

AUDLEM PARISH COUNCIL

MINUTES OF MEETING

MONDAY 6TH JUNE 2016 AT 7.30PM

METHODIST MEETING ROOMS, SHROPSHIRE STREET, AUDLEM

PRESENT:

Cllr Siddorns	Cllr Jones (Chair)	Cllr Christie	Cllr Johnson
Cllr G Seddon	Cllr Hill	Cllr P Seddon	Cllr Parsons
Cllr Down	Cllr Thompson	Cllr Consterdine	

Attending: Mrs K Dixon (Clerk), Mr John Tilling (AOL). CEC Cllr Rachel Bailey

PUBLIC FORUM – no questions raised.

16.17 APOLOGIES – Cllr Higham – work commitments

16.18 DECLARATION OF INTERESTS – Cllrs P Seddon, Jones, Parsons and G Seddon declared an interest in Planning Application 16/0725N.

16.19 APPOINTMENTS

Councillors discussed the proposal to have groupings to reflect the main sections of the Neighbourhood Plan, this will put on the agenda for the next meeting. The following appointments were made:

Access & Inclusion (ADCA)	Cllr Christie	Cllr Higham			
Commons & Greens	Cllr Down	Cllr Thompson			
Communications	Cllr P Seddon	Cllr Parsons			
Community	Cllr G Seddon				
Devolved Services	Cllr Hill	Cllr Higham	Cllr Consterdine	Cllr Christie	
Health	Cllr Jones				
Highways	Cllr Hill	Cllr Siddorns	Cllr G Seddon	Cllr Consterdine	Cllr Thompson
Law & Order	Cllr Siddorns				
Tourism & Business	Cllr Johnson				
Planning	Cllr Johnson	Cllr Jones	Cllr Christie	Cllr G Seddon	
	Cllr Down	Cllr P Seddon	Cllr Siddorns		
Street Lighting	Cllr Consterdine	Cllr Johnson			
Wildlife & Ecology (AWEG)	Cllr Down				
Youth & Education	Cllr Higham	Cllr Thompson			
ADAPT	Cllr Higham				
APHax	Cllr Siddorns				
Public Hall	Cllr Down				
Burial Board	Cllr Down	Cllr Christie	Cllr Jones	Cllr Consterdine	
Canal & River Trust	Cllr Higham	Cllr Johnson			
ChALC	Cllr Jones	Cllr G Seddon	Cllr Consterdine	Cllr Hill	
Tourism Group	Cllr Johnson				
Parish Plan	All				
Heritage & Localism	Cllr Higham	Cllr Johnson			
Finance Sub Committee	Cllr G Seddon	Cllr Siddorns	Cllr Thompson ©		
Administration & Policies	Clerk				



16.20 CONFIRMATION OF MINUTES

The minutes of the meeting held on 9th May 2016 were approved and signed as a correct record with one amendment of a typing error in 16.11: Owen Paterson MP, not Own Paterson MP.

16.21 MATTERS ARISING

(i) Post Office & Sorting Office - Letters from Post Office Ltd and Royal Mail Group were read out and discussed. Councillors commented on the lack of reference to staff welfare (who now have a daily commute to Crewe) and implications for continued employment by Royal Mail Group. The letter alleged that customer dissatisfaction had led to undelivered post being returned to Crewe rather than Woore Post Office, which was surprising. It was agreed that the Clerk would write again with a deadline for a response. The Clerk reported that earlier in the day she had received a call from a person who is applying to run a Post Office in a new premises in Audlem. They had explained that the processes to be fulfilled before a new Post Office could be opened was lengthy. Councillors discussed this and the letter from Post Office Ltd, querying why there is no date for a new Post Office opening as yet. It was agreed to write again asking why their initial commitment to provide temporary Post Office services by the middle of May had not been fulfilled. It was noted that the closure of the PO was having a negative impact on footfall for traders within the village

(ii) Road Repair on Shropshire Street – The Clerk reported that following a request from a business owner, Cllr Rachel Bailey and her team had asked that CEC Highways attend. The repair was then promptly carried; thanks were extended to Cllr Bailey and her team.

(iii) Audlem Festival – Councillors agreed that the Festival has appeared to have been very successful again with comments that the village had been very busy, with an even spread through the village and that the campsite was full. Cllr Johnson reported that even those traders who were not directly involved were pleased by the lasting effect of the Festival which keeps Audlem “on the map” for visitors. It was agreed to write to congratulate the committee members and their many volunteers on a successful Festival.

