

## **Agenda for Steering Committee Meeting on 30 October 2014**

1. Apologies for absence
2. Q&A with John Heselwood, Cheshire Community Action (all your queries have been forwarded to him)
3. Decision as to whether admin assistance is required
4. Decision on who will do the finance/grant reporting
5. Summer competition:
  - a) decision on whether/when to do a prize giving to winners
  - b) decision on whether/where to display the winning entries
6. Communications, including public meeting, newsletter and speaking to groups
7. Role allocations including working group set up and requirements
8. Any other business
9. Date of next meeting