

**AUDLEM PARISH COUNCIL**  
**MINUTES OF MEETING**  
**MONDAY 12<sup>TH</sup> MAY 2014 AT 7.30PM**  
**METHODIST MEETING ROOMS, SHROPSHIRE STREET, AUDLEM**

**PRESENT:**

Cllr Johnson	Cllr Jones	Cllr G Seddon	Cllr Higham
Cllr Furber	Cllr Christie	Cllr P Seddon	Cllr Siddorns
Cllr Down			

**In Attendance:** J Kemble (RFO), K Dixon (Clerk)

**Also Present:** John Tilling (AOL & Community Projects Committee), Bob Cartright (AOL), Jill Lowe, Tom Lowe, Jane Marshall (all from ADAPT)

**PUBLIC FORUM**

Cllr Johnson (Chair) invited Cllr G Seddon to speak about the ongoing Planning Inquiry. Cllr G Seddon spoke about the invitation that had been extended to him, as the registered representative for Audlem Parish Council at the Inquiry, to ask questions of the representatives of Gladman Developments (and indeed Cheshire East Council) at a round table discussion taking place on Tuesday 13<sup>th</sup> May. He reiterated the invitation extended to residents of Audlem (via Audlem On-line) to put forward questions that Cllr G Seddon could use, if pertinent, in the session, although he could not guarantee to be able to ask all questions sent to him.

John Tilling spoke about the Public Information Displays, which are being trialled around the village. He explained that 6 PIDs have been set up in The Lord Combermere, The Bridge, The Shroppie Fly, The Mill Shop and Overwater Marina and also The Post Office. Andrew Smith has reported that the PID in the Post Office has been well received and appears to be particularly worthwhile for those who do not have access to the internet at home. Whilst the other businesses are investing in their PIDs and having, as a result, personalised content, the Post Office based PID, Mr Tilling suggested, has purely a community based content and as such he wondered whether the Parish Council would consider taking up its running costs. Various aspects of the PIDs were discussed and Mr Tilling was asked to submit paperwork of the proposal so that it could be placed on the agenda to be considered at the June meeting.

**14.01 APOLOGIES** - Received from Cllr Langston (holiday) and Cllr Loweth (unwell)

**14.02 ELECTION OF CHAIRMAN**

Cllr Johnson announced that he would not be standing for office as Chairman this year, he thanked his fellow councillors for their support in what had been an extraordinary year and paid particular praise to the members of the Planning Working Group for all their hard work. Cllr Johnson then asked for nominations for the position of Chairman and Cllr Jones was nominated. As there were no other nominations the council voted by a show of hands and Cllr Jones was elected unanimously.

**14.03 ELECTION OF VICE CHAIRMAN**

2 nominations for Vice-Chairman were put forward for Cllr G Seddon and Cllr Higham. The Council agreed to vote by secret ballot. Cllr G Seddon was duly elected as Vice-Chairman.



#### **14.04 DECLARATION OF INTERESTS**

Cllr Furber declared his interest in 14.08.1

#### **14.05 Appointments**

Representatives to external organisations were appointed/retained as follows:

Patient Participation Group – Cllr Jones

ADCA – Cllr Christie

Burial Committee - Cllr Furber, Cllr Down, Cllr Jones, Cllr Loweth (1<sup>st</sup> reserve: Cllr Christie)

Public Hall Committee – Cllr Loweth, Cllr Johnson

Community Projects – Cllr Hill

Canal & River Trust Forum – Cllr Higham

APHAx Committee – Cllr Siddorns

Audlem Traders – Cllr Langston (TBC)

ADAPT – Cllr Langston (TBC)

Wildlife & Ecology Group – Cllr Down

Working Groups:

Heritage & Localism – TBC

Planning – Cllr Johnson, Cllr Christie, Cllr Hill, Cllr Jones, Cllr G Seddon, Cllr P Seddon, Cllr Down

Highways – Cllr Hill, Cllr Siddorns, Cllr Christie, Cllr G Seddon

Portfolio holders:

Access & Inclusion – Cllr Christie

Allotments – Cllr Johnson

Commons & Greens – Cllr Furber

Communications – Cllr P Seddon

Community – Cllr G Seddon

Devolved Services – Cllr Siddorns

Health – Cllr Jones

Highways & Transportation – Cllr Hill

Law & Order – Cllr Furber, Cllr Siddorns

Local Tourism & Business – Cllr Langston

Planning – Cllr Johnson

Street Lighting – Cllr Langston

Wildlife & Ecology – Cllr Down

Youth & Education – Cllr Higham, Cllr Loweth

#### **14.06 CONFIRMATION OF MINUTES**

6.1 The minutes of the meeting held on 7<sup>th</sup> April 2014 were accepted as a true record.

6.2 The minutes of the meeting held on 30<sup>th</sup> April 2014 were accepted as a true record.

A vote of thanks was extended to the Clerk for organizing a successful Annual Village Meeting.