16.22 PLANNING & DEVELOPMENT

It was noted that it is expected that application 16/0725N will be presented to the Strategic Planning Board on 15th June. As no Councillors with the required expertise will be unavailable, NP review committee member Steve Elliot has agreed to attend to make a statement for APC and answer any questions raised by Board members.

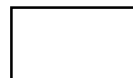
Local Plan - Cllr Bailey reported that an even higher volume of response had been received to the recent consultation exercise. Additional staff had been taken on to ensure that the planned dates for the Inspection to recommence are met.

22.1 Environmental Assessment

Following positive reports from other Councils received at a recent ChALC meeting, Councillors agreed that these were a good endorsement of Cheshire Wildlife’s work and resolved to commission an environmental assessment for the Parish of Audlem.

22.2 Meeting with Resolve 106

Cllr G Seddon reported on the meeting with Mr. Neil Tatton of Resolve 106 which was attended by Cllrs Christie, G Seddon, Jones and P Seddon on 24th April. Mr. Tatton suggested that the number of rented properties in the Little Heath development should be reduced due to apparent lack of demand. Councillors ensured that he was aware of the



criteria laid down by both the ANP and by Cheshire East. Since the meeting, Mr. Tatton has emailed to say that his client, the development company, will not be taking any further action until the Planning Application has been decided upon by CEC.

Cllr Jones reported on correspondence with Judith Cosgrove who now is handling S106 issues for CEC with regard to possible S106 contributions to Audlem Medical Trust.

22.3 Planning Applications

(i) The application was considered and it was agreed that no objection would be raised.

(ii) Councillors noted that the application was for the removal of the condition that affordable housing has to be part of this small development. Unfortunately, government guidelines have now been amended so that the provision of affordable housing is not required with developments of less than 10 houses. Comments will not be submitted as this site is within the neighbouring Parish of Buerton.

(i) 16/2443N	MILD MAYS, SCHOOL LANE, AUDLEM, CW3 0BA	Single storey extension to rear of dwelling.	30/06/16	DISCUSS & RESOLVED	
(ii) 16/2462N	THE OLD KETTLE WORKSHOPS, KETTLE LANE, CHAPEL END, AUDLEM, BUERTON, CW3 0BX	Variation of Condition 7 on 15/4241N Demolition of Existing Buildings and Erection of 6 Dwellings and Access Works	22/06/16	DISCUSSED (no submission as site is in Buerton Parish)	
16/2203N	27, WHITCHURCH ROAD, AUDLEM, CREWE, CW3 0EE	Erection of a sunroom to the rear	01/06/16	No Objection	Decision Date 30.6.16
16/2146N	ROSE COTTAGE, DAMSON LANE, COXBANK, AUDLEM. CW3 0EU	Conversion of existing detached garage/workshop to form a detached two bedroomed house and new garage/workshop	02/06/16	Concerns submitted re compliance with conservation area etc.	Decision date 24.6.16
16/1901N	OAK TREE BARN, WOORE ROAD, AUDLEM, CW3 0BP	Additional floor to blockwork building to provide 3 bedrooms/bathroom and a detached garage	26/05/16	Objection - impact in conservation area, compliance	Decision date 17.6.16
16/1853N	MANCHESTER HOUSE, 1, SHROPSHIRE STREET, AUDLEM, CREWE, CHESHIRE, CW3 0AE	Proposed alterations, extensions and refurbishment of the residential areas.	19/05/16	No Objections	Decision date 10.6.16
16/1131N	LAND AT LITTLE HEATH, AUDLEM ROAD, AUDLEM CW3 0HE	Reserved Matters - APPEARANCE, LANDSCAPING, LAYOUT AND SCALE OF OUTLINE PERMISSION FOR UP TO 120 DWELLINGS	20/04/16	Objections - document submitted	Awaiting Decision
16/0725N	LAND AT, MOORSFIELD AVENUE, AUDLEM	Outline application for development for up to 87 dwellings, incorporating self-build plots, open space provision, landscaping and access	21/04/16	OBJECTION - document submitted	Awaiting Decision
16/0903	11, DAISY BANK CRESCENT, AUDLEM, CHESHIRE EAST, CW3 0HD	2 - Storey extension to house	23/03/16	No objection	Awaiting Decision



