

**AUDLEM PARISH COUNCIL****MINUTES OF ANNUAL MEETING HELD ON MONDAY 9TH MAY 2011**

**Present:** Cllr Mrs K Down (Chair)                      Cllr Mrs F M Christie                      Cllr B Consterdine                      Cllr R Furber  
 Cllr M Hill    Cllr P Johnson                                      Cllr J Langston                                      Cllr D Siddorns  
 Cllr Mrs P Seddon    Cllr Mrs I Stockton

**In Attendance:** Mrs J White, Clerk; Mr J Kemble, RFO.

**Also Present:** Cheshire East Councillor Mrs R Bailey (to 11.10.2); Mr & Mrs Nicholls, Rev A Gunstone, Mr G Seddon (to 11.11).

11.01 DECLARATION OF ACCEPTANCE OF OFFICE AND CODE OF CONDUCT – Forms were completed and witnessed by the Clerk. The Chairman welcomed two new members, Cllr David Siddorns and Cllr John Langston to the Council.

11.02 APOLOGIES – There were none.

11.03 ELECTION OF CHAIRMAN – Cllr Mrs Seddon, Cllr Mrs Christie seconded and it was -  
***Resolved (unanimously): that Cllr Mrs Down be elected Chairman for the ensuing year.***

11.04 ELECTION OF VICE CHAIRMAN - Cllr Hill proposed, Cllr Mrs Stockton seconded and it was -  
***Resolved (unanimously): that Cllr Consterdine be elected Vice Chairman for the ensuing year.***

11.05 APPOINTMENTS

Parish Council

Commons & Greens Committee – Cllrs Furber, Cllr Siddorns

Allotments Working Group – Cllr Consterdine, Cllr Johnson, Cllr Mrs Down

Lighting Liaison – Cllr Consterdine

Highways Committee – Cllr Mrs Christie, Cllr Hill, Cllr Consterdine

Planning Committee – Cllr Mrs Down, Cllrs Furber, Hill, Consterdine, Cllrs Mrs Christie, Cllr Mrs Stockton

Playground Committee – Cllr Mrs Stockton, Cllr Mrs Christie, Cllr Mrs Seddon, Cllr Johnson

Editorial Committee – Cllr Mrs Seddon

Asset Inspections – Cllr Langston

Tree Warden – Mr Peter Morgan

Finance Committee – All members of the Parish Council

Outside organisations

Nantwich Local Area Partnership – Cllr Mrs Down, Cllr Hill

Nantwich LAP Highways Group – Cllr Hill, Cllr Consterdine

Audlem Burial Committee – Cllr Mrs Down, Cllr Furber, Cllr Mrs Stockton, Cllr Mrs Christie

Audlem Parish Plan – Cllr Hill, Cllr Mrs Seddon

Audlem Public Hall – Cllr Furber

Cheshire Police Forum – Cllrs Hill, Consterdine

Britain in Bloom – Cllr Mrs Stockton, Cllr Mrs Down

Cheshire Association of Local Councils – Cllrs Hill, Cllr Consterdine

NPU "Cluster" meetings – Cllr Furber, Cllr Siddorns

Shropshire Union Canal Society – Cllr Mrs Seddon, Cllr Consterdine

Village Design Group – Cllr Johnson

Audlem & District Community Action – Cllr Mrs Christie

This completed the business of the Annual Meeting of the Parish Council.

PUBLIC FORUM

Mrs Nicholls updated the Parish Council on progress made with establishment of Coxbank Conservation Society. Cllr Mrs Bailey said that CEC's Local Development Framework for the next 20 years was being prepared and was likely to be issued in 2014. It was important to respond to consultations and confirm the value of local Conservation Areas to protect them for the future.

On commencement of Ordinary Business, it was agreed that the following matters be dealt with immediately:

11.12.2 Coxbank Conservation Area

**Resolved: that the Parish Council support the status of Coxbank as a Conservation Area.**

11.6 Request for donation - Methodist Church's "Holiday at Home" Scheme

**Resolved: that a donation of £250 be made towards the initiative.**

11.06 DECLARATION OF INTERESTS – Cllr Johnson declared a personal interest in Agenda Item 11.10.3

11.07 CONFIRMATION OF MINUTES OF MEETING HELD ON 4TH APRIL

The minutes of the meeting were approved and signed by the Chairman as a correct record.

11.08 VACANCIES

**Resolved: that the two vacancies be advertised.**

11.09 FUTURE MANAGEMENT OF PARISH COUNCIL BUSINESS

**Resolved: that an Extraordinary Meeting be held on Monday 23rd May.**

11.10 PARISH AFFAIRS

10.1 Village policing – Recent reports from PC Condliffe were received in his absence. Graffiti would be reported to PC Condliffe and Cllr Consterdine would try to remove one which was particularly offensive. Cllr Furber had attended the recent NPU Cluster meeting, when interesting local data had been circulated.