#### **14.07 MATTERS ARISING**

**Neighbourhood Plan and Parish Plan** – A training session on these has been arranged for 5<sup>th</sup> June, subject to councillor availability.

Thornton House – Cllr Higham reported that he had been in conversation with the residents of Emberton



Place who had drawn up 5 possible names, the favoured one being Thornton Gardens. They also favoured the numbering continuing on from that of the properties of Emberton Place to avoid confusion.

Resolved: That Cllr Higham approach Wulvern Housing and also Cheshire East Council with this proposal. Spreadsheet showing cost of fireworks: the RFO to provide at next meeting.

#### 14.08 PLANNING & DEVELOPMENT

##### 8.1 Planning Appeal (13/2224N – Land west of Audlem Road)

See Public Forum

##### 8.2 Planning Applications – To consider the following:

**(i) 14/1716N Application for Replacement garage at The Cottage, MOUNT PLEASANT, AUDLEM, CW3 OBS**

No Objections

**(ii) 14/1229N Application to Replace existing pre-cast concrete garage with brick type including pitched roof at ROYMIN 10, HEATHFIELD ROAD, AUDLEM, CW3 OHH**

No Objections

**(iii) 14/1855N Application for Proposed single storey extension and new vehicular access at Laurel Grove, WOORE ROAD, AUDLEM, CW3 0BP**

No Objections

**(iv) 14/1683N Application for Proposed rear extension and porch at INGLESIDE, PADDOCK LANE, AUDLEM, CW3 0DP**

The councillors **resolved** to raise a query as to whether alternate provision for off-road parking should be included as a condition so that the lost parking space is replaced, thus negating any need for on-road parking.

**(v) 14/1476N Demolition and rebuilding of detached bungalow at THE BUNGALOW, HARDYS LANE, AUDLEM, CREWE, CHESHIRE, CW3 0EU**

After some discussion, a majority of councillors **resolved** to comment that there were concerns about the height and footprint of the replacement property might not be in keeping with its position in a conservation area.

**(vi) 14/1899N Proposed extensions (single storey) at rear of property with internal alterations at ground floor and first floor levels at 17, HEATHFIELD ROAD, AUDLEM, NANTWICH, CHESHIRE, CW3 0HH**

No Objections

##### 8.3 Reviewing Planning Applications in meetings

There was a discussion of options available since Cheshire East Council have stopped sending out paper copies of planning applications.

**Resolved:** The Clerk is to purchase a projector for displaying plans in meetings as required, budget £250. A request for a contribution towards the cost will be put to CEC as it is their decision which has created the problem.

#### 14.09 REPORTS OF WORKING GROUPS & COMMITTEES

**9.1 Highways & Transportation (Cllr Hill)** – Cllr Hill had nothing to report.

**(i) Highways Safety Issues** – Cllr Siddorns reported that he has asked Cheshire East to look at the banking in Longhill Lane and he has also reminded them of the safety issues related to the poor end of road markings in the Parish, this work is scheduled to be carried out but no timescale is available. The drains on Bagley Lane are a continuing issue which Cheshire East is due to revisit. Cllr Siddorns has had no response concerning the delay in the installation of the speed restriction on the A529 at Swanbach.

**9.2 Community (Cllr G Seddon)** – There is an issue with commercial bin collection on Shropshire Street, the clerk is to write to Cheshire East and the two shops on this matter. Cllr Siddorns will supply the correct



contact details at CEC.

**(i) Community Projects Committee – Cllr Hill** – no meeting

**9.3 Youth & Education (Cllr Loweth)** – Cllr Johnson suggested that a letter of congratulations be sent to the Headteacher and Chair of Governors of Audlem St James' C of E Primary School following their recent Good Ofsted report. The Clerk is to write and also introduce Cllr Higham as a Youth & Education Representative as Cllr Higham is keen to forge positive links between the Parish Council and the school.