16/0596N	KYNLOCK, HARDYS LANE, COX BANK, AUDLEM CW3 0EU	Proposed two storey extension and sun room to existing dwelling.	09/03/16	No objection - commentary on concerns (height/materials/ balcony)	Awaiting Decision
16/1332N	60, Whitchurch Road, Audlem, Cheshire CW3 0EE	Proposed Replacement Garage / Workshop Building	13/04/16	No objection	Approved with conditions
16/1230N	1, BROADWAYS, AUDLEM, CHESHIRE, CW3 0EY	Proposed single storey side extension and front porch	06/04/16	no objection	Approved with conditions
16/1182N	40, HEATHFIELD ROAD, AUDLEM, CW3 0HH	Proposed Extension	13/04/16	no objection	Approved with conditions
16/1183N	21, Windmill Drive, Audlem, Cheshire East, CW3 0BE	Demolition of existing single storey garage/porch and creation of a two storey side extension and front porch	31/03/16	no objection	Approved with conditions
16/1100	12, MOORSFIELD AVENUE, AUDLEM, CW3 0LA	Replacement attached garage to side, extensions to rear to form bedroom with en-suite and sunroom and front porch extension	01/04/16	No objection - commentary on concerns (percentage increase/proximity to boundary/roofline)	Approved with conditions
16/0347N	LAND ADJOINING LITTLE VILLA, PADDOCK LANE, AUDLEM, CHESHIRE, CW3 0DP	Proposed dwelling	24/02/16	Objection (NP etc.)	Awaiting Decision
15/4962N	15, TOLLGATE DRIVE, AUDLEM, CW3 0EA	Convert Garage to Living Space and Construct Bedroom & Shower Room Above	24/11/15	No objection	Awaiting Decision
15/4567N	PHEASANTS RISE, DAMSON LANE, AUDLEM, CHESHIRE, CW3 0EU	Demolition of Conservatory to Allow New Rear Single Storey Extension with Thermal Improvements to Existing Structure with New External Materials	10/11/15	No objection	Approved with conditions

16.23 FINANCIAL MATTERS

23.1 Finance Report

The Clerk reported that she had set up a new accounting record system that better met the Parish Council's needs. HMRC have sent notification that last year's VAT reclaim of £1,865.43 has been approved for payment. Income from the Public Convenience's Honesty Box had continued to be under expected levels but the latest collection is higher, the total will be confirmed at the next meeting.

23.2 Signing of the Annual Return

(i)Resolved: The Statement of Governance was authorised for signature.

(ii)Resolved: The Accounts Summary was authorised for signature.

23.2 Authorisation of cheques

1426 K Dixon

salaries

£ 501.10



1427	G Davies	street cleaning	£	475.20
1428	K Dixon	Office Expenses	£	13.74
1429	Audlem Methodist Church	Room Hire	£	90.00
1430	3 Counties Cleaning	Public Conveniences	£	175.50
1431	Wistonia Electrical & Security Ltd	cctv camera & installation	£	984.00
DD	extra energy	Public Conveniences	£	27.98
SO	then media	Web services	£	24.10
1432	Zurich Municipal	Insurance	£	894.99
1433	Cleaning Supplies 2 U	Public Conveniences	£	48.00

Resolved: the above accounts were approved for payment.

23.3 Payments made

1425	United Utilities	Public Conveniences	£	105.85
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Resolved: the above account was approved for payment retrospectively.

16.24 PLAYING FIELD COMPLEX (note this item was discussed prior to 16.22.3 whilst Cllr Rachel Bailey was present.)

A letter and document received from the Asset Management Team at CEC, offering Audlem Parish Council a 30 year lease on the area known as the Playing Field Complex was discussed and asked Cllr Bailey about this apparent change in CEC policy. Cllr Consterdine expressed concern about the length of the lease as it would make applying for grant funding extremely difficult, most grants would consider it a very short-term lease. Cllr Jones commented that it could also prevent charitable status being sought. Cllr Bailey confirmed that, as had been intimated in the correspondence, asset transfers are considered on a case by case basis but that she did not have specific knowledge of the reasons behind the offer of this particular lease. Cllr Bailey explained, when asked, that the transfer of land to APHax was under different criteria as the future use of the land is intended for specific Care in the Community activities such as the Day Club for ADCA and a health treatment room. Cllr Bailey then assured the Parish Council that she would seek clarity on the lease offered and report back. The item will be placed on the next meeting's agenda.

