

AUDLEM PARISH COUNCIL**MINUTES OF MEETING HELD ON MONDAY 7th MARCH 2011**

Present: Cllr Mrs K Down (Chair) Cllr R Furber Cllr Mrs F M Christie
 Cllr D Rowe Cllr M Hill Cllr P Johnson
 Cllr A Smith Cllr G Stretch Cllr Mrs I Stockton
 Cllr Mrs P Seddon

In Attendance: Mrs J White, Clerk; Mr J Kemble, RFO.

Also Present: PCSO Jarvis (to Min 148.2), Mr B Cartwright, Mr R Tilling and three representatives of the 5As

PUBLIC FORUM

Mr Peter Webb, for 5As, said that new regulations meant that the changing rooms at the public hall were inadequate. The group was now finding it expensive to make temporary arrangements for performances. Councillors suggested that 5As talk to Youth leaders who were also seeking accommodation for the Youth Club. On behalf of the Patient Liaison Group, Mr Cartwright reported that talks between Audlem Medical Practice and West Cheshire Primary Care Trust had been concluded to the satisfaction of Audlem GPs.

10.144 APOLOGIES – Accepted from Cllr Morgan and Cllr Consterdine.

10.145 DECLARATION OF INTERESTS
 Cllr Smith - Agenda item 148.5 Postal deliveries
 Cllr Johnson - Agenda item 148.4 Allotments.

10.146 CONFIRMATION OF MINUTES OF MEETING HELD ON 7th FEBRUARY 2011 – The minutes of the meeting were approved subject to amendment of Min 137.2. A final sentence was added: "Discussions regarding the need for legal advice were deferred."

10.147 ELECTIONS ON THURSDAY 5TH MAY – It was agreed that efforts to encourage interest and participation should be made. Posters would be displayed and information booklets and nomination packs made available at the Annual Village Meeting. Notices would also be placed in the notice boards and on Audlem Online as soon as they became available.

10.148 **PARISH AFFAIRS**

148.1 Village policing – PCSO Jarvis reported on various matters, including decisions taken at the latest Cluster meeting, recent speed watches, local thefts of lead, police patrols and the teen shelter graffiti. In the latter case, the perpetrator had been identified and restorative justice would be an appropriate course to take. The Parish Council agreed to participate and to pay for materials, if unavoidable. Councillors reported recurring antisocial behaviour in a particular locality.

148.2 Primary Care Trust – As noted above (Public Forum).

148.3 Sewerage system – Clerk to clarify outcome of recent correspondence.

148.4 Allotments – Suitable land had not yet been identified or offered.

148.5 Postal deliveries – Royal Mail's letter of 17th February was received and deemed unsatisfactory. It was agreed that the Parish Council should escalate the complaint to the next level in Royal Mail's complaints procedure.

148.6 Meals on Wheels – A letter dated 1st March signed by the Director of Adult Services was received.

148.7 Parish Council's CCTV camera – The Clerk to contact recent users; also make enquiries about use of car park cameras.

148.8 Cancer Research Shop – Councillors received a short report from the organiser. It was agreed that the Parish Council should express its recognition of the value of the work carried out by Audlem Aid to Cancer, offering moral support.

148.9 Parish Council Newsletter – Clerk to discuss Buerton Parish Council's request with the Editor.

148.10 Proposals for village youth hut – Deferred to next meeting.

148.11 Proposals for sponsored signage – Cllr Hill reported on plans to install standardised signage directing visitors to village amenities from the Wharf.

148.12 Annual Village Meeting – It was noted that the Mayor of Cheshire East Council, Cllr Gordon Baxendale, would be attending. Displays would include plans for public toilets, elections materials and a report CEC's Rural Policy Review Group concerning Audlem Community Projects.

10.149 FINANCIAL MATTERS

149.1 Authorisation of payments

MRP Construction – Supply of "DANGER" sign for Blackwater Moss.	£73.82
D Rowe – petrol (planning meeting at Congleton on 13th January)	£32.50
J White – office expenditure for February	£46.22
ThenMedia – balance for stands (Parish Plan grant monies)	£300.00
Delmar Press – 12 page leaflet (Parish Plan grant monies)	£944.00
Delmar Press - Promotional leaflet (Parish Plan grant monies)	£1386.00
Audlem & District Community Action – start up grant	£500.00
G Davies – street cleaning (February)	£243.74

Resolved: that the above accounts be approved for payment.