**9.4 Law & Order (Cllr Furber)** – Cllr Furber reported that the safety issue of faint road markings had been raised at the Law & Order LAP meeting. There has been no progress concerning CCT training or use of the speed gun which APC has partially funded.

**9.5 Local Tourism & Business (Cllr Langston)** – No report.

**9.6 Planning (Cllr Johnson)** – Nothing further to report.

**9.7 Wildlife & Ecology (Cllr Down)** – Nothing to report.

**9.8 Health (Cllr Jones)** – Cllr Jones reported that the Patient Participation Group had attended the Annual Village Meeting. Cllr Christie brought up the lack of signage for the dog walking area beyond the playing field. **Resolved:** To source and erect a sign to promote the dog walking area.

**9.9 Communications (Cllr P Seddon)** – The Spring Newsletter has now been distributed; Cllr P Seddon thanked the Audlem On-line team for their help to compile the business directory for the Newsletter. Cllr Siddorns raised the matter of issues on Chatbox, after a discussion, the council **resolved** to maintain the policy of not respond to Chatbox directly. Cllr Furber asked if anyone was aware of who was responsible for the noticeboard by the canal bridge on Bagley Lane as it has outdated information on it. The Canal & River Trust and CEC Tourist Information Office will be contacted on this matter.

**9.10 Access & Inclusion (Cllr Christie)** – Cllr Christie reported that the new volunteer driving service for hospital visits etc is now up and running with an answerphone service and a manned phone at Tressiders between 10am and noon on Mondays and Thursdays. More volunteer drivers are being sought as the service is proving popular already. ADAS felt that the Annual Village Meeting had been a success in terms of recruiting additional volunteers.

**9.11 Devolved Services (Cllr Siddorns)** – The lack of progress from Cheshire East was discussed and it was **resolved** that the Clerk will write to the Chief Executive Officer of Cheshire East Council to voice the Parish Council's concerns, with copies to CEC Cllrs Michael E Jones and Rachel Bailey.

**9.12 Allotments Committee (Cllr Johnson)** – Cllr Johnson proposed, and it was agreed, that in light of the inactivity regarding Allotments, that this Portfolio be mothballed and replaced, for the time being, with reports on ADAPT meetings.

**9.13 Commons & Greens Committee (Cllr Furber)** - Cllr Furber reported that the issue about land drainage in the general vicinity of Longhill Moss continues and that he will be consulting with the NFU on the matter.

**9.14 Street Lighting (Cllr Langston)** – Cllr Siddorns reported that the Car Park light, having been broken, is now permanently on. Cllr Langston will be advised in order for repairs to be actioned.

## **14.10 FINANCIAL MATTERS**

### **10.1 RFO's report**

The RFO explained the process of preparing the accounts to the External Auditors' specifications. There have been issues with the bank account for the Community Projects Committee on the bank's part, which the RFO is hopeful are now resolved. The accounts to date for the new financial year will be circulated to councillors for review.



**10.2 Draft final accounts 2013/14**

**Resolved:** To accept the Draft Accounts 2013/14 presented by the RFO.

**10.3/4 Asset Register/Risk Register**

**Resolved:** To accept the Asset Register and Risk Register as presented.

**10.5 Authorisation of cheques**

K Dixon - monthly salary	£306.48
G Davies – monthly salary	£442.65
J Kemble – monthly salary	£50.01
K Dixon – Office Expenses	£23.19
K Dixon – Annual Parish Meeting Refreshments	£82.60
Audlem Printers – Annual Meeting Posters	£18.00
Audlem Angels – Public Conveniences - April	£162.00
Delmar Press – Spring Newsletter	£420.00
Zurich Municipal – Insurance	£856.70
ChALC - Annual Subscription	£512.30
Water – Public Conveniences	£92.44
Audlem Methodist Church – room hire	£40.00
Public Hall – Room Hire	£60.00
P Bentley – repair of Buttermarket Lights	£65.17
Access hdpc Ltd – highway report (Heathfield Road)	£950.00
Audlem Printers – invoice 212 (Gladman Inquiry Documents)	£65.00

**Resolved:** *the above accounts were approved for payment.*

**10.6** The following amendments to previously approved payments were noted and agreed.

(i) 13.202.3 Cheshire Community Action Demographics Report (50% discount)	£25.00
(ii) 13.68.2 Audlem Printers – posters (extraordinary Mtg) (recorded as £24.00)	£25.00
(iii) 13.125.6 Audlem Printers – timesheets (recorded as £48.00)	£50.00

**10.7** The Receipt of the Following was noted:

Precept	£21,054.50
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**10.8** Small Grant Application received from Audlem Traders

The application was discussed.