16.25 FOOTPATHS

Mr Peter Kay had written asking that the Parish Council support his efforts in gaining recognition of the footpaths between Coxbank and Adderley once they cross the county boundary into Shropshire. Cllr Jones added that as all footpaths need to be checked and recorded on Cheshire East's definitive map within the next 10 years it would be useful to set up a Footpaths group and invite Mr Kay and other interested parties from the community such as members of Audlem Ramblers Society to join. This was discussed and it was agreed that a letter of support should be sent to Shropshire Council, and Adderley Parish Council copied into this, and that the concept of a Footpaths Group should be further explored.

16.26 CORRESPONDENCE

(i) Mr J Latham of School Lane had written concerning the amount of traffic – including ambulances - on School Lane looking for the Nursing Home which actually has its entrance on Vicarage Lane. He stated visitors were attempting to park in the private courtyard servicing his house and others. Councillors discussed this and agreed that this is beyond the scope of the Parish Council. The Clerk should respond with the suggestion that he speak to



the Nursing Home about updating their website information and request they consider putting up signs to the Home.

(ii) Mrs Cockerill had written seeking permission to park a removal van in the car park when she moves into Churchfields in the next few weeks as the road is too narrow to accommodate the vehicle. The Clerk had sought advice from CEC and passed on contact information to Mrs Cockerill. However, on a chance meeting with the Parking Warden, the Clerk had asked his advice and he suggested using the wider stretch of Cheshire Street north of the Scout & Guide Hall as there would be no contravention of parking regulations there. This information will also be relayed to Mrs Cockerill.

(iii) A letter about the long service of Mike Hancock who has just retired after 14 years of running the Audlem Children's Football Club. Councillors acknowledged his dedication to this village activity and asked that the Clerk respond with pertinent information regarding possible awards that might be appropriate as the Parish Council does not have a mandate to take such action for individuals.

(iv) A note of thanks was received from Lynne & Andrew Smith for the rose bush which the Parish Council had sent them.

16.27 PARISH COUNCIL MATTERS

27.1 Training

Cllr Jones suggested that a question and answer session on planning issues amongst Councillors might be advantageous for those Councillors with little experience in the area. This, together with other training needs, will be put on the agenda for July. ChALC are also running Planning Training sessions in July and Councillors were asked to contact the Clerk if they decide they would like to attend these or any other training sessions.

27.2 CCA Prize Money

As no ideas were forthcoming on the most appropriate way to use the £200, it was agreed to keep this on the agenda until a solution is found.

27.3 Steering Committee

It was agreed that the Clerk should write to each of the Steering Committee members thanking them for their hard work now that the Committee has been dissolved.

16.28 AREAS OF RESPONSIBILITY - To receive reports on actions required.

28.1 Highways & Transportation (Cllr Hill)

(i) A525 including Weaver Bridge (Whitchurch Road) – The Clerk reported that CEC Highways had resolved the issue with the new SLOW signs on the Whitchurch Road but they were looking at alternative solutions to the red lights on the bridge parapets as these had caused safety issues in another site where they had already been installed.

(ii) A529 – North to Hankelow *(note this item was discussed prior to 16.22.3 whilst Cllr Rachel Bailey was present.)*

Cllr Siddorns asked for clarification from Cllr Bailey as to why 2 items are still on the list of Highways Minor Works presented at the Highways area meeting (formerly known as the LAP) in April when they had not been endorsed by Audlem Parish Council, nor it would appear, Hankelow Parish Council. The items in question were the installation of a 30mph limit on the A529 between the two villages and the provision of a footpath between the two villages. The information received from Rob Welch of CEC Highways, when requested, indicated that there had been some crossover of reasoning between the two items in the records and although a survey had been conducted for the former, they are still both on the



Non-Funded List. Cllr Bailey assured the council that with the change of administration of the Highways group there had obviously been some bundling up of information and that it would be best that Parish Councillors attend the next meeting and ask for removal of the items from this informal list if that is what the Parish Council wishes. She did not consider a letter requesting this to be appropriate. Cllr Bailey commented that in 2013 she had requested that double white lines be considered through the Corbrook dip due to safety concerns. It was agreed that the proposed Terms of Reference for the Highway Group would be raised at the next ChALC meeting. It was noted that these works come from the Local Member's budget and it is their decision on what works are undertaken.

