

AUDLEM PARISH COUNCIL
MINUTES OF MEETING
MONDAY 9TH MAY 2016 AT 7.30PM
METHODIST MEETING ROOMS, SHROPSHIRE STREET, AUDLEM

PRESENT:

Cllr Siddorns	Cllr Jones (Chair)	Cllr Christie	Cllr Johnson
Cllr G Seddon	Cllr P Seddon	Cllr Parsons	Cllr Consterdine
Cllr Higham	Cllr Thompson		

Attending: Mrs K Dixon (Clerk), Mr J Tilling (AOL), Mr & Mrs Evans, Mrs Jean Skinner, Mr Chris Knibbs (ADAPT), Mr M Nicholls.

16.01 APOLOGIES

Cllr Down and Cllr Hill due to family commitments. CEC Cllr Rachel Bailey also sent her apologies.

16.02 ELECTION OF CHAIRMAN

Cllr Jones was elected.

16.03 ELECTION OF VICE CHAIRMAN

Cllr G Seddon was elected.

16.04 DECLARATION OF INTERESTS – Cllrs Jones, P Seddon, G Seddon and Parsons declared an interest in 16.09.4.16.05 APPOINTMENTS – after a brief discussion, it was agreed that appointments to Parish Council committees/portfolio holders and outside organisations and also the restructuring of roles to reflect the Neighbourhood Plan Delivery Plan would be deferred until the June meeting and councillors would continue in their current roles until then.PUBLIC FORUM

Mr Mike Nicholls of Coxbank spoke in opposition to the application 16/2147N, detailing previous conditions place upon the site and justification for his objections to the proposed dwelling. John Tilling (AOL & APHAX) advised the Parish Council that that there would be an announcement on AOL in the morning that would be of interest to the Council. Mrs Judy Evans stated that she was available to answer any questions relating to 16.09.5(i)

16.06 ADAPT

ADAPT representative Chris Knibbs, spoke to about the group's proposal for making the centre of Audlem safer for all by imposing a 20mph limit. He detailed the difference between limits and zones and why ADAPT believe that it would be beneficial for Audlem to have a 20mph limit from east of the Green Lane junction, just east of the Weaver Road Bridge (Stafford Street) and north of the Scout & Guide Hall. There was a discussion with Parish Councillors about the merits and potential disadvantages of such a limit and it was agreed that, before anything can be decided upon, a traffic speed survey must be carried



out. The Clerk was requested to ask CEC Highways to carry out a survey.

16.07 CONFIRMATION OF MINUTES

The minutes of the meeting held on 4th April 2016 were approved and signed as a correct record.

16.08 MATTERS ARISING

Post Office Closure – Letters had been received from the CEO of both Royal Mail Group and Post Office Counters Ltd assuring that the matter was being looked into, the latter stating that they were working towards a resumption of services within the village. It was agreed that letters should be sent again to ask for timescales for a restoration of both post office services and sorting office facilities in Audlem. Antoinette Sandbach MP has also written to Post Office Counters but will be asked to also write to Royal Mail to help ensure that the sorting office remains in the village.

CCTV – The final camera is being installed the week of the 23rd May. Cllr Thompson asked about whether the Parish Council has a mobile cctv camera. Whilst it has been used in the past by community groups to protect items such as the village Christmas Tree and the bowling green from vandalism, it is apparently being used by a private resident to monitor their shed whilst they are away from home. Councillors agreed that this was not its intended use and that the householder should be asked to return the camera. It was agreed that any future use of the cctv camera will be regulated by the Parish Council via the clerk with appropriate documentation.

Buttermarket – The Clerk reported that she had found 2 more specialist building contractors to quote on the Buttermarket repairs. The possibility of grants to facilitate this work was discussed as the first quote was in the region of £9,000. The Finance Sub-Committee were asked to investigate this further.

16.09 PLANNING & DEVELOPMENT

09.1 Local Plan including Design Guide

Cllr Jones asked that councillors look at the public consultation on the Design Guide which uses Audlem as an example.

09.2 Neighbourhood Plan

No report

09.3 Reserved Matters Application 16/1131N

Councillors discussed the request to meet from affordable housing consultancy, Resolve 106. It was agreed that members of the Planning Working Group would meet with Mr Tatton and a written report would be circulated to all councillors.