**Resolved:** The Parish Council wishes to support Audlem businesses and therefore has resolved to purchase a batch of promotional material (folded leaflet), designed by the Audlem Trader group at a cost of £195 (+VAT).

**14.11 HERITAGE FUND AND LOCALISM ACT**

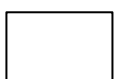
It was agreed that this item be deferred until after the planned training session.

**14.12 THE ROYAL BRITISH LEGION'S CENTENARY POPPY CAMPAIGN**

Cllr Hill will discuss this with ADAS and report back.

**14.13 USE OF THE BUTTERMARKE**

Investigations have revealed that registering with Environmental Health is required to those selling food produce and Public Liability Insurance is required as user groups would not be protected by the Parish Council's insurance. There was a discussion of these and other aspects of use of the Buttermarket, including the development of a procedure and appropriate disclaimer. It was agreed that the matter would be discussed at the next meeting, once ADAPT had decided whether they wished to proceed in



requesting to use the Buttermarket for the sale of food produce in light of these constraints. A policy setting out requirements for use of the Buttermarket will be drafted for the next meeting. The applications out forward by two local charity groups were considered. Subject to proof of evidence of public liability insurance, the charity groups (NSPCC and LLR) may use the Buttermarket for 2 hours on the dates applied for (24<sup>th</sup> May and 20<sup>th</sup> September, respectively).

#### **14.14 FLOATING MARKET**

The issue of the Floating Market was discussed and the clerk reported that the Canal & River Trust had as yet failed to respond to the request for information on the Floating Market. Cllr Higham agreed to raise this matter at the next CRT Forum.

#### **14.15 RIGHTS OF WAY**

Cheshire East Council are now conducting interviews with local residents concerning the adoption of the footpath from Cheshire Street to The Shroppie Fly, as Cllr Hill and Cllr Christie are already being interviewed it was agreed that no other councillors need to be interviewed for this process.

#### **14.16 PUBLIC CONVENIENCES**

Cllr Hill reported that takings are up.

#### **14.17 AUDLEM PUBLIC HALL**

No report

#### **14.18 AUDLEM BURIAL COMMITTEE**

Cllr Furber reported that the Chair of the Burial Board had requested improved attendance at meetings from representatives of the Parish Councils.

#### **14.19 COUNCILLORS' REPORTS ON ADDITIONAL MEETINGS ATTENDED**

No reports, see Public Forum

#### **14.20 CORRESPONDENCE RECEIVED**

(i) Letter from Mrs Horton requesting a bench on Whitchurch Road near Copthorne Drive to act as a rest point for elderly residents walking into the village. It was agreed for this item to be placed on the agenda for the next meeting and for the clerk to make initial investigations into the feasibility of this proposal and the costs. The Clerk will acknowledge Mrs Horton's letter and also make enquiries as to who owns the land on which the bench might be sited.

(ii) Copy of the Letter sent by Mr Derek McKelvey to Cheshire East Council concerning local traffic problems, namely the delay in the installation of the speed restriction on the A529 at Swanbach, the car parking in the centre of Audlem Village and blocked road drains in Coxbank. It was **resolved** that the Parish Council would write in support of Mr McKelvey's letter.

#### **14.21 ITEMS FOR CONSIDERATION AT THE NEXT MEETING**

NEIGHBOURHOOD & PARISH PLAN

HERITAGE & LOCALISM

REFURBISHMENT OF ASSETS

HEALTHWATCH

WHITCHURCH ROAD BENCH

USE OF THE BUTTERMARKET

ROYAL BRITISH LEGION CENTENARY POPPY CAMPAIGN



NAMING OF THE THORNTON HOUSE REDEVELOPMENT  
OUTCOME OF CONSERVATION OFFICERS' REPORT ON INSTALLATION OF TILES AT KEBAB SHOP

**14.22 DATE OF NEXT MEETING – MONDAY 9<sup>th</sup> June 2014**

**CHAIRMAN** \_\_\_\_\_

**Date** \_\_\_\_\_

UNCONFIRMED