Cllr Siddorns commented that it was disappointing that the Hatherton Bends had not been included in the repairs that are being carried out on the A529 and it was agreed that the Clerk should convey this to CEC Highways.

The Clerk reported that CEC Highways have a number of road closures scheduled in the area including the A529 (North) and the Kinsey Heath & Coxbank area over the next 2 weeks. It was agreed that the Clerk would send an article to AOL listing these closures for public information.

A529 – South to Adderley The Clerk reported that further to the letters sent to Shropshire Council, expressing concern about the lengthy and complete closure of the road south of Audlem over the summer, and also to Adderley Parish Council, Market Drayton Town Council and Antoinette Sandbach MP, asking that they lend their support in this matter, Shropshire Council has revised its closure plans. Whilst the road will still be closed, it will now only be closed on weekdays between 9am and 5pm and only from 25th July to 31st August. This information had already been shared with the Traders.

28.2 Community (Cllr G Seddon)

Cllrs Down and G Seddon met with CCA judges a week and a half ago. The judges had looked round prior to the meeting and were very appreciative of the village. The Councillors suggested that they also look at the nature conservation area and also Coxbank. The voting system has changed and now only the scores from the second visit (planned for later in the month) will be used.

(i) Community Projects Committee – Cllr Hill reported that this committee has now been dissolved. A tourism group has been set up by some former members and Cllr Johnson as lead councillor for Tourism and Business will join this group to represent the Parish Council.

(ii) Public Hall – including APHAX. The Public Hall Committee meeting minutes have been published and circulated to councillors.

The Clerk read out a letter from Roland Hall, Chair of the APHAX committee, thanking the Parish Council for its support and funding commitment.

Mr Hall had also written with information about the agreement that has been reached with CEC about the use of CEC land (part of the car park) to form the building compound. This was discussed and it was agreed to write to APHAX about the issue of contractor vehicles potentially using up valuable parking spaces in the public car park, requesting that contractors be asked to park elsewhere.

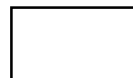
It was also agreed that to write to APHAX and CEC about the re-siting of the teen shelter.

(iii) Audlem Burial Committee – No meeting.

28.3 Youth & Education (Cllr Higham) – No report

28.4 Law & Order (Cllr Siddorns) – Cllr Siddorns reported that disappointingly there had not been any further information from the Police about the initiative of property marking.

28.5 Local Tourism & Business (Cllr Johnson) – see 16.21 (iii)



28.6 Heritage & Localism (Cllr Higham) – No report

28.7 Wildlife & Ecology (Cllr Down) – AWEG meets on 7th June.

28.8 Health (Cllr Jones) – Cllr Jones is awaiting the confirmed minutes of the last PPG meeting.

28.9 Communications (Cllr P Seddon) - Cllr P Seddon reminded Councillors to email her with their profiles about themselves for publication.

28.10 Access & Inclusion (Cllr Christie) – Cllr Christie reported that the AGM of ADCA is on Friday 10th June at 10.30am, all are welcome. There is a celebration weekend at Hankelow Methodist Church, giving the opportunity to see the refurbishment of the Hall which the Day Club is enjoying.

28.11 Devolved Services (Cllr Hill)

(i) Public Conveniences – nothing to report

(ii) Playing Field Complex – see 16.24

28.12 ADAPT – 20mph Limit - The Clerk reported that Rob Welch of CEC Highways had responded to the request for a traffic survey that he would look into what information was already held but should a new survey be required there would need to be a discussion about the parameters, through a site visit, and possible sources of funding for the survey.

28.13 Commons & Greens Committee (Cllr Down) - The new fencing is in hand.

28.14 Street Lighting – Cllr Consterdine reported that the light at Little Heath has been replaced, but sadly it is not in the old style.

16.29 COUNCILLORS' REPORTS ON ADDITIONAL MEETINGS ATTENDED

16.30 ITEMS FOR CONSIDERATION AT THE NEXT MEETING

Council Structure

Footpaths Group

CCA Competition Prize

Playing Field Complex

Buttermarket

20mph Limit

16.31 DATE OF NEXT MEETING – MONDAY 18th July 2016

CHAIRMAN _____

Date _____