10.2 Car park CCTV – As PC Condliffe had found the equipment functioned satisfactorily, Cllr Consterdine was working with Cheshire East staff to have the camera opposite the toilets redirected.

10.3 Allotments – Cllr Johnson reported on recent discussions.

10.4 Village Newsletter – Cllr Mrs Seddon reported that the Editor had resigned.

**Resolved: that Mrs Roberts be thanked for her excellent efforts over the past six years and that the vacancy be advertised.**

10.5 Red telephone box at Coxbank – It was noted that the kiosk was now owned by Mr & Mrs Tillin, and that Mr D Jones had removed the Parish Council's redundant notice board free of charge.

11.11 FINANCIAL MATTERS11.1 Final accounts 2010/11

**Resolved: that the draft final accounts be approved.**

11.2 Asset Register/Risk Assessment

**Resolved: that the updated Asset Register and the Risk Register be approved.**

11.3 External Audit Report 2010/11

**Resolved: that the Statement of Accounts and Annual Governance Statement be signed by the Chairman, Clerk and RFO.**

11.4 Authorisation of payments

G Davies – monthly salary	£100.00
Allianz Cornhill – annual insurance premium	£1542.38
Society of Local Council Clerks – annual membership fee	£95.00
Mrs J White – monthly salary	£433.42
Mr J Kemble – monthly salary	£40.63
Mr J Kemble – extra hours and office expenditure	£83.59
Local Colour Framing – certificates etc	£100.50
Cheshire Community Action – annual membership	£50.00
Cheshire Association of Local Councils – annual affiliation fee	£486.90
ChALC – Clerk's attendance at audit session 30.3.11	£5.00

R Furber – Petrol – conference at Congleton 27.1.11 £32.50

**Resolved: that the above accounts be approved for payment.**

11.5 Authorisation of annual donations (in accordance with Resolution 9.121.2)

(Cllr Mrs Christie declared an interest in the payment to CAB and did not participate in this item.)

St James's School £400.00

Citizens Advice Bureau – Rural Service £500.00

Audlem Carnival £500.00

Audlem Music & Arts Festival £1250.00

**Resolved: that the above payments be approved.**

11.6 Request for donation - Methodist Church "Holiday at Home" Scheme – See resolution on Page 11/2.

11.12 PLANNING AND DEVELOPMENT

12.1 CEC Planning Application

11/1049N Proposed conversion of outbuilding to form 1 dwelling @ Laurel Grove, Woore Road

**Resolved: that the Parish Council indicate concerns about highway safety at the entrance to Woore Road.**

12.2 Coxbank Conservation Area – See resolution on Page 11/2.

11.13 HIGHWAYS

13.1 A525 – Cllr Hill reported that Culina and Grocontinental had been receptive to the Highway group's suggestions. Grocontinental had offered guidance via a meeting with their Transport Manager. Davis's had not yet replied.

13.2 Nantwich LAP Highways subgroup – Cllr Hill reported that the A529 surface between Broadways and the Market Drayton road would be planed before October. Cllr Hill undertook to take faults at Kettle Lane, Paddock Lane, Wood Orchard Lane and A525 @ Laurel Farm to the next LAP meeting.

13.3 Redundant signage – It was noted that maps were being circulated for annotation.

13.4 Temporary road closure/diversion – It was noted that a request had been received under the Road Traffic Regulation Act for closure of A530 Whitchurch Road, Newhall, on Sunday 5th June, and diversion via A529/A525 (Nantwich/Audlem/Burleydam).

11.14 PUBLIC CONVENIENCES/LEGAL ADVICE – One quotation had been received and others were expected.

**Resolved: that Cllr Hill be authorised to make enquiries about legal assistance as discussed.**

11.15 AUDLEM BURIAL COMMITTEE – Nothing to report.

11.16 AUDLEM PUBLIC HALL – Cllr Furber reported that the 20 week draw was ongoing and that replacement chairs should be delivered in the near future.

11.17 COMMONS & GREENS COMMITTEE – Overgrowth of trees alongside the Lord Combermere to be drawn to the attention of ADAS. Trees on Windmill Drive to be reported to Cheshire East Highways.

11.18 CONSULTATION ON MOVING INLAND WATERWAYS INTO A CHARITY – Deferred to next meeting.

11.19 COUNCILLORS' REPORTS ON MEETINGS ATTENDED

Cllr Mrs Christie reported on the latest meeting of ADCA. The service was operating smoothly and additional opportunities were being investigated.

11.20 ITEMS FOR CONSIDERATION AT THE NEXT MEETING – Venue for regular meetings.

11.21 DATE OF NEXT MEETING – MONDAY 6TH JUNE 2011

The meeting closed at 9.30 pm.

\_\_\_\_\_ Chairman

\_\_\_\_\_ Date