09.4 Development Application on Land adjoining Moorsfield Avenue

The Parish Council's response objecting to the application has been submitted and the committee meeting to decide upon it is expected to be on 18th May.

09.5 Planning Applications

Councillors considered and resolved upon a response to applications and also noted decisions made.

(iii) 16/2146N	Rose Cottage, Damson Lane, Coxbank, Audlem. CW3 0EU	Conversion of existing detached garage/workshop to form a detached two bedroomed house and new garage/workshop	02/06/2016	TO DISCUSS & RESOLVE
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(ii) 16/1901N	Oak Tree Barn, WOORE ROAD, AUDLEM, CW3 0BP	Additional floor to blockwork building to provide 3 bedrooms/bathroom and a detached garage	26/05/2016	TO DISCUSS & RESOLVE
(i) 16/1853N	MANCHESTER HOUSE, 1, SHROPSHIRE STREET, AUDLEM, CREWE, CHESHIRE, CW3 0AE	Proposed alterations, extensions and refurbishment of the residential areas.	19/05/2016	TO DISCUSS & RESOLVE
16/1131N	Land at Little Heath, Audlem Road, Audlem CW3 0HE	Reserved Matters - APPEARANCE, LANDSCAPING, LAYOUT AND SCALE OF OUTLINE PERMISSION FOR UP TO 120 DWELLINGS	20/04/2016	AWAITING DECISION Objections - document submitted
16/1332N	60, Whitchurch Road, Audlem, Cheshire CW3 0EE	Proposed Replacement Garage / Workshop Building	13/04/2016	AWAITING DECISION No objection
16/0725N	Land At, MOORSFIELD AVENUE, AUDLEM	Outline application for development for up to 87 dwellings, incorporating self-build plots, open space provision, landscaping and access	21/04/2016	AWAITING DECISION OBJECTION - document submitted
16/1230N	1, BROADWAYS, AUDLEM, CHESHIRE, CW3 0EY	Proposed single storey side extension and front porch	06/04/2016	AWAITING DECISION no objection
16/1182N	40, HEATHFIELD ROAD, AUDLEM, CW3 0HH	Proposed Extension	13/04/2016	AWAITING DECISION no objection
16/1183N	21, Windmill Drive, Audlem, Cheshire East, CW3 0BE	Demolition of existing single storey garage/porch and creation of a two storey side extension and front porch	31/03/2016	AWAITING DECISION no objection
16/1154N	19, CHURCH VIEW, AUDLEM, CW3 0HN	Prior approval for single storey rear extension with pitched roof	29/03/2016	NO APPROVAL REQUIRED
16/1103	12, CHESHIRE STREET, AUDLEM, CREWE, CHESHIRE, CW3 0AH	Proposed Disability Discrimination Act compliant entrance to Audlem public hall	07/04/2016	APPROVED No objection



16/0903	11 , Daisy Bank Crescent, Audlem, Cheshire East, CW3 OHD	2 - Storey extension to house	23/03/2016	AWAITING DECISION No objection
16/1100	12, MOORSFIELD AVENUE, AUDLEM, CW3 0LA	Replacement attached garage to side, extensions to rear to form bedroom with en-suite and sunroom and front porch extension	01/04/2016	AWAITING DECISION No objection - commentary on concerns (percentage increase/prox imity to boundary/roo fline)
(iv) 16/0347N	LAND ADJOINING LITTLE VILLA, PADDOCK LANE, AUDLEM, CHESHIRE, CW3 0DP	Proposed dwelling Objection (NP etc)	24/02/2016	
16/0596N	Kynlock, Hardys Lane, Cox Bank, Audlem CW3 0EU	Proposed two storey extension and sun room to existing dwelling.	09/03/2016	AWAITING DECISION No objection - commentary on concerns (height/mater ials/ balcony)
16/0383N	5 Windmill Drive, Audlem CW3 OBE	Proposed Alterations and Extension	03/03/2016	APPROVED No objection

(i) Manchester House – The application was discussed and no objection was raised.

(ii) Oak Tree Barn – The application was discussed and concerns were raised about the impact on the conservation area and lack of compliance with the previous conditions on development. It was unanimously agreed to object.

(iii) Rose Cottage – Councillors discussed the application at length as this application had many issues to consider due to the previous planning conditions placed upon the site, it being in a conservation area and with relation to several policies within the ANP. It was agreed that the Planning Working Group should look at the application further and circulate their review of the concerns raised before any submission is made.