149.2 Parish Plan projects

Resolved: that the Clerk and RFO be authorised to pay before the next meeting any invoices raised in respect of Parish Plan projects up to a limit of Parish Plan monies currently held in the Parish Council's accounts.

149.3 Report of RFO – The RFO reported that although he had made some progress in respect of insurance cover, his priority had been to investigate a new HMRC requirement that all Parish Councils must operate PAYE from 1st April 2011.

Resolved: that the RFO be authorised to make all necessary arrangements to introduce PAYE.

149.4 Asset maintenance – Cllr Rowe reported that refurbishment of seats and picnic benches was in hand, thanks to the Probation Service. He described plans for upgrading the Shroppie Fly/playing field path and steps, incorporating standardised signage. British Waterways and CEC were both agreeable to the work being carried out on their land and the Parish Council had previously agreed to fund the work in order to collaborate with the Parish Plan Group on their larger project for the towpath.

Resolved: that work should commence without delay.

149.5 Registration with Rural Payments Agency

Resolved: that the Parish Council register as a customer of the Rural Payments Agency and appoint Mr B Cartwright as its "legally empowered person".

10.150 PLANNING AND DEVELOPMENT

150.1 The following Notices were received:

10/2516N Demolish group of existing pre-fab garages and replace with new detached garage/workshop @ Rose Cottage, Damson Lane, Coxbank – Notice of public participation at Planning Committee on 23rd February.

10/1408N Installation of metal gates to housing complex at Aldelyme Court – Notice of Appeal to Secretary of State

10/4236N Erection of hay store/barn and change of use of agricultural land @ land to north of 50 Whitchurch Road
Notice of Appeal to Secretary of State

150.2 Planning Applications

10/4619N Two storey side extension with associated internal works @ Moonpenny Cottage, Audlem Road

Resolved: that the applicants' request for support in their appeal against refusal be declined.

11/049N Alterations etc to provide children's playroom @ 1 Witton Close - No representations to be made.

10.151 HIGHWAYS

151.1 A525 – Cllr Hill reported on proposals to send plans and drawings (with measurements) to haulage firms.

151.2 Overhanging trees at Whitchurch Road – No progress to report.

151.3 Grit bins – The Area Maintenance Engineer's letter dated 16th February was received.

151.5 Nantwich LAP Highways subgroup – Cllr Hill reported that re-marking of pinch points in the village had been given a high rating, the first to be carried out being the chicane outside the Co-op.

151.6 Redundant highway signage – Councillors to bring lists of redundant signage to the next meeting.

10.152 CHESHIRE EAST COUNCIL

152.1 Public toilets – Cllr Hill reported that a £1 payment would be required and that, as yet, CEC had not commented on freehold and rate relief. The Parish Council agreed that he and Cllr Johnson should meet with CEC to commence negotiations regarding a contribution towards revenue costs. The Parish Council agreed that it would be appropriate to pay some consultancy fees in recognition of drawing and design work already provided.

152.2 Legal advice – It was agreed that Cllr Hill should make enquiries as discussed.

152.3 Local Service Delivery – It was noted that a local meeting with the Head of Corporate Improvement and the Project Manager will take place on 28th March commencing at 4 pm. Several councillors and the Clerk would be present.

10.153 AUDLEM BURIAL COMMITTEE - Nothing to report.

10.154 AUDLEM PUBLIC HALL – Cllr Stretch reported that the 20 week draw had commenced. The RFO would check whether the Parish Council's annual grants to the Public Hall had been fully utilised.

10.155 COMMONS & GREENS COMMITTEE – No report.

10.156 COUNCILLORS' ADDITIONAL REPORTS ON MEETINGS ATTENDED – Cllr Mrs Christie reported that ADCA would be holding an open day at Thornton House on the afternoon of 29th March. ADCA was now a limited company with PAYE conducted by the CVS.

10.157 ITEMS FOR CONSIDERATION AT THE NEXT MEETING – Redundant signage; future objectives for the Parish Council and modus operandi.

10.158 DATE OF NEXT MEETING – MONDAY APRIL 4TH 2011

The meeting closed at 9.55 pm.

_____ Chairman

_____ Date