been seen again in the village since then carrying out further works.

(ii) It was reported that the application to have s106 conditions removed from the planned development at Heathfield Road could not be called in for consideration by the Planning Committee as CEC Cllr Rachel Bailey had requested as an appeal over a similar case had been lost and CEC had had to pay costs. The documentation produced by NHS England is not considered robust enough to guarantee that funding would be directed to the locality of any development asked to contribute towards expansion of health facilities under a s106 agreement.

(iii) The deadline for nomination papers for the Parish Council election was 9<sup>th</sup> April and as only 12 candidates had been nominated the election is uncontested. Since the announcement, Mr Peter Oxley, one of the 12 candidates, has written to Cllr Jones and the Clerk withdrawing himself from the prospective council due to lack of time to commit to the role. Cllr Jones suggested that the Clerk write to Mr Oxley expressing the current council's regret that he has taken this decision.

14.163 PLANNING & DEVELOPMENT**163.1 Neighbourhood Plan**

Cllr G Seddon reported that the Steering Committee has been busy with the onerous task of putting together the Policy document, which is now almost complete. The target date for the start of the Pre-Submission consultation is 27<sup>th</sup> April and the Plan is the focus of the Annual Village Meeting on 29<sup>th</sup> April. The Pre-Submission Neighbourhood Plan has to be sent to 500+ organisations as part of



the consultation process. Much of the remaining work is on the Basic Conditions Statement which demonstrates compliance with Cheshire East Council's Local Plan, UK and EU legislation. Cllr Siddorns asked about the housing supply numbers, how this relates to the number of houses already given planning permission and who is responsible for medical provision for the new residents, Cllr Jones responded that the statement about the housing supply within the NP had been revised to given greater clarity and did include the new developments. It is believed that NHS England is the body responsible for ensuring that sufficient medical facilities are available for a community. After discussion about medical facilities funding, it was agreed that Cllr Jones should assure the Patient Participation Group decide to communicate with NHS England on the matter, they could ask the Parish Council for support. Cllr Jones asked for confirmation from the Parish Council that it is happy for the Neighbourhood Plan to proceed to the Pre-Submission phase and this was given unanimously. Cllr Jones also asked that Councillors examine the lists of Green & Open Spaces and Community Assets that were currently being compiled and said that feedback would be most welcome.

### **163.2 Community Infrastructure Levy**

Cllr Jones spoke about this new method to ensure developer fund local infrastructure to mitigate against the impact of their developments. If there is a Neighbourhood Plan in place, 25% of the levy is directed to the Parish Council for appropriate usage within the locality.

### **163.3 Community Land Trusts**

Cllr Jones asked the Parish Council for permission to investigate CLTs over the next few months; this was agreed

### **163.4 Planning Applications**

The following Planning Applications were reviewed and resolved upon:

**(i) 15/1224N** Link Extension at 11, Whitchurch Road, Audlem, Cheshire, CW3 0EE

Though no objection was raised, it was unanimously agreed that the following comment should be made: The proposed plans over-dominate the adjoining property. The proposed extension will significantly reduce light at the rear of the adjoining property.

**(ii) 15/1223N and 15/1429N** Alterations and extension at Kinsey Heath Farm, Bagley Lane, Audlem, Cheshire CW3 0DR

The Council considered the first application, which related to the installation of an extended driveway and the inclusion of a paddock into the garden of the property, and unanimously objected to the proposal due to its negative impact on the open countryside as well as it increasing the possibility of development outside the settlement boundary in a rural area. The Council then considered the second application, which was for a new detached 2 storey garage and also a kitchen extension, and unanimously agreed that, whilst the extension to the house was acceptable, the proposed garage was of a disproportionate height and size for the property.

**(iii) 15/1166N** Variation of Condition for the Development on the Land to the Rear of 25 Stafford Street, Audlem, CW3 0AR

The councillors discussed the application but there was too little information to make a decision upon and the councillors were asked to consider the matter further after the meeting.

**(iv) 15/1548N** Erection of a detached house on the Land Adjacent to Little Villa, Paddock Lane, Audlem.

The Council considered the above application, which needed to be responded about before the May meeting of the Parish Council, and unanimously objected to it due to the proposed development's negative impact on the open countryside. Additionally, councillors agreed that they do not wish to encourage further ribbon development outside the settlement boundary in a rural area which is against the policies within Audlem's emerging Neighbourhood Plan.

## **14.164 FINANCIAL MATTERS**

### **164.1 Finance Report**

The figures were considered and the Clerk explained that the Community Expenditure overspend



would be reversed to an underspend once the accounts were finalised to reflect the agreed contributions for New Year Fireworks received from ASET and ADAS. The overspend on the Public Conveniences included the backdated payment for electricity (from 2011 to present) and, considering the substantial nature of the payment, the overspend was not large. The Clerk will be completing the annual accounts over the next month.