(iv) Cllr Siddorns asked for an update on the Little Villa application, it was agreed that the Clerk should write to request an update as the decision date has passed.



16.10 FINANCIAL MATTERS**10.1 Finance Report**

The Clerk presented the draft accounts for the year 2015-16 (these will be published separately) and it was agreed that the accounts be submitted for internal audit with A Davenport Accountancy Services.

The Clerk then asked that the following items be accepted and minuted, this was resolved unanimously:

Incorrect information for Cheque 1268 in November minutes, it should read

1268	nPower Electricity for Public Conveniences	£42.20
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RECEIPTS not yet minuted

1/10/15	Interest – Santander	£18.37
1/11/15	Interest – Santander	£18.98
1/12/15	Interest – Santander	£18.38
3/11/15	HONESTY Box (Public Conveniences)	£37.23
3/12/15	HONESTY Box (Public Conveniences)	£38.61
21/10/15	CCA Prize Money	£200.00

PAYMENTS not yet minuted

26/10/15	ThenMedia	Web Services	£24.10
25/11/15	ThenMedia	Web Services	£24.10
29/12/15	ThenMedia	Web Services	£24.10
25/1/16	ThenMedia	Web Services	£24.10
25/2/16	ThenMedia	Web Services	£24.10
25/3/16	ThenMedia	Web Services	£24.10
4/2/16	Extra Energy	Public Conveniences	£29.74
4/3/16	Extra Energy	Public Conveniences	£32.34
24/3/16	John Stead	Printer ink (NP)	£75.00

The Clerk reported that the VAT reclaim had been submitted for the sum of £1,865.43.

It was resolved that the Clerk should work to maintain the minimum practical amount (bearing in mind anticipated expenditure) in the Santander current account so that interest may be made on funds by placing them in the Santander reserve account. This is carried out by written authorisation with 2 signatures.

The reduction in the annual income from the Honesty Box was discussed and it was agreed that improving the signage would be explored.

10.2 Authorisation of cheques

1411	K Dixon	Salaries	£ 501.10
1412	G Davies	Street Cleaning	£ 306.00
1413	K Dixon	Office Expenses	£ 46.52
1414	Audlem Methodist Church	Room Hire	£ 45.00
1415	3 Counties Cleaning	Public Conveniences	£ 169.00
1416	J Thompson	Councillor Travel Expenses	£ 18.90
1417	M Hill	Office Expenses	£ 22.50
1418	Bromac Nurseries	Plants for AIB planting	£ 1,040.00



1419	Cleaning Supplies 2 U	Public Conveniences	£	55.20
1420	Cheshire Playing Field Association	Subscription	£	20.00
1421	CPRE	Subscription	£	36.00
1422	ChALC	Subscription	£	577.85
	extra energy	Public Conveniences	£	29.97
	then media	Web services	£	24.10
1423	Delmar	Newsletter	£	297.00

Resolved: The above accounts be approved for payment.

10.3 Payments made

Groundwork	Grant repayment	£	304.00
G Davies	Street Cleaning	£	90.00

Resolved: The above accounts were approved for payment retrospectively.

10.4 Receipts in the last month

Precept from Cheshire East	£20,012.00
Parish Compact from Cheshire East	£1,150.00

The receipt of the above was noted.

10.5 Risk Register

Annual review – this was reviewed and accepted.

16.11 CORRESPONDENCE

(i) A letter from Audlem Traders concerning A529 (south) planned roadworks was read out indicating that the road would be closed from 27th June to 19th September and expressing concern about the impact of this upon the viability of local businesses. It was agreed that the Clerk should write to Shropshire Council to complain about the roadworks and explaining the negative impact of an extended road closure. The Clerk would also write to Adderley Parish Council and Market Drayton Town Council seeking support in opposing a protracted road closure. The Clerk will also write to Antoinette Sandbach MP asking her to approach Own Paterson (MP for North Shropshire) on Audlem's behalf on the matter.

(ii) Notification of Consultation on Holmes Chapel NP was noted.

(iii) Letters of Thanks from Audlem Festival Committee and Audlem Carnival Committee were received.

(iv) A letter from a Mr Kay was received concerning footpaths leading into Shropshire from Coxbank. This will be put on the agenda for the next meeting.

16.12 PARISH COUNCIL MATTERS

12.1 Public Conveniences

A request from Tennis Club for evening access to the toilets had been received and it was agreed that a key be issued to the tennis club for this purpose.

12.2 Staff

The Clerk reported that she has been progressing the necessary updating of contracts and pension provision and will be meeting with the lengthsman along with Cllr Jones.

16.13 AREAS OF RESPONSIBILITY - To receive reports on actions required.

13.1 Highways & Transportation (Cllr Hill)

(i) A525 including Weaver Bridge (Whitchurch Road) – Councillors reported that the new SLOW signs along the A525 are not working and also that no lights have been put on the



parapets of the Weaver River Bridge as promised. It was agreed that the Clerk should write to CEC Highways about these matters. The trees on the inside of the bend by the river bridge were also discussed.

(ii) A529 – The non-funded minor works list from CEC Highways included 2 items on the A529 between Hankelow and Audlem – the provision of a footpath below Corbrook Court and a proposal for a 30mph limit between the villages. It was agreed that these items do not have the mandate of the Parish Council and that further information as to why these items are still being pursued are required from CEC Cllr Rachel Bailey as Audlem's ward councillor and also the relevant highways personnel. The Clerk will write asking for details and also check that Hankelow PC has not requested them, though first indications are that this is not the case.

(iii) There is a long term issue with the condition of the road outside the Upholstery shop on Shropshire Street and the Clerk has asked, as requested by the business owner, CEC Cllr Rachel Bailey to get in touch with the business owner regarding this.

13.2 Community (Cllr G Seddon)

(i) Community Projects Committee – No report

(ii) Public Hall – including APHax – see Public Forum

(iii) Audlem Burial Committee - The committee has met but nothing to report

13.3 Youth & Education (Cllr Higham) – The Youth Club has now moved to the Public Hall.

13.4 Law & Order (Cllr Siddorns) – Cllr Siddorns had attended the Cluster Group with the PCSO and Carole Hill from Police liaison. Figures show no crime trends for Audlem and very low levels of anti-social behaviour. Cllr Siddorns had asked why the Police were not promoting the selectaDNA product more as part of Operation Shield. There have been cases of partial funding in high crime areas and there may be funding for other areas; further information is awaited.

13.5 Local Tourism & Business (Cllr Johnson)

Audlem Mill Shop have asked that the old information signage be removed from outside the shop; these could potentially be utilised better elsewhere.

The Audlem Festival is on at the end of the month.

13.6 Heritage & Localism (Cllr Higham) – no report

13.7 Wildlife & Ecology (Cllr Down) – minutes will be circulated.

13.8 Health (Cllr Jones) – the next PPG meeting is on 16th May, Cllr Jones will follow up on the prescription issues at this meeting.

13.9 Communications (Cllr P Seddon) - Thanks were given to all those who helped with the delivery of the Newsletter this quarter.

13.10 Access & Inclusion (Cllr Christie) – the ADCA Day Club will be moving back to Hankelow Methodist Hall on 17th May. The Hall has undergone significant and impressive changes and members have really enjoyed their temporary venue of The Lord Combermere whilst the Hall was being refurbished.

13.11 Devolved Services (Cllr Hill)

(i) Public Conveniences continues to attract a rates bill of £0. (see also 16.10.1)

(ii) Playing Field Complex – Lee Beckett of CEC Asset Management had contacted the Parish Council to see if it wished to delay the progress of the asset transfer whilst Cheshire East reviewed its outdoor leisure facilities with Sport England for possibly a further 6 months. It was agreed that no further delay was desirable.

13.12 ADAPT

See 16.06.



13.13 Commons & Greens Committee (Cllr Down) – no report.

13.14 Street Lighting

Cllr Consterdine asked that CEC Highways be reminded of the missing street light on Little Heath. The type of street lighting in Audlem discussed, including new directed light options and low energy options.

16.14 **COUNCILLORS' REPORTS ON ADDITIONAL MEETINGS ATTENDED**

Cllr Jones and Cllr G Seddon had attended the last ChALC Area meeting, minutes of which have been circulated. Cllr G Seddon reported that the amendment to the minutes which he had requested will be attended to at the next meeting.

16.15 **ITEMS FOR CONSIDERATION AT THE NEXT MEETING**

Environmental Assessment
Footpaths between Coxbank and Adderley
Appointments
Steering Committee
Training

16.16 **DATE OF NEXT MEETING – MONDAY 6th June 2016**

CHAIRMAN _____

Date _____