#### **164.2 Authorisation of cheques**

1079	K Dixon	Salaries	£365.11
1080	G Davies	Salaries	£293.89
1081	K Dixon	Office Expenses	£34.57
1082	Npower	Public Conveniences	£69.37
1083	Cheshire Community Action	Subscription	£50.00
1084	Audlem Angels	Public Conveniences	£108.00
1085	HMRC	Salaries	£397.48
1086	Audlem Methodist Church	Room Hire	£40.00
1087	Audlem Public Hall	NP Room Hire	£360.00
1088	I & R Marshall	Fencing at Longhill Moss	£2,505.00

***Resolved: the above accounts were approved for payment.***

#### **164.3 Authorisation of payments made in the last month**

1254	D Higham	NP Expenses	£93.50
1255	Community Development Foundation	NP Grant Repayment	£1,405.00
1256	The Information Commissioner	Registration Fee	£35.00

***Resolved: the above accounts were approved for payment retrospectively.***

#### **164.4 To note receipts received in the last month**

The following receipts were noted

ASET	Agreed Contribution to New Year Fireworks	£350.00
ADAS	Agreed Contribution to New Year Fireworks	£350.00
Community Development Foundation	Repayment of grant overpayment	£136.00

#### **164.5 GRANT APPLICATIONS**

##### **(i) Audlem Arts & Music Festival**

The application for £1250 was agreed.

##### **(ii) Audlem Carnival**

The application for £500 was agreed.

##### **(iii) Party in the Park (ASET)**

The application for £1000 was agreed.

##### **(iv) Audlem in Bloom**

The application for £1000 was agreed.

#### **14.165 CORRESPONDENCE**

(i) The Clerk reported that she had received a letter from The Pension Regulator with the staging date for implementation of a Pension Scheme for all employees and that she had registered contact information for herself as point of contact by the set deadline of 31<sup>st</sup> March 2015.

(ii) CVS (CE) have issued a credit note as their fees for payroll were based on 3 employees per month.

#### **14.166 PARISH COUNCIL MATTERS**

Cllr Jones thanked Cllr Furber and Cllr Langston, who are both stepping down from the Parish Council, for their superb contribution to the Parish Council, and particularly to Cllr Furber for his long



service of 25 years.

**166.1 Playing Field Complex Project**

The councillors reviewed and discussed the report that the Working Group had created. There were discussions about the balance of the report and the amount of outstanding information, including the valuation. CEC Cllr Rachel Bailey spoke about the importance of the Parish Council assuring Cheshire East Council that they are not against the devolution of these community assets particularly in light of the Portfolio Holder having tabled an agenda item to consider devolution before his retirement as a CEC Councillor in May. After several proposals, it was agreed that the Parish Council would write again to Cheshire East confirming its commitment to the concept of devolution and asking for the outstanding information to be supplied before the next Parish Council meeting so that the Parish Council could make an informed decision as soon as possible.

**166.2 Grants Policy**

Deferred.

**166.3 FOI and Health and Safety Policies**

Deferred.

**166.4 Subscription review**

It was agreed to take up the annual CPRE subscription at a cost of £36.

**166.5 Community Pride Awards 2015**

Cllr G Seddon confirmed that the Community Spirit Award had been entered this year.

**166.6 Annual Parish Meeting**

This was confirmed for Wednesday 29<sup>th</sup> April and will be widely advertised.

**166.7 Use of Buttermarket**

The request for use by local branch of NSPCC was considered but Mrs L Smith pointed out that the date would clash with the Music Festival on the Bank Holiday weekend. The Clerk will advise the group and request a revised date.

**166.8 Best Kept Village Plaques**

Audlem Cycles, the new tenant of the premises on which the plaques are displayed, has asked that they be removed. There has been communication with St James' PCC about the plaques being relocated on to the Church Wall. The PCC do not object but it will have to be referred to the Diocese. Concern was raised by Councillors about some of the signage on the Shropshire Street shops and whether they have liaised with the Conservation team at CEC to ensure that they conform. The Clerk will investigate the matter.

14.167 **COPTHORNE DRIVE BENCH**

Deferred.

14.168 **REPORTS OF WORKING GROUPS & COMMITTEES**

**168.1 Highways & Transportation (Cllr Hill)** – CEC Cllr Rachel Bailey was asked about the future of the Highways LAP. She reported that CEC Cllr David Topping is reviewing the matter as the number of meetings required has reduced and there are issues concerning the responsibility for administration. The Clerk was asked to write to Cllr Topping to express the Parish Council's wish for them to continue.

**168.2 Community (Cllr G Seddon)** – Deferred

**168.3 Youth & Education (Cllr Higham)** – Deferred

**168.4 Law & Order (Cllr Furber)** – Deferred

**168.5 Local Tourism & Business (Cllr Langston)** – Deferred.

**168.6 Heritage & Localism (Cllr Higham)** – currently covered by Neighbourhood Plan

**168.7 Wildlife & Ecology (Cllr Down)** – Deferred.

**168.8 Health (Cllr Jones)** – Deferred.

**168.9 Communications (Cllr P Seddon)** – The Deadline for the next Newsletter is 15<sup>th</sup> April.

**168.10 Access & Inclusion (Cllr Christie)** – Deferred.

**168.11 Devolved Services (Cllr Siddons)** – Deferred



**168.12 ADAPT (Cllr Johnson)** – Minutes will be circulated.

**168.13 Commons & Greens Committee (Cllr Furber)** – Deferred

**168.14 Street Lighting (Cllr Langston)** – Deferred.

14.169 **COUNCILLORS' REPORTS ON ADDITIONAL MEETINGS ATTENDED**

Cllr Higham attended the Rural Transport Summit and will circulate the information gathered.

14.170 **ITEMS FOR CONSIDERATION AT THE NEXT MEETING**

Leader Programme – awaiting CEC project

Highways

Policy Reviews

Copthorne Bench

14.171 **DATE OF NEXT MEETING – MONDAY 11<sup>th</sup> MAY 2015 (Annual General Meeting)**

**CHAIRMAN** \_\_\_\_\_

**Date** \_\_\_\_\_

UNCONFIRMED

